

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting held on Tuesday 24 September 2019 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow

**Present:** C Watson-Smyth (Chairman), R Buscombe, M Evans, K Freeman, R Higman, A Rickard (part), H M Saunders, Mrs A E Symons and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker) and 18 members of public.

#### **2019/86 To receive apologies for absence and announcements:**

- i) Apologies were received from Councillor A P Flide and D N Vivian;
- ii) Announcements:
  - The Chairman announced the resignation of Councillor F J Bealing.
  - **RESOLVED** that due to the level of public interest in agenda item 10 b) i) Bench Request – Stile Field and agenda item 11 Use of Bandstand that these be taken after agenda item 4 Public Participation, becoming agenda item 4 a) and 4 b) respectively.

#### **2019/87 Declarations of Interest:**

- Councillor Buscombe declared an interest in agenda item 11 Use of Bandstand and 10. b) iv) Boundary Governance Review Latest;
- Councillor Mrs T Walter and Councillor C Watson-Smyth declared an interest in agenda item 10 vi) Signage Request – Messrs Steins.

**2019/88 Dispositions:** There were no dispensations.

#### **2019/89 Public Participation:**

- i) A member of the public spoke on behalf of Nadelik Lowen in respect of agenda item 11 (to become 4 b) Use of Bandstand. Points included:
  - The Christmas tree is a focal point for the whole town;
  - This year the tree is to be a “tree of light”, members of the public have been asked to buy a light in memory of a loved one. Donations have already been received with monies going to Fleet and the Christmas Lights Committee;
  - Unclear as to what has happened, believe last year Christmas Festival said that the tree could stay;
  - Have publicised on Facebook the tree staying on the bandstand;
  - Nadelik Lowen unaware that supposed to attend meeting with the Christmas festival;
  - Bandstand is the best place in the town for the tree to be a focal point to remember loved ones and the tree is a fitting tribute to the true meaning of Christmas;
  - The whole event has been planned around the tree as the group thought everything was ok with their request and one member of the group met with the Outside Services Supervisor regarding the tree’s exact location.

A member of the public spoke in support of agenda item 10 b) i (to become 4 a) Bench Request – Stile Field points included:

- The bench was in memory of a local girl who visited Stile Field with her children every day;
- The bench would provide her children and family a place to go and remember her;

A member of the public spoke on behalf of agenda item 12 Climate Change. Points included:

- One of the biggest issues for climate change is transport;
- They worked for a company that was trying to reduce the use of diesel engines, happy to provide Council with further detail.

A member of the public spoke on behalf of the Padstow Christmas Festival in respect of agenda item 11 (to become 4 b) Use of Bandstand. Points included:

- Would like to find a way to all work together;
- Also thought it was ok to proceed with use of the bandstand and as such have progressed;
- Hope there is a way to work together.

A second member of the public spoke on behalf of agenda item 12 Climate Change. Points included:

- Disappointed that Council did not declare a Climate Emergency when last discussed in June; had hoped to be the first in North Cornwall but have now been beaten by Bude and Bodmin;
- Perplexed by Councillor comment during June meeting describing Climate Change as contentious, carbon emissions are higher than ever in history and heat will continue to rise;
- Hope Council will declare an emergency tonight and that a citizen's assembly, as proposed by Charlotte Barry in June, will be addressed.

ii) Cornwall Councillor's Report: Cornwall Councillor Buscombe reminded members that he had hoped to provide a statement from police regarding the definition of obstructions in the town, quay and surrounding areas. He had received the statement but wished to revise the "legalise" language before sharing with Council, he therefore hoped to take it to the next meeting of the Highways, Roads and Transport Committee when he hoped that a police representative would also be able to attend.

iii) Police Report: There was no report.

**2019/90 Bench Request – Stile Field:** Members gave consideration to granting permission outside of Council's Memorial Policy for a new bench in Stile Field.

**RESOLVED** that in light of the tragic event leading to the request an exception to the Memorial Policy be made and permission be granted for a new memorial bench to be placed in Stile Field as detailed on agenda page 47.

**2019/91 Use of Bandstand:** Councillor R Buscombe left the meeting.

The Chairman read aloud the agenda item cover report which detailed an email sent to both the Christmas Festival and Nadelik Lowen following the January Council meeting. The email advised both parties of Council's decision regarding their requests to use the Bandstand in December. The Chairman summarised that the resolution was for both organisations to be granted permission on the basis that they could both come to an agreement to share the space.

One member considered that as permission had been granted, Council should uphold its resolution whilst another member suggested that if the resolution couldn't be upheld i.e because both parties needed the exact same space, then Council did not need to uphold it.

Question was raised by a member as to whether it was not possible for the two parties to meet and work together. At the invitation of the Chairman, responses from the representatives of Nadelik Lowen and the Christmas Festival were heard.

