

**PADSTOW TOWN COUNCIL
HIGHWAYS, ROADS AND TRANSPORT COMMITTEE: 18 JUNE 2019**

AGENDA ITEM 7: PARKING ENFORCEMENT HOURS

1. Overview

1.1 As advised in the agenda report the Town Clerk met with Zoe Hall (Enforcement Manager) and Enforcement Officer, Katherine Kemp. Unfortunately, the Chairman was unable to attend last minute as he was unwell.

1.2 Ms Hall confirmed as follows:-

- She explained that the service was going through transition. Originally she did have 6 officers covering Bodmin to Bude this was now down to 3. However, service was currently going through recruitment and it was hoped to have more officers in place in time for the main season (August).
- We touched on the new parking methods in CC car parks. She explained that enforcement officers would still be required to patrol and check for things such as not parking correctly in a space, parking in disabled bays without a badge etc. However, it was felt that these changes should save time in them having to patrol the car park to check for payments which should give them more time to undertake on-street enforcement.
- She confirmed that CC would be able to provide a service to Padstow TC - same SLA as last year from 1 July to 30 September;
- Visits – as outlined above they were currently going through recruitment – however, at present CC could provide 2 SLA visits a week – can do daytime and/or evening i.e. after 7 pm. Usual core times are 10 am to 7 pm but could do earlier as well. Committee's views on any issues and best times to visit. Could also "tag" on visit on one of their Core visits – CC will not charge any travel for this.
- Travel costs. There were discussed and it was confirmed that any visits not tagged on to a Core visit they will have to charge travel from wherever they are; usually this is from their base in Bodmin. Travel is charged from Padstow to Trevone.
- CC will do calculations from last year to see if they can offer any discounts to PTC for 19/20 but her initially thoughts are this would be unlikely. Charging the same as 18/19 unless any discounts can be included.
- Unable to provide detailed breakdowns. However, outside of the normal information provided can upon request provide details of number of excess charges issued per street – note: this cannot be split between the Core or SLA this will be inclusive of all visits. What are Committee's views would they like this quarterly?
- Noted that it's not just about issuing excess charges but showing a presence so that people know the areas are being patrolled. Any thoughts on key times of day/evening that are most problematic helpful to know, these could be targeted time within our SLA.
- It was confirmed that CC would not be able to let PTC know in advance of when the visits were taking place. They do not provide this to any Council.

2. Budget and Update on Excess Charges for 2018/19

- 2.1 In terms of budget, £10,000 for 2019/20 has been set aside. Last year the additional visits by Padstow TC cost £1,707.60. This resulted in 37 excess charges issued. Core visits excess charges amounted to 95. She reaffirmed Noted that it's not just about issuing excess charges but showing a presence so that people know the areas are being patrolled.

3. Committee Considerations

- 3.1 As advised Council agreed budget in this regard. Committee are asked to give consideration to the offer that CC can provide and put forward their views on potential timings:-
- SLA from 1 July to 30 September;
 - 2 x SLA visits a week (note will incur travel costs). Committee to consider times – Core: 10 am to 7 pm; and/or any times before 10 am or after 7 pm;
 - 1 x visit “tagged” onto a Core Visit (this will not incur travel costs);
 - Town Clerk to chase potential discounts for 2019/20;
 - Give consideration to requesting quarterly reports on excess charges issued and where (outside the usual information provided). *NB: Due to work demands this may not always be possible but every effort will be made to do so by CC.*