

# PADSTOW TOWN COUNCIL

Council Offices  
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Kathy Pemberton  
Town Clerk  
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19 September 2018

## TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 25 September 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

*K E Pemberton*

Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
- 5. To confirm the minutes** of the Full Council Meeting held on **Tuesday 31 July 2018** having been previously circulated and taken as read.

- 6. Clerk's Report/Work Programme:** To receive an update for information only.
- 7. Committees/Working Group Meetings:**
  - a) To receive minutes of the Planning Committees (i) 14 August 2018 and ii) 11 September 2018
  - b) To adopt the minutes and approve recommendations (if any) of the Extra-Ordinary Staffing Committee (28 August 2018)
- 8. Finance:**  
**Monthly Accounts and Payments September 2018**
  - a) To receive monthly finance report
  - b) To approve accounts and addendum for payment and ratify payments since the last meeting
  - c) To note Completion of Limited Assurance Review for year ended 31 March 2018 by External Auditors, PKF Littlejohn
  - d) To note car park takings
  - e) Bank Reconciliations: To note their availability for inspection each month
- 9. Correspondence:**
  - a) To note correspondence for information,
  - b) To give consideration to the following:-
    - i) Gambling Act 2005 – Consultation on draft revised Statement of Principles
    - ii) Cornwall Council Licensing Act Policy Review Consultation
    - iii) Christmas Festival Requests
    - iv) Cornwall Council Budget Consultations – Use of Bandstand
    - v) Cornwall Council Chairman's 'Poppy Ball' invitation - donation to Royal British Legion.
- 10. To discuss and decide on responses to planning application:**  
PA18/08435 Fulmar Trevone Road Trevone Padstow – Proposed extension and internal alterations.
- 11. First World War Centenary:** To be updated on this matter and discuss and decide on Council's contribution.
- 12. Skate Park Project:** To be updated on this matter and discuss and decide on way forward.
- 13. Victoria Monument Shelter:** To be updated on this matter and discuss and decide on way forward.
- 14. Camel Community Alliance:** To receive an update and discuss and decide on way forward.
- 15. To Note Future Meeting Dates and to Note Date of Next Meeting:**  
Tuesday 30 October 2018 at 7.30 pm

- 16. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 17. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 31 July 2018** having been previously circulated and taken as read.
- 18. To adopt the confidential minutes** and approve recommendations (if any) of the **Extra-Ordinary Staffing Committee (28 August 2018)**
- 19. Messrs Steins: Signage Business Units Request:** To be updated on this matter and discuss and decide on way forward.
- 20. Padstow Core Building:** To be updated on this matter and discuss and decide on way forward.
- 21. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)