Comments from Nadelik Lowen representatives included:

- They had not been approached about meeting with the Festival;
- One member of the group had met with Padstow Town Council's Outside Services Supervisor (OSS) but the discussion had been regarding the location of the tree which needed to be in the corner where it could be made safe using the railings;
- The tree could not be moved for the festival days due to its size and weight. In addition this year there were new Christmas lights which would also impede this.

Comments from the Christmas Festival representative included;

- Festival marquee also need the railings in the corner to secure the marquee;
- Suggested only way was to find a solution between all parties;
- Had tried to seek alternative fixing from the marquee company;
- Suggested all parties meet on site with a representative of the marquee provider;
- Agreed that the tree could not be moved especially with the memorial sentiments that were being tied to it.

**RESOLVED** that 2 representatives of Nadelik Lowen, 2 representatives of the Christmas Festival and 2 representatives of Padstow Town Council, namely the Chairman and the Town Clerk meet up to resolve the matter of sharing the space.

**Councillor A Rickard requested his name be recorded as voting against this decision**

Concern was expressed by members of the public as to what would happen if after meeting, a solution was not found. Some members of the public and a member considered that Council should make a decision between the two parties. Nadelik Lowen was unhappy that they had not received correspondence regarding meeting with the Christmas Festival. The Town Clerk advised, as outlined by the

Chairman, she had sent emails to both group representatives who had contacted the office with the original bandstand requests. The emailed outlined the decision of the Council and proposal to meet up to work out how both could be accommodated. Padstow Town Council's Outside Services Supervisor was given the responsibility to coordinate this matter and follow these meetings up.

Councillor A Rickard left the meeting and did not return.

The Christmas Festival representative advised that if the only place the tree could be was in the corner, the Festival would try to use the rest of the space. If this was not possible, they would find an alternative.

**RESOLVED** that following the meeting with all parties to discuss shared use of the space, if the Christmas Festival could not make their request work in the space remaining next to the tree they would be unable to use the bandstand.

Councillor R Buscombe returned to the meeting.

**2019/92 Minutes Tuesday 30 July 2019: RESOLVED** that the minutes of the meeting held on Tuesday 30 July 2019 were a true record of the meeting and they were signed by the Chair.

**2019/93 Minutes Tuesday 17 September 2019: RESOLVED** that the minutes of the extra-ordinary meeting held on Tuesday 17 September 2019 were a true record of the meeting having been tabled and read and they were signed by the Chair.

**Councillor Saunders abstained from voting and requested his named be recorded.**

**2019/94 Clerks Report/Work Programme:** was noted for information.

**2019/95 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
  - i) Finance and General Purposes Committee meeting held on 13 August 2019;
  - ii) Leisure, Tourism and Open Spaces Committee meeting held on 10 September 2019; and
  - iii) Staffing Committee meeting held on 17 September 2019, having been tabled and read.
- b) **RESOLVED** to receive the minutes of the Planning Committee meetings held on i) 13 August 2019 and ii) 3 September 2019.

**2019/96 Finance: Monthly Accounts and Payments September 2019**

- a) The monthly finance report was received and noted for information.
- b) It was **RESOLVED** to i) ratify accounts paid August (a) of £12,361.12 and direct debits paid of £12,595.83; ii) to ratify accounts paid August (b) of £6,112.02 and direct debits of £4,011.60; iii) to ratify accounts paid September (a) of £18,393.28 and direct debits of £12,417.14; iv) to ratify accounts paid September (b) of £2,697.01 and direct debits of £620.16; and v) to approve the addendum to accounts outstanding for payment of £969.02 and direct debits and

standing orders paid since the last statement of £6,277.46 having been tabled and read.

- c) The clear External Audit report from PKF Littlejohn LLP was noted.
- d) **RESOLVED** to approve the payment of suppliers and organisations by direct debit as detailed on page 44 of the agenda pages.
- e) Car park takings were noted.
- d) Bank Reconciliation availability was noted.

## **2019/97 Correspondence:**

a) Correspondence for information was noted.

b)(i) Council Land Request for Padstow to Rock Swim: **RESOLVED** to approve requests from Marie Curie in respect of the Padstow to Rock Swim on Saturday 18 July 2020 as detailed on agenda page 52 provided that relevant risk assessment and insurance details are provided and that Council's insurers are satisfied.

(ii) Boundary Governance Review Latest: Councillor Buscombe left the meeting.

Members gave consideration to the agenda report and **RESOLVED** i) the Chairman and Councillor R Higman (Trevone Ward Member) represent Padstow Town Council at Cornwall Council's Boundary Governance public engagement event on 2 October; and ii) It be delegated to the Town Clerk in consultation with the Chairman and Councillor Higman to respond in writing to CC with any comments on the published submissions from third parties affecting Padstow Parish.

