

Padstow Town Council
Finance Report
Agenda item 9

- a) to receive the monthly Finance Report.

- b) to approve Accounts and Addendum for payment and ratify payments since the last meeting as follows:
 - to ratify accounts paid 'July a' of £11,300.03 and direct debits paid of £16,533.21.
 - to ratify accounts paid 'July b' £6106.12 and direct debits of £4379.48.
 - to approve the Addendum to Accounts Outstanding (as tabled) for payment.

- c) to note the car park takings.

- d) Bank Reconciliations - to note their availability for inspection each month.

If any Councillor has any queries regarding the Council finances please contact the RFO on the days before the Council meeting.

PADSTOW TOWN COUNCIL - FINANCE REPORT - 25 July 2019

Revenue Income 18 June - 25 July 2019 (per Sage)		£
Central Services	wayleave income	10
Highways Roads and Transport	Railway car park income	55,252
"	Railway excess charges	234
"	Lawn car park income	16,077
"	replacement season ticket	17
"	misc income	3,276
Environment - Cemetery	Cemetery fees	3,050
Environment	seagull-proof sack	9
LTOS	seat	438
Investment Properties	rent income 2019-20	88,360
"	misc rent	3,303
Other operating income	interest received	207
		<u>170,233</u>

State of the Bank		per Sage
Lloyds	Current Account	555.54
	Business Call Account	345,399.14
	Wages Account (PAYE & NIC)	19,590.07
	Car park takings account	56,586.20
	32 day call notice 0.75% interest	310,941.41
	Client deposit account	790.88
Barclays	Current Account	4,769.62
	Active Saver 0.3% interest	162,593.07
	Wages Account (Net pay and LGPS pension)	10,960.47
	Petty Cash	123.82
		<u>912,310.22</u>

Permission to Transfer funds

Petty Cash (Petty cash imprest amount is £200)	76.18
Wages	24,039.53
Lloyds to Barclays (PTC bank accounts) (Wages month 4 - gross pay, NIC ER's & LGPS ER's £29,722.76)	100,000.00
	<u>124,115.71</u>

Debtors Outstanding for more than 3 months:

None

Creditors Outstanding for more than 3 months:

None

per Sage	Apr-Jul £	1.4.19 - 31.3.20 Budget
Actual Income	340,857	
Budget Income	284,785	729,000
Actual Revenue Expenditure	188,099	
Budget Rev Exp	203,843	694,110
Actual Capital/Project Expend.	46,830	
Budget Capital/Project Exp	84,999	340,000

To notify accounts paid:

ACCOUNTS OUTSTANDING
July 'a 2019

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAI</u>	<u>Total</u>
7.5.19	Capital/projects	Collard Construction	Station House snagging	1929.00	385.80	2314.80
30.6.19	HRT	Cobalt	RingGo June fees	1875.46	375.10	2250.56
2.7.19	HRT	G4S	car park machine cash collections 1 month	1153.20	230.64	1383.84
1.7.19	Env - toilets	Cormac Solutions Ltd	weekend toilet cleaning & sanitary collections	1019.01	203.80	1222.81
26.6.19	LTOS	Masons Kings	annual service & repairs John Deere ride-on mowers	808.71	161.74	970.45
28.6.19	LTOS	Glasdon UK Ltd	Phoenix recycled bench (recharged)	437.52	87.50	525.02
17.6.19	Env - toilets	RW Daker	North Quay toilets fit new disabled toilet pan & seat	388.00	77.60	465.60
29.6.19	Env - Cemetery	Duchy Cemeterys Ltd	excavate grave (recharged)			443.00
26.6.19	Env - toilets	Jan Dawe	Cory toilets - replace 2 failed lights & PIR light	285.45	57.09	342.54
19.6.19	Corporate Services	Kestrel Guards	check call service - 3 weeks	225.00	45.00	270.00
2.7.19	Env - toilets	AUK Supplies Ltd	toilet rolls, drain clear, odour neutraliser etc	223.82	44.76	268.58
1.7.19	LTOS	Bodmin Nursery	trees and shrubs for play area	198.73	39.74	238.47
3.7.19	Administration	Viking Direct	NDP - stamps, pens & tags, Admin - pens	166.76	8.95	175.71
3.7.19	HRT	Seton	sign kits	82.30	16.46	98.76
25.6.19	HRT	Flowerbird Smart City UK	Smartfolio Easy Plus & airtime 1 month	80.75	16.15	96.90
25.6.19	LTOS	Greenham	safety boots	71.60	14.32	85.92
5.7.19	Capital/projects	Edyvean Printers	NDP - leaflets			65.00
4.7.19	Administration	Complete Business Solutions	laminator	34.95	6.99	41.94
25.6.19	LTOS	Hampshire Flag Co	Red Ensign flag	33.44	6.69	40.13
						<u>11300.03</u>

Standing orders or Direct Debits due during following month (regular payments of the same amount):

1st	Inv Prop	Cornwall Council	Non Domestic Rates - PTC properties	8054.00		
1st	Corporate	WPS Insurance (Aviva)	Commerical combined insurance policy	2196.93		
7th		Barclays Bank	bank charges			16.00
1st	Env - toilets	Churchill Service Solutions	legionella control support package 1 month	107.48	21.49	128.97
						<u>10395.90</u>

