

PADSTOW TOWN COUNCIL

Council Offices
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20 February 2019

TO ALL MEMBERS OF THE COUNCIL

Councillors: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), F J Bealing, R Buscombe, A P Flide, K Freeman, A Rickard, H M Saunders, Mrs A E Symons, D N Vivian, Mrs T Walter and vacancy

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 26 February 2019 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

K Pemberton

Kathy Pemberton
Town Clerk

AGENDA

Public & Press and invited to attend

- 1. To receive apologies for absence and announcements**
- 2. To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- 3. Dispensations:** To consider requests from Members for dispensations.
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - o To receive the Cornwall Councillor's Report
 - o To receive the Police Report
- 5. To confirm the minutes** of the Full Council Meeting held on **Tuesday 29 January 2019** having been previously circulated and taken as read.

6. **Clerk's Report/Work Programme:** To receive an update for information only.
7. **Committees/Working Group Meetings:**
 - a) To receive minutes of the Planning Committee (12 February 2019)
 - b) To adopt the notes and approve recommendations (if any) of the Neighbourhood Development Steering Group Meeting (6 February 2019)
 - c) To adopt the minutes and approve recommendations (if any) for meetings of the:
 - (i) Staffing Committee (19 February 2019);
 - (ii) Finance and General Purposes Committee (19 February 2019)
 - d) Leisure Tourism and Open Spaces Committee Vacancy: To give consideration to filling vacancy
8. **Finance:**
Monthly Accounts and Payments February 2019
 - a) To receive monthly finance report
 - b) To note car park takings
 - c) To approve accounts and addendum for payment and ratify payments since the last meeting
 - d) To approve Risk Assessment Management Plan and Investment Strategy and
 - e) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:**
 - a) To note correspondence for information,
 - b) To give consideration to the following:-
 - i) Padstow Christmas Lights Committee Request
10. **Town Councillor Vacancy (Padstow Ward):** To give consideration to applications submitted and discuss and decide on way forward on co-opted appointment.
11. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any)
12. **To Note Future Meeting Dates and to Note Date of Next Meeting:**
 - a) Note Date of Next Meeting: Tuesday 26 March 2019 at 7.30 pm and Note Future Meeting Dates
 - b) To agree Meeting Dates for 2019/2020
 - c) To give consideration to date of Annual Parish Meeting – Tuesday 7 May 2019 and potential items for discussions
13. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 14. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 29 January 2019** having been previously circulated and taken as read.
- 15. To adopt the confidential minutes** and approve recommendations (if any) of the **Staffing Committee** (19 February 2019)
- 16. Lobster Hatchery Signage:** To give consideration to request for changes to Lobster Hatchery signage.
- 17. Lease/Tenant Issues Update:** To receive update on this matter and discuss and decide on way forward.