

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held on Tuesday 26 March 2019 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow

Present: R Higman (Chairman), C Watson-Smyth (Vice-Chairman), R Buscombe, M Evans, A P Flide, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs N Barnes (Responsible Financial Officer), Mrs S Daly (Support Officer and Minute Taker) and 9 members of the public

2018/174 To receive apologies for absence and announcements:

- i) Apologies were received from Councillors F J Bealing, K Freeman and A Rickard.
- ii) Announcements: The Chairman reminded Councillors of the 30th Birthday of Dasher as well as the official Skatepark opening; dates to keep in diaries were either 11 or 12 April. The office would contact Councillors as soon as possible to confirm the date.
- iii) The Chairman welcomed Councillor Evans to his first meeting.

2018/175 Declarations of Interest: There were no declarations of interest.

2018/176 Dispensations: There were no dispensations.

2018/177 Public Participation:

- i) 6 members of the public spoke in respect of agenda item 9 b) iii) CC: Stopping up part of highway verge and diversion of footpath – 32 Treverbyn Road. All spoke in objection to the proposal, points raised included:
 - Vehicles park at the end of the road for much of the year and existing pathway is used as a safe route by the whole community. Concern that relocation of the footpath to the end of the verge will see vehicles obstructing the pathway and force pedestrians to walk on the road at a busy junction which has a blind bend;
 - The area is an intrinsic part of Padstow where pedestrians and vehicles move together and adds to the visual amenity of the area even providing a safe landing area for the air ambulance on occasion;
 - Current footpath provides safe access for all pedestrian traffic including pushchairs and wheelchairs and consider the alternative access routes are dangerous;
 - The footpath has been used for more than 20 years;
 - Footpath is in regular use, moving it poses significant health and safety concern;
 - Area occasionally used for play;
 - Area is considered a feature of Padstow, it's loss would add to the destruction of Padstow's character;
 - Concern that associated property may be extended if proposed "stopping up" is approved.
- ii) 1 member of the public welcomed Councillor M Evans as a new Padstow Town Councillor.

iii) Cornwall Councillor's Report: Councillor Buscombe advised that he had spoken to a number of residents who were concerned about the "stopping up" and suggested it was helpful that everyone write to CC with their objections.

Councillor Buscombe confirmed that the works to the ring road car park (Link Road) had been cancelled for the time being and that CC were in discussions with the funeral directors regarding their legal right of way. This issue would need to be resolved before anything further could happen.

Councillor Buscombe advised of some minor traffic orders. The most significant being the implementation of double yellow lines at Treceus Industrial Estate.

iv) The Police report for the period 25/02/2019 – 24/03/2019 was noted. The report detailed 4 recorded crimes down from 8 for the same period in the previous year. 13 incidents were recorded, a -7.1% difference when compared with the same period in the previous year.

In response to Councils request for further information, members noted the response from PCSO Clive Wherry which advised that the service no longer gave details on specific crimes except in circumstances where there were a series of crimes over a period of time.

2018/178 Minutes Tuesday 26 February 2019: RESOLVED that the minutes of the meeting held on Tuesday 26 February 2019 were a true record of the meeting and they were signed by the Chair.

2018/179 Clerk's Report/Work Programme: The agenda report was noted for information. The Town Clerk further updated that a site meeting was taking place with the contractor for the Victoria Shelter works on Wednesday 27 March. It was hoped that this would see the project move forward.

The Town Clerk met with the contractor Michael Vanstone's regarding lining works in the Railway Car Park, she was awaiting further update as to when these could be undertaken. It was hoped, but not confirmed, prior to the start of the Easter Holidays however it was noted that some of the works may continue into the holidays.

2018/180 Committees/Working Group Meetings:

a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 12 March 2019.

b) **RESOLVED** to adopt the minutes and approve the recommendations for meetings of the i) Highways, Roads and Transport Committee held on 5 March 2019; and ii) the Leisure Tourism and Open Spaces Committee held on 5 March 2019.

2018/181 Finance: Monthly Accounts and Payments February 2019

a) The monthly finance report was received and noted for information.

b) Car park takings were noted.

c) It was **RESOLVED** to i) ratify accounts paid March (a) of

£47,132.49 and standing orders/direct debits paid of £2,924.33; ii) ratify accounts paid March (b) of £8,106.12 and direct debits of £15,685.99; iii) approve the addendum to accounts outstanding for payment of £8,697.28 and cheques written/direct debits paid since last statement of £230.00 having been tabled and read.

d) It was **RESOLVED** to approve transfers from the Earmarked Reserves to the General Fund of i) £10,000 being Neighbourhood Development Plan; and ii) £83,388 being Recreation facilities (skate park)

e) It was **RESOLVED** to approve the Investment Strategy subject to item 8 being amended to reflect that it would be reviewed.

f) It was noted that the Ladywell parking space tender was awarded to the highest tender of £2,012 plus VAT.

g) Bank Reconciliation availability was noted.

2018/182 Correspondence:

a) Correspondence for information was noted.

b) (i) **CC: Community Network Launch – SOS Launch:** It was noted that the Christmas Lights Committee had recently highlighted a need for more volunteers. It was suggested that they be approached for their interest in participating in the project and that should they so wish, Council endorse their Expression of Interest.

RESOLVED to contact the Christmas Lights Committee to seek their interest in submitting an Expression of Interest to participate in Cornwall Councils' 10 Anniversary projects volunteering scheme and endorse the same.

