

## PADSTOW TOWN COUNCIL

### Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 3 December 2019 at the Council Offices, Station House, Station Road, Padstow at 7.00 pm

**Present:** Councillors K Freeman, (Chairman), M Evans, R Higman, D N Vivian and C Watson-Smyth

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker), Councillor Mrs T Walter (part) and 2 members of the public.

- HRT2019/38      Apologies for Absence:** There were no apologies for absence.
- HRT2019/39      Announcements:** There were no announcements.
- HRT2019/40      Declarations of Interest:** There were no declarations of interest.
- HRT2019/41      Public Participation:** One member of the public addressed committee in respect of agenda item 7 Lawns Update with the following comment:
- Council should double or treble the car park tariff whilst it still has car parks for which it can charge.
- HRT2019/42      Minutes: RESOLVED** that the minutes of the meeting held on **Tuesday 12 November 2019** be signed as a true record of the meeting.
- HRT2019/43      Clerks Report:** The Clerk's report was noted for information.
- HRT2019/44      Lawns Car Park Update:** The Town Clerk provided an update on this item. It was noted that the contractor would be pulling back the site to make as much parking available during the Christmas festival weekend as possible.

The tarmac had been found to be in a better condition than expected and this would see savings in this area. Committee were advised that within the existing budget it would be possible to make a pathway above the retaining wall by the tennis courts to the Social Club with adequate drainage and "anti-trap" fencing in powder coat black. It was thought that within budget the same fencing could also be installed on the piece of grass to the left of the exit and by the young people's play area.

Having now started works, it had been noticed that currently 2 streetlights were positioned side by side. As these need to be moved anyway it was proposed that 1 be sited on the corner of the social club and the other be made into a double headed streetlight and placed by the young people's play area. It was noted that the costs incurred by Western Power to move their pole and place it underground could be included within the project budget.

The Town Clerk advised that it was now thought that the contractor could install a soakaway to improve drainage in the area. It was noted that at present run off flows down Hill Street. Drainage to the car park steps could also be improved and the handrails replaced with some which would require less upkeep. In response to a member query the Town Clerk advised that the area for the steps was too steep to install a ramp, however as part of the improvement works improved signage to the disabled access route could be included.

**RESOLVED** to make the following amendments to the Lawns Car Park improvement works within the existing budget i) install a pathway above the retaining wall to the Social Club; ii) install "anti-trap" fencing in powder coat black along the retaining wall pathway, the piece of grass to the left of the exit and around the young people's play area; iii) reposition 2 streetlights and place one by the social club and one by the young people's play area; iv) make the streetlight by the young people's play area "double headed"; v) install a soakaway; vi) improve drainage by the steps and replace handrails; and vii) improve directional signage to the disabled access route.

**HRT2019/45**

**Season Tickets Policy:** Members gave consideration to the agenda report and updated Season Ticket Policy.

**RESOLVED TO RECOMMEND TO COUNCIL** to approve the updated Season Ticket Policy and approach as detailed on agenda pages 6 – 8 (policy appended).

**HRT2019/46**

**Museum Correspondence:** Consideration was given to correspondence received from Padstow Museum in respect of additional seating by the Council steps and coaches parking with their engines running.

With regard to the coaches it was noted that if the Car Park Attendants saw coaches idling, they would request that the driver switch of the engine. It was thought that a sign requesting the same should be installed.

With regard to additional seating in the area, some members considered the request should be explored whilst mention was made by another member that seating by the coaches should not be encouraged.

**RESOLVED** to i) Erect signage requesting that coaches turn off their engines when parked; and ii) the Town Clerk in consultation with the Chairman look into the possibility of additional seating to reduce numbers sat on the Council steps and report back to the next meeting of the Highways Roads and Transport Committee.

**HRT2019/47**

**RingGo Update:** The agenda report was noted for information.

**HRT2019/48**      **Date of Next Meeting:** Tuesday 4 February 2020 at 7.00 pm

**HRT2019/49**      **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**HRT2019/50**      **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on **Tuesday 12 November 2019** be signed as a true record of the meeting.

Meeting closed at 7.14 pm