

PADSTOW TOWN COUNCIL

Council Offices
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18 April 2018

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 24 April 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully



Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend.

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **Tuesday 27 March 2018** having been previously circulated and taken as read.
6. **Clerks Report/Work Programme:** To receive an update for information only.

- 7. Committees/Working Group Meetings:**
 - a) To receive minutes of the Planning Committee (10 April 2018)
- 8. Finance:**
Monthly Accounts and Payments April 2018
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To note car park takings
 - d) Bank Reconciliations: To note their availability for inspection each month
- 9. Internal Control:** To review and approve the effectiveness of the system of Internal Control
- 10. Financial Statements:** To approve the Financial Statements for the year ended 31.3.18
- 11. Budget to Actual Variance Report:** To note the Budget to Actual Variance report 1.4.17 – 31.3.18
- 12. Internal Audit Report:** To note the Internal Audit Report
- 13. Annual Governance and Accountability Return 2017/18 Section 1 Governance Statement:** To give consideration to and approve Section 1 Governance Statement of the Annual Governance and Accountability Return 2017/18.
- 14. Annual Governance and Accountability Return 2017/18 Section 2 Accounting Statements:**
 - a) Consider the Accounting Statements by the members meeting as a whole;
 - b) Approve the Accounting Statements by resolution; and
 - c) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which approval is given
- 15. Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to the following:-
 - (i) National Planning Policy Framework consultation
 - (ii) Plastic Free Padstow – Recycle Bins
 - (iii) Memorial Request (Padstow Cemetery E78 Mabley)
 - (iv) Marie Curie Request (Railway Car Park)
- 16. Data Protection:** To be updated on this matter and discuss and decide on way forward.
- 17. Skate Park:** To receive update in this matter and discuss and decide on way forward.
- 18. Trevone Flag Pole:** To receive update in this matter and discuss and decide on way forward.
- 19. Standing Orders:** To receive update in this matter and discuss and decide on way forward.

- 20. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
- 21. Annual Parish Meeting: Tuesday 8 May 2018:** To receive an update on this matter.
- 22. To Note Future Meeting Dates and to Note Date of Next Meeting:**
 - a) Annual Council Meeting: Tuesday 15 May 2018 at 7.00 pm
 - b) Full Council Meeting: Tuesday 29 May 2018 at 7.30 pm
- 23. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 24. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 27 March 2018** having been previously circulated and taken as read.
- 25. Crib Box Lease Renewal:** To be updated on this matter and discuss and decide on way forward.
- 26. Railway Incident:** To be updated on this matter and discuss and decide on way forward.
- 27. Furniture Update:** To be updated on this matter and discuss and decide on way forward.
- 28. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)