

## **PADSTOW TOWN COUNCIL**

**Minutes of the Full Council meeting held on Tuesday 27 March 2018 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow**

**Present:** R Higman (Chairman), R Buscombe, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk) and Mrs S Daly (Support Officer and Minute Taker)

**2017/187 Apologies for absence and announcements:** Apologies were received from Councillors F J Bealing and R Clark.

**2017/188 Declarations of Interest:**

- Councillor Mrs T Walter declared an interest in Agenda Item 11.
- Councillors A Rickard and D N Vivian declared an interest in Agenda Item 22.

**2017/189 Dispensations:** There were no dispensations.

**2017/190 Public Participation:**

i) A Councillor advised he was addressing the Council in his personal capacity, he wanted to express his disappointment that one of the Cornwall Council allotments remained vacant following the resignation of one of the tenants. He considered this poor service when considering some persons on the waiting list had been awaiting a vacancy for 7 years. He wondered whether the Town Council could request Cornwall Council to fill the vacancy. The Town Clerk considered this would be prudent that this be undertaken prior to transfer. Cornwall Councillor Buscombe advised that Cornwall Council were expecting the transfer to take place following discussion of the matter this evening under agenda item 15.

ii) Cornwall Councillor's Report: Councillor Buscombe advised that the next meeting of Cornwall Council would take place on 3 April 2018 where there was to be discussion regarding the proposed Stadium for Cornwall project. Councillor Buscombe welcomed Councillors own informal thoughts on the matter. There was much discussion on this and points raised included:

- Traffic to the stadium could exacerbate current traffic issues with access to Turro city and Treliske hospital;
- Linked to the stadium was a proposal for 4,000 houses, adding further to the concerns for traffic;
- Concern that the stadium would be better suited to infrastructure in/around Bodmin (just off A30);
- Concern regarding the stadium size and future proofing the development; if teams were successful would there be enough seats, if teams suffered demotions, would seats remain empty and unused.

Councillor Buscombe thanked Councillors for their feedback and requested they encourage others within the community to get back to him with their thoughts, prior to the 3 April.

iii) Police Report: The police report was tabled and noted for information. The Padstow statistics for the period 28.02.18 - 27.03.18 detailed 7 crimes and 12 logs; for comparison the same period in the previous year detailed 7 crimes and 25 logs.

**2017/191 Minutes Tuesday 27 February 2018: RESOLVED** that the minutes of the meeting held on Tuesday 27 February 2018 were a true record of the meeting and they were signed by the Chair.

**2017/192 Minutes Tuesday 20 March 2018: RESOLVED** that the minutes of the Extra-Ordinary Full Council meeting held on Tuesday 20 March 2018 were a true record of the meeting and they were signed by the Chair.

**2017/193 Clerks Report/Work Programme:** was noted for information.

**2017/194 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of the:
  - i) Leisure, Tourism and Open Spaces Committee held on 6 March 2018; and
  - ii) Staffing Committee held on 20 March 2018
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on Tuesday 13 March 2018
- c) **RESOLVED** to adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group meeting held on 14 March 2018. Councillor Saunders requested his name be recorded as abstaining from this decision.  
**RESOLVED** to appoint Councillor K Freeman to the Neighbourhood Development Steering Group vacancy.

**2017/195 Finance: Monthly Accounts and Payments February 2018**

- a) The monthly finance report was received and noted for information.
- b) **RESOLVED** to i) ratify payment to accounts for March 2018 (a) of £5,110.27 and direct debits or standing orders the following month (regular payments of the same amount) of £2,148.69; ii) ratify payment to accounts for March 2018 (b) of £5,096.48 and direct debits/cheques paid of £511.40; iii) ratify payment to accounts for March (c) of £1,440.89 and direct debits/cheques paid of £2,554.25; and iv) pay addendum to accounts for March 2018 of £1,683.09 and direct debits, online payments and cheques paid since last statement of £1,641.53.
- c) Car park takings were noted for information.
- d) The Ladywell Tender update was noted. Further, it was noted the tenders were opened in the presence of Councillor R Higman, Councillor C Watson-Smyth and the Responsible Financial Officer.
- e) Bank Reconciliation availability was noted.

**2017/196 Correspondence:**

- a) Correspondence for information was noted.
- b) (i) National Planning Policy Framework consultation: It was considered useful for Councillor comments to be collated through the office for reporting back to an appropriate meeting. Question was raised as to whether, due to the

short timescale of the next Planning Committee meeting, this should be the next meeting of the Full Council.

**RESOLVED** that the response to the National Planning Policy Framework consultation be deferred to the Planning Committee. Further, that comments from Councillors be sent to the Chairman of Planning through the council office and in consultation with the Town Clerk be reported to the next meeting of the Planning Committee.

