

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held on Tuesday 30 July 2019 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow

Present: C Watson-Smyth (Chairman), F J Bealing, R Buscombe, M Evans, R Higman, H M Saunders, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Daly (Support Officer and Minute Taker)

- 2019/62 To receive apologies for absence and announcements:** i) Apologies were received from Councillors A P Flide, K Freeman, A Rickard and Mrs A Symons; ii) There were no announcements.
- 2019/63 Declarations of Interest:** There were no declarations of interest.
- 2019/64 Dispensations:** There were no dispensations.
- 2019/65 Public Participation:**
- i) Cornwall Councillor's Report: In response to a member query, Cornwall Councillor Buscombe advised that he met with Sgt Honeywell regarding A-Frames blocking pavements in the town. He noted that the law was not particularly helpful in this regard but that he and Sgt Honeywell were looking to arrange a date to visit some of the business owners to "appeal to their better nature" in this matter.
 - ii) Police Report: The Police Report for the period 25 June 2019 - 29 July 2019 was tabled and read. It recorded a -25% difference in recorded crime and a -15.6% difference in incidents to those of the same period in 2018.
- 2019/66 Minutes Tuesday 25 June 2019: RESOLVED** that the minutes of the meeting held on Tuesday 25 June 2019 were a true record of the meeting and they were signed by the Chair.
- 2019/67 Minutes Tuesday 16 July 2019: RESOLVED** that the minutes of the extra-ordinary meeting held on Tuesday 16 July 2019 were a true record of the meeting and they were signed by the Chair.
- 2019/68 Clerks Report/Work Programme:** was noted for information. In response to a member query, the Town Clerk advised that she was seeking a suitable date in Councillor Flide's diary in order to progress the MUGA.
- The Town Clerk advised that the PRI light had been installed at the Skate Park.
- 2019/69 Committees/Working Group Meetings:**
- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
 - i) Highways, Roads and Transport Committee held on 23 July 2019 having been tabled and read.
 - b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 9 July 2019.

2019/70 Finance: Monthly Accounts and Payments July 2019

- The monthly finance report was received and noted for information.
- It was **RESOLVED** to i) ratify accounts paid July (a) of £11,300.03 and direct debits paid of £16,533.21; ii) to ratify accounts paid July (b) of £6,106.12 and direct debits of £4,379.48; and iii) to approve the addendum to accounts outstanding for payment of £6,445.99 having been tabled and read.
- Car park takings were noted. Comment was made that both car parks were down for the month of June. It was suggested that people parking for longer periods could be a contributory factor.
- d) Bank Reconciliation availability was noted.

2019/71 Correspondence:

a) Correspondence for information was noted.

b)(i) Cornwall Council Street Trading Policy Consultation: Members discussed the consultation. Matters of concern with the draft policy included:

- Note 4 of page 7 was confusing regarding privately owned land and Town/Parish Council land. Question was also raised as to whether the need to seek permission from the Town/Parish Council prior to obtaining the license should be worked into the policy. This would avoid people obtaining a license from CC only to be moved on by PTC because they did not have required permission to be on Council owned land and had not provided relevant public liability insurances or risk assessments. Generally, members were dissatisfied with the Town Council being treated differently to any other landowner within the policy.
- The last paragraph of page 5 should include a reference to seeking the landowner's permission.
- The pre-application advice and application assistance should be as an appendix or at the back of the policy.

Comment was also raised that on page 5 in the Service Providers paragraph that it was Cornwall Council's view in respect of interpretation of service providers, not all local authorities were the same on this issue. This seemed confusing and something that should be mentioned. Further comment was made that there were now issues at St Ives as the uplift in licensing fees had apparently seen their approach in dealing with these issues become ineffective.

The Town Clerk advised that she was due to meet with the Padstow Harbour Master to discuss a commonality of issues including street traders later in the week. It was also noted that local MP, Scott Mann had been made aware of the issue of Service Providers for Padstow and the Support Officer was looking into the St Ives byelaw further.

RESOLVED to respond to the Cornwall Council Street Trading Policy Consultation as detailed in the minutes and with comment that Town/Parish Councils should not be treated differently to other private landowners. Further the Town Clerk is to update Cornwall Councillor Richard Buscombe with information relating to Service Providers.

(ii) BT Public Payphone Removal Consultation: Members gave consideration to the consultation in respect of the Trevone payphone. It was noted that the payphone was a traditional "heritage" phone box and a landmark but was unlikely to be missed as a telephone. It was suggested that its structure could potentially be utilised by local groups for some purpose. It was suggested that if it was adopted by the community BT should be made to ensure that it was in a good state of repair i.e broken windows replaced.

The Town Clerk reminded members that the Town Council adopted the phone box by Station House and installed Cat 5 so that it could potentially be used as an information booth in future.

It was felt that as the response date was not until 7 October there was time for the Trevone Ward Councillors to informally ask members of the Trevone community their thoughts on the matter. It was also noted that it would be worth clarifying whether the phone box was on private land as this could impact the decision of its future.

RESOLVED that the Trevone Ward members i) seek informal views of the Trevone Community as to the future of the Trevone phone box; ii) clarify ownership of the land; and iii) bring a joint report to the September meeting of the Full Council.

(iii) Museum Request for Use of Council Crest: A proof of the proposed museum leaflet including the Padstow Town Council crest was circulated at the meeting. Members considered the leaflet was a good use of the crest and were pleased to be acknowledged in the same.

RESOLVED that Padstow Museum be permitted to use the Padstow Town Council Crest on the leaflet circulated at the June meeting of the Full Council on the understanding that permission be granted solely for this purpose and that further permissions be sought for any other purposes.

2019/72 Council IT – Server: The Town Clerk referred members to the agenda report. It outlined that the current server would reach its "end of life" by December 2019 and would no longer be compliant with the necessary security due to outdated software. In response to a member query the Town Clerk confirmed that the current server was brought to Station House in the move from Unit 5b.

The costs as detailed on agenda page 21 totalled £3,945 and it was noted that the server would last for 5 years with a view to gradually moving Council files to a "cloud"-based server during this period.

RESOLVED to approve the updating of the server as detailed in the agenda report for £3,945 using Budget from the Capital/Projects Budget for Computers and the Contingency.

2019/73 Reports from Members/Outside Organisations: A member gave an update on a recent meeting of Padstow Area Library Support (PALS). They noted that the group felt in a "pause" as it was unclear what was happening to the core building in the short term. PALS discussed use of the building for the wider community

as it was felt if the library were to stay it would remain in only one part of the building. It was suggested a possible committee be formed for the whole building comprising representatives of users including 1 PALS member. The member suggested a discussion in Padstow should take place regarding it's use.

- 2019/74 Meeting Dates:** Date of next meeting: Tuesday 24 September 2019 at 7.30 pm and future meeting dates were noted.
- 2019/75 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- 2019/76 Confidential Minutes Tuesday 25 June 2019: RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 25 June 2019, were a true record of the meeting and they were signed by the chair.
- 2019/77 Confidential Minutes: RESOLVED** that the confidential minutes of the extra-ordinary meeting held on Tuesday 16 July 2019 were a true record of the meeting and they were signed by the Chair.
- 2019/78 Workshop Unit – Lease Issue:** See confidential minutes.
- 2019/79 Padstow Core Building:** See confidential minutes.

Meeting closed at 8.20 pm