

PADSTOW TOWN COUNCIL

Council Offices
Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



16 May 2018

TO: STAFFING COMMITTEE

Councillors F J Bealing, R Buscombe, R Higman, A Rickard and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 22 May 2018** at **6.45 pm** for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

NB: Please note start time of this meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written over a light blue horizontal line.

Kathy Pemberton
Town Clerk

Agenda

Public and Press are invited to attend

1. Election of Chairman/Vice Chairman
 - i) To **ELECT** Committee Chairman
 - ii) To **ELECT** Committee Vice-Chairman (if Committee so wishes)
2. To receive **apologies for absence**
3. To receive **announcements** (if any): For information only
4. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
5. **Public Participation:** To receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
6. **To agree the minutes** of the Extra-Ordinary meeting held on **Tuesday 6 February 2018**
7. **To agree the minutes** of the meeting held on **Tuesday 20 March 2018**

8. **Committee Terms of Reference:** To receive the Committee's Terms of Reference and make recommendations for amendment to Council.
9. **Date of Next Meeting:** Tuesday 19 June 2018 at 6.00 pm
10. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
11. **To agree the confidential minutes** of the Extra-Ordinary meeting held on **Tuesday 6 February 2018**
12. **To agree the confidential minutes** of the meeting held on **Tuesday 20 March 2018**