

PADSTOW TOWN COUNCIL

Council Offices
Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



23 January 2019

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 29 January 2019 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

K E Pemberton
Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
- 5. To confirm the minutes** of the Full Council Meeting held on **Tuesday 27 November 2018** having been previously circulated and taken as read.

6. **Clerk's Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
 - a) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (18 December 2018);
 - (ii) Leisure, Tourism and Open Space Committee (15 January 2019)
 - b) To receive minutes of the Planning Committee (18 December 2018 and 22 January 2019)
8. **Finance:**
Monthly Accounts and Payments January 2019
 - a) To receive monthly finance report
 - b) To note car park takings
 - c) To approve accounts and addendum for payment and ratify payments since the last meeting
 - d) To give consideration to Business Plan Cash Flow Forecast
 - e) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
 - a) To note correspondence for information,
 - b) To give consideration to the following:-
 - i) Christmas Festivals: To give consideration of usage of bandstand and car park in respect of the local Christmas Festivals;
 - ii) Request from PALS regarding library signage
 - iii) Request to erect signage on Council land
 - iv) Natural England: Coastal Access
 - v) Community Governance Review
 - vi) Bus Stop Improvements – Padstow
 - vii) Cornwall Council (Off Street Parking Places) Order 2019
 - viii) Museum Signage Update
10. **Council Vacancy (Padstow Ward):** To be updated on this and discuss and decide on way forward.
11. **Health and Safety Review 2018:** To receive update on the 2018 Health and Safety Review and discuss and decide on way forward.
12. **Health and Safety Review Policy Update:** To give consideration on this matter and discuss and decide on way forward.
13. **Land Usage Policy:** To give consideration on this matter and discuss and decide on way forward.
14. **Coat of Arms – Barclays Bank:** To give consideration on this matter and discuss and decide on way forward.
15. **Christmas Lights:** To give consideration on this matter and discuss and decide on way forward.

- 16. Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
- 17. To Note Future Meeting Dates and to Note Date of Next Meeting:** 26 February 2019 at 7.30pm
- 18. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 19. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 27 November 2018** having been previously circulated and taken as read.
- 20. To adopt the confidential minutes** and approve recommendations (if any) of the **Staffing Committee** (18 December 2018)
- 21. Core Building:** To receive update on this matter and discuss and decide on way forward.
- 22. Library Update:** To receive update on this matter and discuss and decide on way forward.