

**PADSTOW TOWN COUNCIL**

**Minutes of the Staffing Committee meeting held on Tuesday 5 November 2019 at the Council Offices, Station House, Station Road, Padstow at 6.00 pm**

**Present:** Councillors T Walter (Chairman), R Buscombe (Vice Chairman), A P Flide and R Higman

**In Attendance:** Mrs K Pemberton (Town Clerk) and Mrs N Barnes (RFO)

- S2019/37**            **Election of Chairman/Vice Chairman:**  
i) **RESOLVED** that Councillor Mrs T Walter be elected as Chairman whereupon she took the chair.  
ii) **RESOLVED** that Councillor R Buscombe be elected a Vice-Chairman.
- S2019/38**            **Apologies for absence:** was received from Councillor Mrs A E Symons
- S2019/39**            **Announcements:** There were no announcements.
- S2019/40**            **Declarations of Interest:** There were no declarations of interest.
- S2019/41**            **Public Participation:** There was no public participation.
- S2019/42**            **Minutes: RESOLVED** that the **minutes** of the meeting held on **Tuesday 17 September 2019** be signed as a true record of the meeting.
- S2019/43**            **Budget 2019/20 and Budget 2020/21:** Committee noted the overall staff costs to the end of 31 March 2019 as detailed in the agenda report. The RFO referred Committee to training budgets to be considered for 2020-21.  
**RESOLVED to recommend to the Finance and General Purposes Committee** the following training budgets for 2020-21:
- |                      |        |
|----------------------|--------|
| Councillors          | £ 300  |
| LTOS (outside staff) | £5,000 |
| Administration       | £2,500 |
- S2019/44**            **Date of Next Meeting:** Tuesday 10 December at 6.00pm
- S2019/45**            **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2019/46**            **Confidential Minutes: RESOLVED** that the **confidential minutes** of the meeting held on **Tuesday 17 September 2019** be signed a true record of the meeting.

- S2019/47**      **Budget 2019/20 and Budget 2020/21:** See confidential minutes.
- S2019/48**      **Appraisals:** See confidential minutes.
- S2019/49**      **Christmas Bonus:** See confidential minutes.
- S2019/50**      **Staff Update and Issues:** See confidential minutes.
- S2019/51**      **Overtime, Sick Leave and Training:** See confidential minutes.

Meeting closed at 6.45 pm