

PADSTOW TOWN COUNCIL

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Reservation Agreement

The Reservation Agreement is an official document which confirms with the Reservation Holder their right to burial of cremated remains within a defined plot within the Churchyard Extension of St Petroc's Church, Padstow. The agreement is not a Deed of Exclusive Right of Burial but follows the same principles for administration purposes. The plot itself is not purchased, any fees paid to the Town Council are fees relating to interment of ashes. The land itself remains the property of the Church.

Padstow Town Council issues Reservation Agreements for a term of 99 years after which any space remaining in the plot may be reused.

It is important to retain the Reservation Agreement in a secure place, as it is your proof to the Council that you are indeed the Reservation Holder of the plot.

Transfer of Reservation Holder

If the Reservation Holder dies, it is reasonably assumed that they gave permission to have themselves interred in the cremation plot. After this, the Council will consider the Reservation to be part of the deceased's estate. The Reservation may be left in a Will or assigned by their executors to someone else. If the Reservation is not specifically mentioned in the Will, it will form part of the "residue" of the Will, usually willed as "and all my other worldly goods" at the end of the Will.

Whoever inherits the Reservation will need to contact the Council and arrange for a transfer of ownership before the plot can be opened again. It is not possible to place a new Cremation Tablet or alter an existing one without the express permission of the new Reservation Holder.

If probate was obtained the Council will need to be supplied with a sealed copy of probate for registration. If the Reservation Holder dies without leaving a will, the Council will need to receive a sealed copy of the letters of administration. If letters of administration were not issued, the next of kin would be required to complete a statutory declaration witnessed before a Magistrate or Commissioner for Oaths claiming the Reservation.

Change of Address for a Reservation Agreement

Please write to Padstow Town Council to change your address on your Reservation Agreement, giving both your old and new addresses.