

## **PADSTOW TOWN COUNCIL**

### **Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 7 November at the Council Offices, Station House, Station Road, Padstow at 6.00 PM**

**Present:** Councillors K Freeman (Chairman), R Buscombe, R Higman, A Rickard, D N Vivian and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk), Nikki Barnes (Responsible Financial Officer), Samantha Daly (Council Support Officer and Minute Taker) and 1 member of the public.

- HRT2017/15**      **Apologies for absence:** were received from Councillor F J Bealing.
- HRT2017/16**      **Announcements:** Agenda Order: **RESOLVED** to discuss items 3.1 and 3.2 of Agenda Item 9. 3) Projects and Budget 2018/19: Fees and Charges after Agenda Item 16: Sand: Railway Car Park.
- HRT2017/17**      **Declarations of Interest:** Councillor C Watson-Smyth declared an interest in Agenda Item 9: Projects and Budgets 2018/19: 3.2): Park and Ride and Agenda Item 10: Season Ticket Procedure.
- HRT2017/18**      **Public Participation:** There was no public participation.
- HRT2017/19**      **Minutes:** **RESOLVED** that the Minutes of the meeting held on **Tuesday 6 June 2017** be signed as a true record of the meeting.
- HRT2017/20**      **Clerks Report/Works Programme:** was noted for information.
- HRT2017/21**      **Correspondence:** There was no correspondence.
- HRT2017/22**      **Projects 2017/18:** The Town Clerk advised that she had not received any further update from Mr Watts regarding any ongoing maintenance costs in respect of the Dock Wall. It was noted that the Responsible Financial Officer (RFO) considered such costs could come from the Ground Maintenance Ear Marked Reserve.
- HRT2017/23**      **Projects and Budgets 2018/19 (including fees and charges):** Comment was made that the budget for Improvements to Lawns Car Park could be impacted by the Leisure Tourism and Open Spaces Committee's recent recommendation to consider a Leisure Centre. The Town Clerk clarified that the original budget had been agreed based on the simultaneous development of a MUGA facility in order to reduce costs. It was noted that research into the costs and feasibility of a Leisure Centre could see the

improvements postponed or costs increase should timings no longer coincide for a multi-project saving.

Mention was made of a need for greater Parking Enforcement in Padstow and Trevone. It was felt that contraventions had increased and were of a deliberate manor due to insufficient enforcement. It was noted that in last year's budget £5,000 was set aside to pay Cornwall Council for additional enforcement within the Parish but that this had not been spent. It was felt that this be raised to £10,000 for the next financial year and that a meeting be arranged with representatives from Cornwall Council as soon as practicable in order to discuss the possibility of a SLA type of arrangement to ensure value for money and to ascertain any other helpful information. It was considered beneficial if Councillors could give consideration to typical problem areas in order that this be fed into discussions.

The reports recommendation not to increase car park charges was noted. There was some discussion regarding the merits of regular incremental increases versus larger increases after a number of years. Overall it was considered the 2015 revision of charges was successful and that an increase not be recommended at this stage.

**RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE AND COUNCIL TO:**

- a) Request for 2018/19 £10,000 for additional enforcement patrols from Cornwall Council for Padstow and Trevone;
- b) Car Park Charges remain the same and;
- c) Note the Business Plan for endorsement with no changes suggested but to acknowledge that Improvements to Lawns Car Park could be delayed pending the outcome of research into a Leisure Centre within the area.

**RESOLVED that:** The Town Clerk arrange a meeting with representatives from Cornwall Council, Councillor Rickard, Councillor Buscombe and herself to discuss on-street enforcement, to share Committees recommendation and to report back to a future meeting.

**HRT2017/24**

**Season Ticket Procedure:**

**Councillor C Watson-Smyth left the meeting.**

It was noted at a previous meeting that Committee had requested the procedure for season tickets be reviewed. That in particular consideration be given to identifying and sharing how the office would prioritise requests received via all 3 methods of contact at exactly the same time. Therefore proposed changes to the Season Ticket Information Sheet specified that "in person requests" would be "prioritised".

It was raised by a member that Season Tickets were sold at a subsidised rate and did not reflect the true value of a parking space. It was considered beneficial that the RFO look at examples of Season Ticket costs within other Councils. A member confirmed that Cornwall Council costs were in fact lower than Padstow Town Council and also offered more flexibility i.e a monthly fee.

In response to a query, the Town Clerk clarified that Season Tickets did not offer guaranteed or dedicated parking and that conditions for their use were clearly detailed on the reverse of the Season Ticket itself.

**Councillor C Watson-Smyth returned to the meeting.**

**HRT2017/25**

**Bollard – School Hill:** At the invitation of the Chairman, Cornwall Councillor Buscombe provided an update on the situation. He advised that the area behind the bollard at School Hill is a traffic free area but that the bollard had been removed on at least 4 occasions in recent years. Each time repairs were awaited, non-authorized people were using the area as free parking. Concern was raised that during these periods, vehicles rushing to the area in order to obtain the last “free space” caused a serious safety issue to pedestrians using the subway.

Councillor Buscombe had been advised by Cornwall Council that the latest bollard to be installed would be of a more robust nature and would be in situ in time for the Christmas Festival. The need for a more permanent solution was discussed however, it was acknowledged this would be difficult as the bollard would need to be both robust against suspected vandalism and removable to those with permission to access the area.

There was much discussion regarding improvements which could ease the issue. These included double yellow lines; question was raised as to whether it would be possible to request that Cornwall Council focus Padstow Town Council’s enforcement contribution on this area - subject to Council’s approval of the budget. It was also suggested that a second bollard could be introduced. The RFO clarified that Padstow Town Council did not have a power to provide the bollard as it was not on Town Council land. It was thought useful if the RFO could clarify if they have a power to pay for the installation of a second bollard.

Councillor Buscombe advised that he had raised the idea of 2 bollards with Highways but had yet to hear further.

**RESOLVED that:**

- a) Councillor Buscombe be requested to:
  - i) pursue discussions with Cornwall Council Highways regarding the possibility of either double yellow lines or 2

bollards and any other suitable solutions to keep the area car free and;

ii) he press the issue that the bollard be reinstated prior to the Christmas Festival due to health and safety concerns;

- b) The RFO to look into whether the Council has a power to pay for the installation of a second bollard and;
- c) During discussions with Cornwall Council regarding enforcement funding, the question be asked if it would be possible to specify that the budget be spent in a specified location.

**HRT2017/26**

**Resident Parking:** At the request of the Chairman Councillor Buscombe updated on this item in his Cornwall Councillor capacity, he found this was something that was raised with him on a regular basis during peak times. He added that he considered there were several misconceptions regarding both the operational aspect of Resident Parking and the cost involved for residents. He was finding that once advised of the realities enquirers were not pursuing the matter further.

The Town Clerk concurred with this conclusion and advised the office had experienced a similar thing this year. She further added that enquiries had been approx. 7 this year which was noted. It was felt the best course of action at present would be for Councillor Buscombe to remain abreast of any changes to resident parking schemes via Cornwall Council.

**HRT2017/27**

**Date of Next Meeting:** Date to be confirmed.

**HRT2017/28**

**It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**HRT2017/29**

**Confidential Minutes: RESOLVED** that the Confidential Minutes of the meeting held on **Tuesday 6 June 2017** be signed as a true record of the meeting.

**HRT2017/30**

**Sand: Railway Car Park:** See confidential minutes

**HRT2017/31**

**Projects and Budget 2018/19: Fees and Charges:** See confidential minutes

Meeting closed at 7.11 pm