

PADSTOW TOWN COUNCIL

Council Offices, Station House
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Kathy Pemberton
Town Clerk
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9 May 2018

TO: ALL MEMBERS OF COUNCIL

Councillors: R Buscombe, F J Bealing, R Clark, A P Flide, K Freeman, R Higman, A Rickard, S M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of the Council are hereby summoned to attend the **ANNUAL MEETING** of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 15 May 2018 at 7.00 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

NB: Please note start time of this meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press are invited to attend

- 1. Election of Chair of the Council/Town Mayor:** To **ELECT** the Chair of the Council/Town Mayor for 2018/19 and **RECEIVE** the signed Declaration of Acceptance of Office
- 2. Election of Deputy Chair of the Council/Deputy Mayor:** To **ELECT** the Deputy Chair of the Council/Deputy Mayor for 2018/19.
- 3. To receive apologies for absence and announcements**
- 4. Election of Committees:** To **ELECT** Committee Members for the following Committees:
 - a) Leisure, Tourism and Open Spaces (7)
 - b) Highways, Roads and Transport (7)
 - c) Staffing (5)
 - d) Planning (6)

5. Working Groups:

To **Note** current working group in place which reports direct to full Council and consider if they should be re-established, if so, Council to ELECT Working Group members.

- a) Neighbourhood Development Plan Working Group (6)

6. Election of Council Representatives: To **ELECT** Representatives to the following organisations:

- a) Cornwall Association of Local Councils (CALC) (1)
- b) Camel Advisory Group (1)
- c) Memorial Hall Committee (1)
- d) Padstow Area Tourism Association (1)
- e) Padstow Sea Cadets Management Committee (1)
- f) Wadebridge and Padstow Community Network Meeting (1)
- g) Cornwall Planning Partnership (1)
- h) Plastic Free Coastlines Steering Group (1)

7. Scheme of Delegation/Committee Terms of Reference: To **discuss and decide** on each Committee giving due consideration to the Terms of Reference relevant to its Committee and making any recommendations for changes/updates to Council.

8. Dates of Council Meetings: To confirm meeting dates for 2018/19.