

PADSTOW TOWN COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 19 November 2019 at 7.00 pm in the Council Office, Station House, Station Road, Padstow

Present: Councillors R Higman (Chairman), R Buscombe, M Evans, K Freeman and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs N Barnes (Responsible Financial Officer) and Councillor H M Saunders

FGP2019/13 Apologies: Apologies were received from Councillor C Watson-Smyth.

FGP2019/14 Announcements: There were no announcements.

FGP2019/15 Declarations of Interest: There were no declarations of interest.

FGP2019/16 Public Participation: There was no public participation.

FGP2019/17 Minutes Tuesday 13 August 2019: RESOLVED that the minutes of the meeting held on Tuesday 13 August 2019 were a true record of the meeting and they were signed by the chair.

FGP2019/18 Budget Report 2019-20: The budget report providing an overview of the total income and revenue expenditure from 1.4.19 – 31.10.19 and explanations for any significant variances were noted.

FGP2019/19 Budget 2020-21:
Members' Allowances: RESOLVED TO RECOMMEND TO COUNCIL THAT no members' allowances be set for 2020-21.

Precept 2020-21: It was not considered necessary to set a Precept for 2020-21 as projects identified could be funded within the budget.

RESOLVED TO RECOMMEND TO COUNCIL THAT no Precept be set for 2020-21.

Draft Budget 2020-21: The Chairman referred Committee to the draft budget papers. The RFO drew Committee's attention to the overview of each Committees recommendations on the budget, which she had incorporated into the draft budget and colour coded for ease of reference.

It was noted that there was a typing error for the Multi-Use Games Area which should read £200,000. The Town Clerk outlined the CC enforcement officers expenditure this year would be under £2,000 simply down to the service that was

available from Cornwall Council. Furthermore, for discussion by the relevant Committee, but there was potential for other enforcement officer support in respect of traders and joint working with PHC.

The RFO drew attention to various matters within the draft budget which included staff costs, increase in professional fees and £50,000 contingency which she considered necessary and could be used for yet unknown costs and projects relating to Climate Change and the Core Building. Comment was made that the Climate Change needed to be looked into hence why the Highway, Roads and Transport Committee had suggested inclusion of a budget to investigate electric charging points.

Overall, members were satisfied with the budget recommendations from the Committees and draft budget and further explanation given by the RFO at the meeting.

RESOLVED TO RECOMMEND TO COUNCIL THAT the draft budget 2020-21 be approved.

Business Plan: The Chairman referred Committee to the Business Plan and suggested changes on the last page to reflect updates to current projects.

The major capital projects had been updated to take account of the recommendations from the relevant Committees. It was considered that this could be incorporated into the last page of the Business Plan rather than having as an attachment.

RESOLVED TO RECOMMEND TO COUNCIL THAT the updated Business Plan be agreed subject to incorporating the Major Capital Projects into the last page of the Plan.

FGP2019/20

Date of Next Meeting: Tuesday 18 February 2020 at 7.00pm (Grants Meeting) was noted.

Meeting closed at 7.13 pm.