

PADSTOW TOWN COUNCIL

Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquires@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296



5 February 2020

TO: MEMBERS OF THE HIGHWAYS, ROADS AND TRANSPORT COMMITTEE
Councillors K Freeman (Chairman), M Evans, R Higman, M Rickard,
D N Vivian, Mrs T Walter and C Watson-Smyth

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **HIGHWAYS, ROADS AND TRANSPORT COMMITTEE** at the Council Offices, Station House, Station Road, Padstow on **Tuesday 11 February 2020 at 7.30 pm or on the rising of the Planning Committee meeting, whichever the later** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

K E Pemberton
Kathy Pemberton
Town Clerk

Agenda

Press & Public are invited to attend

1. To receive **apologies for absence**
2. **To receive announcements (if any):** For information only
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **Tuesday 3 December 2019** (pg 1-3)
6. **Work Programme:** To receive an update for information. (pg 4)
7. **Correspondence:**
To receive and discuss and decide on way forward to the following correspondence received from residents:-
 - i) Park and Ride Operation: To receive correspondence and petition in (pg 5-7) this matter.
 - ii) Alteration to Road Traffic Order: Padstow: To receive correspondence (pg 5+8-9) seeking support in this matter.

8. **CC Parking Enforcement SLA:** To receive update in respect of this 2019's (pg 10-12) SLA and update and considerations for 2020.
9. **2020 Off-Street Parking Order:** To be updated on alterations being made (pg 10+ 13-17) by Cornwall Council to their Parking Order within the Parish and discuss and decide on way forward.
10. **Local Cornwall Councillor:** To give consideration to request from Councillor (pg 10) Buscombe on thoughts on any potential areas within the Parish that Committee consider require yellow lining.
11. **Updates:** To receive updates on the following matters and discuss and decide on way forward.
 - i) Lawn Car Park Works (pg 10)
 - ii) Coach Bay Signage (pg 18-20)
12. **Date of next meeting:** Tuesday 17 March 2020 Time: 7.00 pm, or on the rising of the Staffing Committee, whichever the later
13. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
14. **Railway Car Park: Padstow Sand:** To be updated on this matter and (pg 21) discussed and decide way forward.

PADSTOW TOWN COUNCIL

Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 3 December 2019 at the Council Offices, Station House, Station Road, Padstow at 7.00 pm

Present: Councillors K Freeman, (Chairman), M Evans, R Higman, D N Vivian and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker), Councillor Mrs T Walter (part) and 2 members of the public.

- HRT2019/38** **Apologies for Absence:** There were no apologies for absence.
- HRT2019/39** **Announcements:** There were no announcements.
- HRT2019/40** **Declarations of Interest:** There were no declarations of interest.
- HRT2019/41** **Public Participation:** One member of the public addressed committee in respect of agenda item 7 Lawns Update with the following comment:
- Council should double or treble the car park tariff whilst it still has car parks for which it can charge.
- HRT2019/42** **Minutes: RESOLVED** that the minutes of the meeting held on **Tuesday 12 November 2019** be signed as a true record of the meeting.
- HRT2019/43** **Clerks Report:** The Clerk's report was noted for information.
- HRT2019/44** **Lawns Car Park Update:** The Town Clerk provided an update on this item. It was noted that the contractor would be pulling back the site to make as much parking available during the Christmas festival weekend as possible.

The tarmac had been found to be in a better condition than expected and this would see savings in this area. Committee were advised that within the existing budget it would be possible to make a pathway above the retaining wall by the tennis courts to the Social Club with adequate drainage and "anti-trap" fencing in powder coat black. It was thought that within budget the same fencing could also be installed on the piece of grass to the left of the exit and by the young people's play area.

Having now started works, it had been noticed that currently 2 streetlights were positioned side by side. As these need to be moved anyway it was proposed that 1 be sited on the corner of the social club and the other be made into a double headed streetlight and placed by the young people's play area. It was noted that the costs incurred by Western Power to move their pole and place it underground could be included within the project budget.

The Town Clerk advised that it was now thought that the contractor could install a soakaway to improve drainage in the area. It was noted that at present run off flows down Hill Street. Drainage to the car park steps could also be improved and the handrails replaced with some which would require less upkeep. In response to a member query the Town Clerk advised that the area for the steps was too steep to install a ramp, however as part of the improvement works improved signage to the disabled access route could be included.

RESOLVED to make the following amendments to the Lawns Car Park improvement works within the existing budget i) install a pathway above the retaining wall to the Social Club; ii) install "anti-trap" fencing in powder coat black along the retaining wall pathway, the piece of grass to the left of the exit and around the young people's play area; iii) reposition 2 streetlights and place one by the social club and one by the young people's play area; iv) make the streetlight by the young people's play area "double headed"; v) install a soakaway; vi) improve drainage by the steps and replace handrails; and vii) improve directional signage to the disabled access route.

HRT2019/45

Season Tickets Policy: Members gave consideration to the agenda report and updated Season Ticket Policy.

RESOLVED TO RECOMMEND TO COUNCIL to approve the updated Season Ticket Policy and approach as detailed on agenda pages 6 – 8 (policy appended).

HRT2019/46

Museum Correspondence: Consideration was given to correspondence received from Padstow Museum in respect of additional seating by the Council steps and coaches parking with their engines running.

