

Applicant No.  
(Office use only)



## PADSTOW TOWN COUNCIL

### APPLICATION FOR EMPLOYMENT

Completed Application Forms must be returned by:  
**12 noon on Wednesday 21 February 2018**

To:  
Town Clerk  
Padstow Town Council, Council Offices,  
Station House, Station Road, Padstow, Cornwall, PL28 8DA  
Email: [enquiries@padstow-tc.gov.uk](mailto:enquiries@padstow-tc.gov.uk)

#### CONFIDENTIAL

Please complete in black ink or type

Application for the post of:

**Outside Services Supervisor**

#### Employment History

Please provide details of your work experience including previous posts with your present employer, unpaid voluntary or casual work. If you have undertaken periods of other responsibilities raising family or caring please include these as well.

#### Present (or most recent) Employment

Name and Address of Employer:			
Position Held		Is this your current job?	
Duration of Employment		Leaving Date (if applicable):	
Notice Required		Basic Salary / Wage	
Other Allowances		Reason for Leaving	

Key responsibilities and / or achievements:

- 1.
- 2.
- 3.
- 4.

### All Previous Employment

Name and Full Address of Employer	Start date, leaving date, position held and main responsibilities - giving salary	Reason for Leaving

*Please continue on a separate sheet if necessary*

## Education

Please provide brief details of your education. Please enter most recent first

Name of Educational Establishment (School, College, University etc)	Qualifications obtained with subjects and grades

*Please continue on a separate sheet if necessary*

## Training

Please provide details of all training and development undertaken relevant to this post

Training Course and Organiser/ Development Activity	Outcome – Grade Achieved where relevant

*Please continue on a separate sheet if necessary*

## Membership of Professional Bodies

Body	Membership Type

## Experience

Please give your reasons for applying for this position, giving evidence to support the person specification. *Please continue on a separate sheet if necessary*

## References

Please give the name and address of two people who can provide an assessment of your suitability for this post. One should be your present/most recent employer. If you have not been in paid employment since leaving full-time education please give the name of your tutor or lecturer.

Name	Address	
Email Address if available		
Position Held	Day Contact Number	
Name	Address	
Email Address if available		
Position Held	Day Contact Number	