

PADSTOW TOWN COUNCIL

Council Offices
Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



30 October 2019

TO: MEMBERS OF THE STAFFING COMMITTEE

Councillors R Buscombe, A P Flide, R Higman, Mrs A E Symons and T Walter

Dear Member

All Members of the Committee are hereby summoned to attend meeting of the **STAFFING COMMITTEE** at the Council Offices, Station House, Station Road, Padstow on **Tuesday 5 November 2019 at 6.00 pm.**

Yours faithfully

K Pemberton
Kathy Pemberton
Town Clerk

Agenda

Press & Public are invited to attend

1. **Election of Chairman/Vice Chairman**
 - i) To **ELECT** Committee Chairman
 - ii) To **ELECT** Committee Vice-Chairman (if Committee so wishes)
2. To receive **apologies for absence**
3. **To receive announcements (if any):** for information only.
4. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
5. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
6. **To agree the minutes** of the meeting held on **Tuesday 17 September 2019**
7. **Budget 2019/20 and Budget 2020/21:** To receive an update on Budget for 2019/20 and to give consideration to budget for 2020/21 in respect of staffing training for recommendation to the Finance and General Purposes Committee.
8. **Date of next meeting:** Tuesday 10 December 2019 Time: 6.00 pm

- 9. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
- 10. To agree the confidential minutes** of the meeting held on **Tuesday 17 September 2019**
- 11. Budget 2019/20 and Budget 2020/21:** To receive an update on Budget for 2019/20 and to give consideration to budget for 2020/21 in respect of staffing for recommendation to the Finance and General Purposes Committee.
- 12. Appraisals:** To receive an update on latest issues and discuss and decide on way forward.
- 13. Christmas Bonus:** To consider this matter and discuss and decide on the way forward.
- 14. Staff Update and Issues:** To receive an update on latest issues and discuss and decide on way forward.
- 15. Overtime, Sick Leave and Training:** To note update for information.