(ii) **CC: Polling Places Review: RESOLVED** to respond to Cornwall Council's Polling District and Polling Places Review 2018/19 confirming that Council are in favour of polling stations and voting arrangements in the Padstow area.

(iii) **CC: Stopping up part of highway verge and diversion of footpath – 32 Treverbyn Road:** There was much discussion regarding this item. Members were in agreement with points raised by members of the public. Members felt the proposal was detrimental to the health and safety of pedestrians as the relocated footpath would be sited on a busy junction. Concern was expressed that the relocated footpath could even be parked on or obscured by vehicles.

One member suggested that the area could be included as a Local Green Space within the Padstow Parish Neighbourhood Development Plan (NDP) and others agreed it would be beneficial to pursue a longer term solution. The Town Clerk clarified that as the NDP Steering Group had already agreed a set of Local Green Spaces to include in the plan, based on evidence gathered to date, the area could not simply be added. However at the next round of community consultation she encouraged Councillors and members of the public to raise areas such as this to build evidential support for testing additional areas such as this against the Local Green Space criteria for their possible inclusion.

RESOLVED to formally object to the stopping up application at 32 Treverbyn Road, Padstow reasons being i) Health and safety concerns for pedestrians on a busy junction; ii) Only area of land on which the Air Ambulance can land in case of an emergency; iii)

Much appreciated open space which is part of the character of the local area; and iv) Well used path; particularly good for wheel chair and push chair access. Health and safety concerns if footpath moved.

2018/183 Padstow Christmas Lights Committee: The Town Clerk referred members to the agenda report and in particular the Committee's request relating to anchor point testing. The Town Clerk outlined that by undertaking this task independently of the Christmas Lights Committee, Council would find itself in a grey area regarding liability. Having met to discuss the request, the Chairman, Vice Chairman, Town Clerk and Responsible Financial Officer proposed that one option going forward may be to include £1,000 in the Budget for the Christmas Lights Committee to pay for the testing of the anchor points on buildings but that the arrangement be between the Christmas Lights Committee and the company undertaking the works.

Members were supportive of awarding a "one off" award to the Committee to support the Christmas Lights for 2019/20 following the scheduled meeting with the Christmas Lights Committee and representatives of Padstow Town Council as detailed in the agenda report.

RESOLVED to i) include £1,000 in the Budget from 2020/21 onwards for the Christmas Lights Committee as a contribution towards the annual testing of the anchor points on buildings, further that should testing cost be less than this figure the Christmas Lights Committee to keep the remaining budget to go towards ongoing costs; and ii) to make a "one-off" contribution of £2,000 for the Christmas Lights 2019/20 and that it be taken from the Capital/projects section of the Budget 2019/20.

2018/184 Coastal Sculpture Cornwall: The Town Clerk expressed concern that since granting permission for the event in November, very little had progressed. It was noted that subsequent to writing the agenda report confirmation of the Coastal Sculpture CIC had been received, having been officially formed in March.

The Town Clerk raised concerns regarding public safety and noted that she would have expected that information relating to Health and Safety and plans for locating and anchoring the installations would all have been received by this time. Further that several site meetings as requested in the original offer letter would have taken place.

Members gave consideration to an update from Coastal Sculpture Cornwall received following the agenda despatch and having been tabled and read. It was felt it gave updates but did not contain any sufficient details such as risk assessments or confirmation of the need for planning permission or not.

It was felt that a more detailed report regarding all aspects of the project to date were required by the next meeting of the Full Council at which Council may need to re-evaluate its decision to allow the use of Stile Field in July 2019.

RESOLVED to request from Coastal Sculpture Cornwall CIC that all matters outlined on page 2 of their update dated 26 March 2019 and all matters in the Town Clerk's original offer letter be progressed and reported to the April meeting of the Full Council to be held on 23 April 2019.

2018/185 Standing Orders: It was noted that the Town Clerk had reviewed advice from NALC and CALC in respect of suggested changes to the Standing Orders and was suggesting changes based on the same. A report on this item was tabled and read and Member's views invited. Members were satisfied with the amendments and noted that the amended Standing Orders would be brought back to Council for adoption in April. It was further noted that the Town Clerk was checking with Council's Data Protection Officer in respect of "Matters affecting Council Employees", if required this item would come back to Council for due consideration.

RESOLVED to approve the recommended changes to the Padstow Town Council Standing Orders as detailed in the tabled agenda report subject to amending the replacement of "Chairman" throughout the document with "Chairman of the meeting".

2018/186 Reports from Members/Outside Organisations: The Chairman noted that he and the Town Clerk had met with the new manager of the Metropole Hotel, renamed Harbour Hotel. He had also attended the Padstow Sea Cadet awards.

2018/187 Meeting Dates: Date of next meeting: Tuesday 23 April 2019 at 7.30 pm and future meeting dates were noted.

2018/188 Annual Parish Meeting: Tuesday 7 May 2019: Further to the agenda report it was noted that Sergeant Honeywell had confirmed that she would be attending the Annual Parish Meeting. Confirmation was still awaited from Ian Gibson from St Petroc's Group Practice. The Support Officer had not been able to contact Padstow Fire Brigade and welcomed any individual contacts members could provide.

2018/189 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2018/190 Confidential Minutes Tuesday 26 February 2019: RESOLVED that the confidential minutes of the Full Council meeting held on Tuesday 26 February 2019, were a true record of the meeting and they were signed by the chair.

Meeting closed at 8.15 pm