

**Padstow Town Council  
Neighbourhood Development Plan Working Group**

**Notes of the meeting held on Monday 18 June 2018 at 6.30 pm at  
Padstow Town Council Offices, Station House, Station Road, Padstow**

**Present:** Councillor A Rickard (Chairman), Rosemary Brinham, Tim Farley, Mo Read and Gill Vivian

**In Attendance:** Councillor R Higman, Mrs K Pemberton (Town Clerk and Note Taker), Councillor H M Saunders and Paul Weston (Consultant)

- 1. Apologies:** were received from Jonathan Pascoe and Paul Wood
- 2. Declarations of Interest:** None
- 3. Meeting Note (6 September 2017):** was agreed as a true record.
- 4. Update:** The Chairman referred members to the agenda report which provided an update on various matters since the last meeting of the Working Group. He added that the Support Officer had been sending updates to the members to keep them informed and updated. It was noted for information.
- 5. Policy Development:** The Chairman advised that the papers within the agenda pack were the working documents agreed by the Steering Group on the 25 April 2108. The Steering Group now welcomed the support of Working Group members in taking this forward. The Chairman requested that the consultant introduce the same.

Paul Weston confirmed that the Steering Group had agreed the initial draft policies which were developed from the working sets of aims and objectives and all the evidence gathered to-date. Furthermore, that in order to progress the same task-specific working groups be formed. He referred the group to page 21 which offered more detail in this regard.

Concern was made at the number of tasks to be undertaken and shared between a small group of members. The Town Clerk advised that at the request of the Steering Group people on the interested people list had been contacted and updated on progress and seeking their interest in being involved with the task specific work. Unfortunately, none had come forward to offer their support. General disappointment was expressed at the lack of interest. There was discussion as to whether a recruitment drive/event should be arranged, to try to engender more interest and involvement in the process. After much discussion it was considered that this could delay progress. Furthermore, people that had expressed an interest in NDP were contacted and they were not interested in being actively involved.

The Town Clerk also added that Steering Group members were also asked to make efforts to recruit more volunteers. Mention was made at the meeting by members, of people within the community that maybe interested. The Town Clerk asked they contact the office direct to put

forward their interest. She also provided interest slips which could be handed out and filled in, it also provided the relevant contact information. She also added that officers would continue to support the process. Mr Weston also commented that he was available to give support and if helpful, he could take forward the Countryside tasks, but would need support.

He also added that the support could be for one or two people per task who would provide their experience and knowledge to the area, such as identifying local green spaces, for instance. Mr Weston had begun to compile a list however, as he didn't know the area the support from members in this task would be helpful. He would be able to coordinate matters and pull reports together. It was also mentioned that approaches could be made to people in the community who may be able to offer specific advice on a matter and would therefore just dip in when their expertise was needed.

He referred to the community survey task and that the work involved was building on the draft already agreed as a working document by the Steering Group. In response to a query, Mr Weston considered that the survey could be distributed in September. A member commented that a lot of work had been done and local agents contacted, to ensure that second home owners also responded. This needed to happen and discussion was needed on distribution.

In respect of the survey for the Treceus Industrial Estate, under the built environment task, he could assist with support from the office. The Town Clerk confirmed that the office would be happy to support this and could offer assistance as well with distribution and collection.

He considered that the growth impact should involve all working group members and that a ½ day "talking shop" be arranged to take this forward.

In response to a query, Paul Weston advised that major service providers were ones linked to infrastructure such as education, health and alike, understanding current capacity and the potential need to invest. Mention was made that at the Annual Town Meeting Padstow School has advised that they had capacity.

There was some discussion on splitting the tasks between Trevone and Padstow, this was raised more so when discussing built environment. However, it felt this could hamper progress, inevitably people who lived in an area of the parish would know more about that area. Comment was made that it was a Plan for the whole of the parish of Padstow which reached out past both Padstow and Trevone.

There was comment made that potentially the area around Tesco could be looked at as potential further retail growth. Mention was made that discussion on site allocations could be progressed through a talking shop.

Mr Weston advised that he had templates to help members in their tasks related work which he would make available.

There was much discussion on this matter with members then putting forward interest in being involved on specific tasks as follows:-

<b>Task</b>	<b>Support</b>
Community Survey	<ul style="list-style-type: none"> <li>• Gill Vivian</li> <li>• Paul Wood – to be approached for his interest in involvement.</li> </ul>
Countryside	<ul style="list-style-type: none"> <li>• Paul Weston, with support from</li> <li>• Mo Read</li> <li>• Tim Farley to assist with PRow [Suggested that initially he look at "hot spots"]</li> </ul>
Built Environment	<ul style="list-style-type: none"> <li>• Rosemary Brinham</li> <li>• Jon Pascoe – to be approached for his interest in involvement.</li> <li>• Tim Farley to assist with defining Town Centre</li> <li>• Padstow TC officers (Sam and Kathy): Support business units survey, Treceus</li> </ul>
Growth Impact	<ul style="list-style-type: none"> <li>• Councillor Rickard</li> <li>• Date to be identified to undertake "talking shop" inviting all working group members</li> </ul>

The Chairman concluded the meeting by thanking all for their attendance and support in moving this process forward.

The meeting concluded at 7.26 pm