- (ii) **Malcolm Arnold Sculpture:** Concern was expressed that as Council's policy was not to permit new memorial benches, placement of the sculpture would be unfair to those previously refused benches. Members also considered that the Town Council did not have a suitable location.

**RESOLVED** to advise the project that the Town Council did not have a suitable location and to suggest they approach Padstow Harbour Commissioners for permission to place the sculpture underneath the Malcom Arnold Plaque on the Red Brick Building. The Town Clerk to advise Padstow Harbour Commissioners of the referral.

Councillor R Buscombe and Councillor Mrs A Symons requested their names be recorded as abstaining from this decision.

**2017/197 Planning Application:** Councillor Mrs T Walter left the meeting.

It was **RESOLVED** to make the **following response to planning application PA18/01873: Mos Eisley, Parkenhead Lane, Trevone, Padstow, PL28 8QH:** Non-material amendment (No. 1) for Roof Material amended to Slate, North Eastern Elevation amended remove overhang above front porch and simplify construction, central roof light on North West elevation amended to Eaves style roof light added to south eastern elevation and Workshop window configuration amended to (PA17/09752) Construction of a new dwelling.

**SUPPORT**

Councillor Mrs T Walter returned to the meeting.

**2017/198 Mayor and Consort Chains: RESOLVED** to order from Fattorini i) Mayoral chain design 2; ii) a new consort ribbon; iii) refurbishment of the current Mayor and Consort pendants; iv) a fitted case for the Mayoral chain; and v) to pay carriage costs. Furthermore any shortfall to be vired from the 2017/18 Democratic Services budget.

**2017/199 Data Protection:** The update was noted in respect of Data Protection and the officers work in progressing the issue. The Town Clerk and Responsible Financial Officer (RFO) now advised that Council appoint an expert outside body to act as the Council's Data Protection Officer. This role was a statutory requirement of the new General Data Protection Regulations and it had been confirmed that most Town Clerks and RFOs could not be designated this role as they were unlikely to satisfy all of the requirements of the job.

**RESOLVED** to appoint the Local Council Public Advisory Service to undertake the role of Data Protection Officer for Padstow Town Council.

**2017/200 Skate Park:** The Town Clerk had hoped to be able to provide Council with an update however, she had yet to receive the report from the percolation test and was still awaiting further detail in respect of the possible grant funding transfer from Wheal Jubilee Parc.

**2017/201 Reports from Members/Outside Organisations:**

- Councillor Buscombe provided an update on a collaborative meeting he had attended with Councillor Higman, Cornwall Council, the Police and others. The purpose was to discuss the long running issue of Street Traders. Cornwall Councils view was that a change in legislation was required to close the legal loophole, a view confirmed by a barrister instructed by them to look into the same. Councillor Buscombe advised that MP Scott Mann had been trying to progress this however, it was felt with the back log in central government caused by Brexit a change in legislation could take some time. Advice from junior ministers was that as an alternative approach, a request for powers could form part of Cornwall Council's second devolution bid.

At the end of the session Community Link Officer, Anna Druce advised she would condense the legal opinion into bullet points which could be used as a hand out for members of the public.

- It was noted that Councillor Freeman had attended the Tourist Information Centre AGM and that they had expressed gratitude for the recent Town Council grant. They were looking forward to relocating to their new premises which was hoped would see an increase in footfall. They were pleased to report a surplus on last year's income attributed to more proactive accommodation booking for "walk-ins".

**2017/202 Annual Parish Meeting: Tuesday 8 May 2018:** The Town Clerk confirmed Padstow School had been booked as the venue. So far confirmed speakers were Cornwall Councillor Buscombe, a representative of St Petroc's Group Practice and Rob Stevenson of the Plastic Free Padstow initiative.

Still to be confirmed were representatives of the Devon and Cornwall Constabulary's Neighbourhood Beat Team for Padstow and Padstow School.

**2017/203 Meeting Dates:** Date of next meeting Tuesday 24 April 2018 at 7.30 pm and future meetings were noted.

**2017/204 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2017/205 Confidential Minutes Tuesday 27 February 2018: RESOLVED** that the confidential minutes of the Full Council meeting held on

Tuesday 27 February 2018, were a true record of the meeting and they were signed by the chair.

**2017/206 Committee/Working Groups meetings: RESOLVED** to adopt the confidential minutes and approve recommendations for the meeting of the Staffing Committee held on Tuesday 20 March 2018

**2017/207 Civil Parking Enforcement:** The update was noted for information. It was **RESOLVED** that any further update be taken either to the Highways, Roads and Transport Committee or a meeting of the Full Council, whichever the sooner.

**2017/208 Allotments – Rope Walk:** See confidential minutes.

**2017/209 Land at Ladywell:** See confidential minutes.

**2017/210 Lease/Tenant Issues Update:** See confidential minutes.

Meeting closed at 8.42 pm