

PADSTOW TOWN COUNCIL

Unit 5b
Trecerus Industrial Estate
Padstow
Cornwall
PL28 8RW

Kathy Pemberton
Town Clerk
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24 September 2014


TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), R Buscombe, F J Bealing, A P Flide, K Freeman, R Higman, I F McKey, A Rickard, Mrs A E Symons, D N Vivian, Mrs T Walter and vacancy

Dear Councillor

All Members of the Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, 5b Trecerus Industrial Estate, Padstow** on **Tuesday 30 September 2014 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully


Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's code of conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- 5. To confirm the minutes** of the Full Council meeting held on **Tuesday 29 July 2014** having been previously circulated and taken as read.

6. **To confirm the minutes** of the Special Full Council meeting held on **Tuesday 5 August 2014** having been previously circulated and taken as read.
7. **Councillor Resignation:** To note and accept the resignation of Councillor Mrs K Seaber from Padstow Town Council.
8. **Openness of Local Government Bodies Regulations 2014, Amendment to Model Standing Orders and Guidelines for Broadcasting or Using Social Media at Council Meetings:** To discuss and decide on the amendment to Council's Standing Orders in respect of filming and recording meetings and the introduction of guidelines for the broadcasting or using Social Media at Council meetings.
9. **Clerks Report/Work Programme:** To receive an update for information only.
10. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Staffing Committee (15 July 2014 and 16 September 2014)
 - ii) Finance and General Purposes Committee (19 August 2014)
 - iii) Highways, Roads and Transport Committee (16 September 2014)
 - b) To receive the minutes of Planning Committee (9 September 2014)
 - c) To adopt the notes and approve recommendations (if any) for the meeting of the Neighbourhood Development Plan Working Group (29 September 2014)
 - d) To approve updated Scheme of Delegation/Committee Terms of Reference following amendments/considerations made by the Finance and General Purposes Committee
11. **Finance:**
Monthly accounts and payments September 2014
 - a)
 - i) To receive monthly finance report
 - ii) To approve transfer of Earmarked Reserve
 - b) To approve accounts for payment
 - c) To note car park takings
 - d) To note availability of bank reconciliations
12. **Correspondence:**
 - a) To note correspondence for information
 - b) To give consideration to:
 - i) Request from PATA Ltd with regards to Padstow Christmas Festival (4 to 7 December 2014)
 - ii) Request for access to the Lawns Car Park for Tree Works
 - iii) Cornwall Council Winter Toilet Provision
13. **Planning Application:** To discuss and decide on a response to the following planning application:
 - a) **PA14/08008: Mr and Mrs Hedley O'Mant, 66 Sarahs View, Padstow:** Erection of an extension
 - b) **PA14/08277: Mrs Alyson Heath, 9 Dennis Road, Padstow:** Erection of porch/dormer extension

- c) **PA14/08398: Mrs Zoe Duncan, Westerlies, Southway, Windmill, Padstow:** Demolition of existing porch and erection of 2 no single storey extensions to form new dining/porch area and bedroom 4. Renovation of existing garage into living area, internal/external alterations to the existing property and new decking areas and driveway alternation externally
 - d) **PA14/08412: Mrs Judith Still, 40 Church Street, Padstow:** Listed building consent for roof repair to front (south) slope. Replace any worn slates with matching reclaimed slates and relay existing clay ridges. Replace any rotten rafters with treated timber and lay breathable felt on top. Treat timbers. Lay loft insulation.
- 14. Payphone, Station House:** To consider a report and discuss and decide on a way forward.
 - 15. Twinning Request:** To give consideration to a request made by La Roche Bernard and discuss and decide on a way forward.
 - 16. Slippage: Walkway from Railway Car Park to Camel Trail:** To note update and discuss and decide on way forward
 - 17. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).
 - 18. To note dates of Padstow Town Council meetings**
 - 19. Date of Next Meeting:** Tuesday 28 October 2014
 - 20. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
 - 21. To confirm the confidential minutes** of the Full Council meeting held on **Tuesday 29 July 2014** having been previously circulated and taken as read.
 - 22. To confirm the confidential minutes** of the special Full Council meeting held on **Tuesday 5 August 2014** having been previously circulated and taken as read.
 - 23. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - i) Staffing Committee (15 July 2014 and 16 September 2014)
 - ii) Finance and General Purposes Committee (19 August 2014)
 - iii) Highways, Roads and Transport Committee (16 September 2014)

- 24. Incident Lawns Play Area:** To be updated on a matter and discuss and decide on a way forward.
- 25. Insurance Renewal:** To receive information on insurance renewal and discuss and decide on way forward.
- 26. Core Building:** To receive an update (if any) and discuss and decide on a way forward
- 27. CORMAC:** To receive an update with regards to toilet cleaning arrangements (weekends) and sanitation collections with CORMAC.
- 28. Leases/Tenant Update:** To receive an update and discuss and decide on a way forward