Direct debits and cheques paid since the last statement:

18.6.19		Everflow	water PTC sites			5068.59
30.6.19	LTOS	Biffa	bulk waste bin emptying 1 month	890.6	178.12	1068.72
						<u>6137.31</u>

Approved by 2 Councillors who are bank signatories:

Date	Name	Signature
	1	2
	1	2

To ratify accounts paid:

ACCOUNTS OUTSTANDING
July' b 2019

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
22.7.19	Central Services		Grant - Padstow & District Community Transport			1830.00
9.7.19	Env - Cemetery	Duchy Cemeterys	excavate 2 graves			886.00
19.7.19	Env - toilets	AUK Supplies	toilet rolls, polyliners, drain clear etc	687.00	137.39	824.39
9.7.19	Capital/projects	Nova Surveyors	Lawn car park works project management	610.00	122.00	732.00
10.7.19	LTOS	Red Band UK	2 strimmer lithium ion batteries for strimmers	410.95	82.19	493.14
9.7.19	LTOS	Travis Perkins	bulk bark chippings & topsoil	369.00	73.80	442.80
19.7.19	Capital/projects	Colin Hawke Forestree	Lawn car park arboricultural impact report			400.00
18.7.19	Corporate Services	Kestrel Guards	check call service 2 weeks	150.00	30.00	180.00
11.7.19	LTOS	Proludic	play equipment bolt covers	98.54	19.71	118.25
19.7.19	Administration	Complete Business Solutions	stationery	53.29	10.66	63.95
11.7.19	Capital/projects	Edyvean Printers	NDP leaflets			57.00
18.7.19	Administration	The RADAR key company	RADAR keys	27.99	5.60	33.59
12.7.19	Administration	SeaDog IT	website support			25.00
23.7.19	Administration	Sea Spray	window cleaner			20.00
						<u>6106.12</u>

£

Direct debits and cheques paid since the last statement:

9.7.19	LTOS	Screwfix	safety glasses	37.46	7.49	44.95
10.7.19		Opus Energy	electricity - PTC sites 1 month			504.72
18.7.19		Everflow	water - PTC sites 1 month			3519.24
10.7.19	Administration	Purecloud	telephone digital system, call charges etc 1 month	83.40	16.68	100.08
22.7.19	LTOS	Mole Valley Farmers	fence posts, socket set, padlocks, wrench etc	175.40	3509	210.49
						<u>4379.48</u>

Approved by 2 Councillors who are bank signatories:

Date	Name	1	2
Signature	1	2	

Agenda item 9b

Padstow Town Council										
Railway & Lawn car park takings 2019/20										
n/c 4404	Railway income					n/c 4406	Lawn income			
	2017-18	2018-9	2019-20	Budget 2019-20			2017-18	2018-9	2019-20	
									Budget 2019-20	
Apr '19	38448	36375	41415	36,000			11587	10242	11988	10200
May	44164	43600	44549	43,000			12327	12287	13217	12300
Jun	46477	49098	45380	49,000			14039	14352	13463	14300
Jul	58161	59587		59,000			17210	16345		16300
Aug	68348	69811		69,000			21149	21050		21000
Sep	46134	45461		45,000			14276	13871		13900
Oct	39608	38792		38,000			10117	10819		10000
Nov	6113	6311		5,500			1446	1555		0
Dec	7253	8350		7,000			1955	2056		0
Jan '20	5037	4206		3,500			1310	1267		0
Feb	6977	6731		5,000			1691	1660		0
Mar	18511	16379		15,000			3895	3832		0
	385231	384701	131344	375000			111002	109336	38668	98000
n/c 4405	Railway excess charges				n/c 4407	Lawn excess charges				
	2017-18	2018-9	2019-20	Budget 2019-20		2017-18	2018-9	2019-20	Budget 2019-20	
Apr '19	240	165	200	40		0	0	0	0	
May	120	200	360	40		40	0	0	0	
Jun	644	200	120	40		0	0	0	0	
Jul	401	320		40		0	0		0	
Aug	480	400		40		40	40		0	
Sep	640	196		40		40	0		40	
Oct	160	239		60		0	0		0	
Nov	160	120		40		0	0		0	
Dec	360	121		40		0	0		0	
Jan '20	360	120		40		0	0		0	
Feb	120	0		40		0	0		0	
Mar	0	40		40		0	0		0	
	3685	2121	680	500		120	40	0	40	
n/c 4404	129089	129073	131344	128000	n/c 4406	37953	36881	38668	36800	
n/c 4405	1004	565	680	120	n/c 4407	40	0	0	0	
Railway	130093	129638	132024	128120	Lawn	37993	36881	38668	36800	
sub totals					sub totals					
Apr-Jun 2019					Apr-Jun 2019					
Apr-Jun	2017-18	2018-19	2019-20	Budget 2019-20						
Railway	130093	129638	132024	128120						
Lawn	37993	36881	38668	36800						
	168086	166519	170692	164920						
Car park takings										
April-Jun 2019 car park takings are £170,692, which is £5772 more than the Budget 2019-20 and £4173 more than the same period last year.										
NB										
24.7.19										