

# PADSTOW TOWN COUNCIL

Council Offices  
Station House  
Station Road  
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Cornwall  
PL28 8DA

Kathy Pemberton  
Town Clerk  
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30 May 2018

**TO: FINANCE AND GENERAL PURPOSES COMMITTEE**

Councillors F J Bealing, R Buscombe, K Freeman, R Higman, A Rickard,  
Mrs A E Symons, Mrs T Walter and C Watson-Smyth.

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** at the Council Offices, Station House, Station Road, Padstow on **Tuesday 5 June 2018** at **7.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a horizontal line.

*pp* Kathy Pemberton  
Town Clerk

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## Agenda Press & Public are invited to attend

- 1. Election of Chairman/Vice Chairman**
  - i) To **ELECT** Committee Chairman
  - ii) To **ELECT** Committee Vice-Chairman (if Committee so wishes)
- 2. To receive apologies for absence**
- 3. To receive announcements (if any):** For information only
- 4. To receive declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
- 5. Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
- 6. To agree the minutes** of the meeting held on **Tuesday 20 February 2018**
- 7. Committee Terms of Reference:** To receive the Committee's Terms of Reference and make any recommendations for amendment to Council (if necessary).

- 8. Internal Audit:** To note update on progress with Internal Audit Recommendations.
- 9. Budget-v-Actual Overview:** To receive an update to note for information.
- 10. Car Park Takings:** To note update on car park takings.
- 11. Budget 2018-19 and Business Plan:** To receive an updated Budget 2018-19 and Business Plan for consideration and discuss and decide on way forward.
- 12. Date of next meeting:** Tuesday 17 July 2018 at 7.00 pm, to be confirmed.