

# PADSTOW TOWN COUNCIL

Station House  
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PL28 8DA

Kathy Pemberton  
Town Clerk  
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10 October 2018

**TO: MEMBERS OF HIGHWAYS, ROADS AND TRANSPORT COMMITTEE**  
Councillors K Freeman (Chairman) F J Bealing, R Buscombe, R Higman,  
A Rickard, D N Vivian and C Watson Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Station House, Station Road, Padstow on **Tuesday 16 October 2018 at 7.00pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K Pemberton'.

Kathy Pemberton  
Town Clerk

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## Agenda Press & Public are invited to attend

1. To receive **apologies for absence**
2. **To receive announcements (if any):** For information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **Tuesday 19 June 2018**
6. **Clerk's Report/Works Programme:** To receive an update for information.
7. **Projects 2018/19 and Budget 2019/20 (including fees and charges):** To receive an update on projects for 2018/19 and to give consideration to potential future projects for 2019/20 and associated budget for recommendation to the Finance and General Purposes Committee, taking into consideration the Council's Business Plan.

8. **Car Park Update:** To note car park update and to discuss and decide on the way forward.
9. **Season Ticket Procedure:** To give consideration to this matter and discuss and decide on way forward.
10. **Free Parking Permit Policy:** To give consideration to this matter and discuss and decide on way forward.
11. **CC Parking Enforcement:** To receive update on this matter and discuss and decide on way forward.
12. **Highway Issue/Query:** To give consideration to this matter and discuss and decide on way forward.
13. **Date of next meeting:** To be confirmed.
14. **EXCLUSION OF PRESS & PUBLIC** – To consider and if appropriate, to pass the following resolution - That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
15. **To agree the confidential minutes** of the meeting held on **Tuesday 19 June 2018**
16. **Projects and Budgets 2019/20 (including fees and charges):** To give consideration to potential future projects for 2019/20 and associated budget for recommendation to the Finance and General Purposes Committee, taking into consideration the Council's Business Plan.