Councillor Buscombe returned to the meeting.

(iii) Consultation from Cornwall Council, Dogs on Beaches: Members noted the agenda report on this item and discussed that a response should be sent as a matter of form. Generally it was thought it should be reiterated that Trevone Beach required a dog ban to retain its blue flag status. It was noted that dog bans on George's Well were difficult to enforce and not always clear as it could be accessed from several points.

**RESOLVED** to respond to Cornwall Council's Dogs on Beaches survey by reaffirming the previous comments submitted by Council during the pre-engagement stage.

(iv) Signage Request – Messrs Steins: Councillor Mrs T Walter and Councillor C Watson-Smyth left the meeting.

**RESOLVED** to elect Councillor R Higman to Chairman for this item whereupon he took the Chair.

The Town Clerk advised that having checked with Council's solicitor the bin store was not part of the tenant's lease and as such there were no stipulations for considering the request.

One member noted that previously Council had denied requests from other businesses to erect signage on Council property.

**RESOLVED** not to permit Messrs Steins' request to install a sign on the side of the bin storage shed in the Railway Car Park in line with previous decisions taken for similar requests.

Councillor Mrs T Walter and Councillor C Watson-Smyth returned to the meeting whereupon Councillor C Watson-Smyth resumed the chair.

**2019/98 Climate Change:** Members were referred to the agenda report. It was noted that at its last meeting Council had wished to seek more information from Cornwall Council. The Town Clerk advised that unfortunately CC's Climate Change Plan did not contain as much information as was hoped however it did make some proposals as outlined in paragraph 1.7 of the agenda report.

It was suggested that a good starting point would be to understand PTC's current carbon footprint in order to understand how it can go forward, hopefully with support from CC. It was also thought by working together with CC economies of scale could be achieved.

The Town Clerk advised that CC was holding a Localism Summit event which it was felt would be a valuable event to attend. Three places had been reserved, the Town Clerk considered helpful if she attend, along with the Support Officer who had researched this issue and a Councillor. It was also thought as a small interim step, information collected about climate change could be distilled on the website to help promote the issue to the public.

It was suggested by a member that Climate Change was a topic that should be covered by a committee. The Town Clerk suggested that first a better understanding of what CC was doing with local Towns and Parishes be sought so that any actions taken would have true meaning and affect. However, following the summit if Council were happy, the Town Clerk could consult with the Chairman to bring a report back on how best this could be addressed. The Chairman added that any Councillor wishing to attend the Summit to contact the office.

**RESOLVED** to approve the recommended "next steps" as outlined in paragraph 4.1 of agenda pages 78 and 79 in respect of Climate Change.

**2019/99 BT Public Payphone Removal Consultation:** An update on this item was tabled and read. It outlined interest from a Beach Guardian representative who wished to set up and oversee a DIY library within the phone box. It was suggested by a member that BT be requested to replace the broken glass before the phone box was purchased. Generally, members were supportive of the proposal and pleased that the phone box might find a use.

**RESOLVED** to respond to the BT Consultation with the recommendation that the Trevone phone box be adopted by Beach Guardian but that BT should first make good the broken glass.

**2019/100 Reports from Members/Outside Organisations:** Councillor Buscombe provided an update on a meeting he had attended with the Town Clerk and the Harbour Master regarding the management of the harbour area in summer. It was now thought that extending the Harbour Masters byelaw to include the bandstand could be progressed as initial enquiries were positive. He suggested that it would be good to give thought to setting a budget to go towards shared enforcement officer costs in due course.

The Town Clerk added that the meeting had been very positive and solution focused. It was hoped that details coming out of enquiries could be taken to a relevant budget meeting for consideration.

**2019/101 Meeting Dates:** Date of next meeting: Tuesday 29 October 2019 at 7.30 pm. Noted, that the HRT meeting of 1 October had been cancelled due to lack of business, all other future meeting dates were noted.

**RESOLVED** to add to the schedule of meeting dates the following omitted meetings i) Staffing Committee budget meeting: 5 November at 6.00pm; and ii) Highways, Roads and Transport Committee budget meeting: 12 November at 6.30pm.

**2019/102 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2019/103 Confidential Minutes Tuesday 30 July 2019: RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 30 July 2019, were a true record of the meeting and they were signed by the chair.

**2019/104 Confidential Minutes: RESOLVED** that the confidential minutes of the extra-ordinary meeting held on Tuesday 17 September 2019 were a true record of the meeting having been tabled and read and they were signed by the Chair.

**2019/105 Workshop Unit – Lease Issue:** See confidential minutes.

**2019/106 New Business Units – Rental:** See confidential minutes.

**2019/107 Padstow Core Building:** See confidential minutes.

Meeting closed at 8.53 pm