

PADSTOW TOWN COUNCIL

Council Offices
Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



25 July 2018

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 31 July 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kathy Pemberton', written over a horizontal line.

PP.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **Tuesday 26 June 2018** having been previously circulated and taken as read.

6. **Clerk's Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) of the Leisure, Tourism and Open Spaces Committee (10 July 2018)
 - b) To receive minutes of the Planning Committee (10 July 2018)
 - c) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (25 July 2018)
8. **Finance:**
Monthly Accounts and Payments July 2018
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and ratify payments since the last meeting
 - c) Victoria Shelter Quotations: To give consideration to this matter.
 - d) To note car park takings
 - e) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
 - a) To note correspondence for information,
 - b) To give consideration to the following:-
 - i) Request from Padstow Sailing Club
 - ii) Request from Cornwall Air Ambulance Trust
10. **Railway Toilets:** To receive update on this matter and discuss and decide on way forward.
11. **Data Protection and Insurance:** To be updated on this matter and give consideration to key documents.
12. **Padstow Carnival – Use of Railway Car Park:** To receive update in this matter and discuss and decide on way forward.
13. **Camel Community Alliance:** To receive an update and discuss and decide on way forward.
14. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
15. **To Note Future Meeting Dates and to Note Date of Next Meeting:**
Tuesday 25 September 2018 at 7.30 pm
16. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
17. **To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 26 June 2018** having been previously circulated and taken as read.

- 18. IT Systems and Security Health Check:** To be updated on this matter and discuss and decide on way forward.
- 19. Padstow Core Building:** To be updated on this matter and discuss and decide on way forward.
- 20. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)