

## PADSTOW TOWN COUNCIL

### Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 12 November 2019 at the Council Offices, Station House, Station Road, Padstow at 6.30 pm

**Present:** Councillors K Freeman, (Chairman), M Evans, R Higman, D N Vivian and C Watson-Smyth

**In Attendance:** Mrs N Barnes (Responsible Financial Officer), Mrs S Daly (Support Officer and Minute Taker), Councillor R Buscombe and 1 member of the public.

- HRT2019/28**      **Apologies for Absence:** There were no apologies for absence.
- HRT2019/29**      **Announcements:** There were no announcements.
- HRT2019/30**      **Declarations of Interest:** Councillor C Watson-Smyth declared an interest in Agenda Item 10 Park and Ride Agreement 2019/20.
- HRT2019/31**      **Public Participation:** A member of the public spoke on behalf of the Park and Ride in respect of Agenda Item 10: Park and Ride Agreement 2019/20. Points included:
- Thanks were expressed for use of the park and ride space and for use of the space during the Christmas festival in previous years;
  - The operators were happy to pay their usual rate for the space during the Christmas festival this year but their interpretation of the use had been that it would only be permitted if they provided a free service to the public;
  - As festival sponsors, the operators were happy to provide the service over this period but did need to charge. Money had been invested in improvement works to the park and ride ground to help overcome issues with bad weather experienced in the last 2 years.
- HRT2019/32**      **Minutes: RESOLVED** that the minutes of the meeting held on **Tuesday 23 July 2019** be signed as a true record of the meeting.
- HRT2019/33**      **Projects 2019/20 and Budget 2020/21 (including fees and charges):**  
Budget Projects 2019/20: Were noted as per the agenda and Committee were satisfied with the report.
- Budget 2020/21: Car park tariffs, fees and charges:  
Members gave consideration to the recommendations within the report and agreed with those relating to the car park tariff. Comment was made with regard to costs incurred for sweeping the drains on a regular basis due to sand from the sand lorries. It was suggested that this fee should be recharged directly as happens with other tenants for similar matters.

**RESOLVED to recommend to the Finance and General Purposes Committee that:**

- i) Car Park Tariffs: a) No change be made to car park tariffs for the year 2020/21; b) the term "Season Ticket" be retained for the new annual parking permit; and c) the new annual parking permit ("Season Ticket") be made available from 1.4.20 at a cost of £400 plus VAT; and
- ii) No change be made to the leeway charges for the year 2020/21 but that any additional costs incurred due to the operation such as drain cleaning be recharged to the operators.

Budget 2020-21 – Projects: Members gave consideration to the provision for Cornwall Council enforcement officers in 2020/21. It was noted that Cornwall Council had been unable to offer a level of service which met the previous budget and it was suggested by members that this be lowered whilst still leaving surplus should Cornwall Council become able offer more.

The Responsible Financial Officer (RFO) advised that following the agenda despatch a provision of £5,000 had been included in the budget for Lawns car park improvement works and for "finishing off" of the project.

**RESOLVED to recommend to the Finance and General Purposes Committee to:** Request a provision of £5,000 in the 2020/21 budget for Cornwall Council Enforcement Officers.

Business Plan: The RFO referred members to the agenda report in respect of the Camel roadway project detailed in the Business Plan for 2021/22 at an estimate of £95,000. Members recalled that the project was intended to improve the area through use of coloured tarmac lanes for pedestrian/cycling traffic. Members considered that the project would not ensure that people adhered to the markings and it was suggested that a similar scheme could be undertaken using white lining at a fraction of the cost. It was further suggested that in order to slow cyclists and tractors rubber speed humps could be investigated instead of building them into the roadway. It was felt that Committee should relook at the project and a revised budget be set.

Members gave consideration to other possible projects for inclusion and wished to see a provision for making "green improvements" to the car park. It was suggested that the possibility of electric vehicle charging points and associated costs etc should be investigated. There was some discussion regarding electronic parking capacity signs at the top of the town but this was not considered a viable option given the regular use of the car park by buses and sand lorries. It was also mentioned that these could affect traffic to the Harbour Commissioner's car park.

**RESOLVED to recommend to the Finance and General Purposes Committee to:**

- i) That the Camel Roadway Improvements works remain in the Business Plan for 2021/22 but provision be reduced to £20,000 and that the scheme be reviewed by the Leisure, Tourism and Open Spaces Committee; and
- ii) Request a provision of £5,000 in the 2020/21 budget to investigate costs of providing electric car charging points.

**HRT2019/34**

**Car Park Update:** The update was noted as per the agenda report. It was noted that given the increase in costs per cashbox collection and the significant rise in cashless payments through RingGo, the RFO would be looking at the possibility of reducing the number of cashbox collections. Any reductions in collection would need to be made carefully so as not to adversely affect insurance. It was noted that car park takings were over budget for the period but down on last year.

**HRT2019/35**

**Date of Next Meeting:** Tuesday 3 December 2019 at 7.00pm or on the rising of the Leisure, Tourism and Open Spaces Committee, whichever the later.

**HRT2019/36**

**It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

Councillor C Watson-Smyth left the meeting and did not return.

**HRT2019/37**

**Park and Ride Agreement 2019/20:** See confidential minutes

Meeting closed at 7.00 pm