

# PADSTOW TOWN COUNCIL

Council Offices  
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Cornwall  
PL28 8DA

Kathy Pemberton  
Town Clerk  
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20 June 2018

## TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 26 June 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully



Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **Tuesday 29 May 2018** having been previously circulated and taken as read.

6. **Clerks Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
    - (i) Finance and General Purposes Committee (5 June 2018)
    - (ii) Staffing Committee (19 June 2018)
    - (iii) Highways, Roads and Transport Committee (19 June 2018)
  - b) To receive minutes of the Planning Committee (12 June 2018)
  - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (25 April 2018)
8. **Finance:**  
**Monthly Accounts and Payments June 2018**
  - a) To receive monthly finance report
  - b) To approve accounts and addendum for payment and ratify payments since the last meeting
  - c) To note car park takings
  - d) To approve Direct Debits and Standing Orders summary
  - e) To note revised rateable value of Station House
  - f) To note Project Manager move from PWH to Nova Surveyors
  - g) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
  - a) To note correspondence for information;
  - b) To give consideration to the following:-
    - (i) Local Government Boundary Commission: New Electoral Arrangements for Cornwall Council: Draft Recommendations (Consultation Ends 17 September 2018)
    - (ii) Request from Trevone Village Hall
10. **Railway Toilets:** To receive update on this matter and discuss and decide on way forward.
11. **Data Protection:** To be updated on this matter and give consideration to key documents.
12. **Trevone Flag Pole:** To receive update in this matter and discuss and decide on way forward.
13. **Skate Park:** To receive update in this matter and discuss and decide on way forward.
14. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
15. **To Note Future Meeting Dates and to Note Date of Next Meeting:**  
Tuesday 24 July 2018 at 7.30 pm

- 16. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 17. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 29 May 2018** having been previously circulated and taken as read.
- 18. To adopt the confidential minutes** and approve recommendations (if any) for meetings of the:
  - (i) Staffing Committee (19 June 2018)
  - (ii) Highways, Roads and Transport Committee (19 June 2018)
- 19. Padstow Core Building:** To be updated on a matter and discuss and decide on way forward.
- 20. Station House Furniture:** To receive update on this matter.
- 21. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)