

PADSTOW TOWN COUNCIL

Council Offices
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Town Clerk
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22 May 2018

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), F J Bealing, R Buscombe, R Clark, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 29 May 2018 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kathy Pemberton', written in a cursive style.

Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **Tuesday 24 April 2018** having been previously circulated and taken as read.

- 6. To confirm the minutes** of the Annual Meeting held on **Tuesday 15 May 2018** having been previously circulated and taken as read.
- 7. Clerks Report/Work Programme:** To receive an update for information only.
- 8. To adopt the minutes** of the meeting of the Annual Parish Meeting held on Tuesday 8 May 2018 having been previously been circulated and taken as read.
- 9. Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (22 May 2018)
 - (ii) Leisure, Tourism and Open Spaces Committee (22 May 2018)
 - (iii) Highways, Roads and Transport Committee (22 May 2018)
 - b) To receive minutes of the Planning Committee (22 May 2018)
 - c) To give consideration to Committee Membership for the Finance and General Purposes Committee
 - d) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (23 May 2018)
- 10. Finance:**
Monthly Accounts and Payments May 2018
 - a) To receive monthly finance report
 - b) To approve accounts and addendum for payment and note payments since the last meeting
 - c) To approve transfers to Earmarked Reserves
 - d) Bank Reconciliations: To note their availability for inspection each month
- 11. Correspondence:**
 - a) To note correspondence for information;
 - b) To give consideration to the following:-
 - (i) Padstow Sailing Club request
 - (ii) Airfields of Britain Conservation Trust request
- 12. To discuss and decide on responses to the following planning applications:**
PA18/04689 St Francis Trevone Road Trevone Padstow: Loft conversion with minor increase in ridge height with associated dormers and balconies, single storey side extension, garage relocation and refurbishment.
- 13. Data Protection:** To be updated on this matter and give consideration to key documents.
- 14. Trevone Flag Pole:** To receive update in this matter and discuss and decide on way forward.
- 15. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
- 16. To Note Future Meeting Dates and to Note Date of Next Meeting:** Tuesday 26 June 2018 at 7.30 pm

- 17. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 18. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 24 April 2018** having been previously circulated and taken as read.
- 19. To adopt the confidential minutes** and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (22 May 2018)
 - (ii) Leisure, Tourism and Open Spaces Committee (22 May 2018)
 - (iii) Highways, Roads and Transport Committee (22 May 2018)
- 20. Padstow Sealife Safaris:** To give consideration to request and discuss and decide on way forward.
- 21. Lease/Tenant Issues Update:** To be updated with regards to lease matters and discuss and decide on the way forward (if necessary)