With regard to the coaches it was noted that if the Car Park Attendants saw coaches idling, they would request that the driver switch of the engine. It was thought that a sign requesting the same should be installed.

With regard to additional seating in the area, some members considered the request should be explored whilst mention was made by another member that seating by the coaches should not be encouraged.

RESOLVED to i) Erect signage requesting that coaches turn off their engines when parked; and ii) the Town Clerk in consultation with the Chairman look into the possibility of additional seating to reduce numbers sat on the Council steps and report back to the next meeting of the Highways Roads and Transport Committee.

HRT2019/47

RingGo Update: The agenda report was noted for information.

HRT2019/48 **Date of Next Meeting:** Tuesday 4 February 2020 at 7.00 pm

HRT2019/49 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

HRT2019/50 **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on **Tuesday 12 November 2019** be signed as a true record of the meeting.

Meeting closed at 7.14 pm

**HIGHWAYS, ROADS AND TRANSPORT COMMITTEE: 11 FEBRUARY 2020
CLERK'S REPORT/ WORK PROGRAMME**

HIGHWAYS, ROADS AND TRANSPORT COMMITTEE

Railway Car Park	Works completed however; the Town Clerk noticed issue with the new disabled bay. She raised with Project Manager and Vanstones which will need to be corrected, also bollards to be put in place along the same area. This to be done alongside Lawns Car Park Work.
Roadway to Camel Trail	This has been included in Council's Five Year Business Plan for 2020/21. Committee to review this matter at a later date.
Improvements to Lawns Car Park	Town Clerk to provide update as per agenda update.
Electric Charge Points Investigation	Committee recommended £5,000 be included in 2020/21 budget on this matter. This to be reviewed at a later date.
On-Street Parking Enforcement	HRT recommended including budget to continue with this enhanced service. Town Clerk to contact CC officers in due course in respect of SLA for 2020/21.

Agenda Item 6.

PADSTOW TOWN COUNCIL

HIGHWAYS, ROADS AND TRANSPORT COMMITTEE: 11 FEBRUARY 2020

AGENDA ITEM 7i: CORRESPONDENCE: PARK AND RIDE OPERATION

i) Park and Ride Operation: Appendix 1 is a letter from Padstow Resident wishing to raise concerns in respect of the Park and Ride. She also outlines signed petition by 128 residents (please note this has not been checked against any register however, all signatories provide name and address). Appendix 2 outlines what each are signing up for. As Committee will know, Padstow Town Council's involvement with the operators relate to its agreement for them to use the Railway Car Park for drop off and pick ups. The operators have been in touch in the hope to seek a meeting in advance of any potential future agreement for 2020 (April to March 2021). An idea could be to hear from the public in respect of the petition, and then the Committee Chairman and Town Clerk could meet with the operators, as done in previous years, but not last year. Consideration of any agreement for 2020 could then be brought to its March meeting.

AGENDA ITEM 7ii: CORRESPONDENCE: ALTERATION TO ROAD TRAFFIC ORDER

Appendix 3 is a letter from a resident in respect of the above. Committee's views are welcomed. The Local Cornwall Councillor is aware of this issue and supportive in this matters and welcomes Committee's views.

RECEIVED

01 NOV 2019

Appendix 1

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

1st November 2019

Mr. Charlie Watson – Smyth
Mayor
Padstow Town Council
Station House
Padstow
PL28 8DA

Dear Mr. Mayor,

Petition in respect of Padstow Park and Ride Service

Residents living close to the Park and Ride Service have for many years experienced pollution and noise which has blighted our lives particularly during the peak holiday season. The number of journeys made by mainly old, worn out double decker buses added to the daily start and finish times of the service merely adds to the problem. We the petitioners, strongly urge the Town Council to take our views into account when you next review your agreement with the Operators to use Town Council land. Later start and earlier finishing times would definitely be appreciated as would less frequent journeys. In addition a more environmentally friendly service using clean technology and which encourages people to walk down to the town whenever possible would surely be a more sustainable alternative

Yours faithfully ^

[Redacted Signature]

Mrs. Sue White

SIGN OUR PETITION

TO RESTORE PEACE, QUALITY OF LIFE AND PRIVACY TO OUR LIVES.

Padstow Park Ride has been operating 3 buses throughout the summer every 10 minutes, 8 hours a day, 7 days a week equalling to over a 1000 times a week! We the undersigned have no problem with the parking - its the riding causing serious issues. people peering into residents gardens and bedrooms from the top decks of the double decker buses.

In a day of environmental awareness and cutting our carbon footprints surely 3 buses is extreme.

We are petitioning to cut the buses and restore some peace. A minibus for the elderly and disabled is acceptable.

NAME

ADDRESS

SIGNATURE

Letter to -

Councillor Keith Freeman – Chair of Highways and Transportation Committee -
Padstow Town Council

Cc – Kathy Pemberton – Town Clerk – Padstow Town Council

Dear Councillor Freeman,

Reference – Alteration to Road Traffic Order – Padstow

I am writing to ask for your support in requesting Cornwall Council Highways Department to reposition the 'Loading Bay' currently situated outside my property in Lanadwell Street. Over the past few years my property has been the subject of a number of accidents caused by lorries making daily deliveries to adjacent shops and businesses. The last incident occurred on 26/10/19 and resulted in estimated damage totalling £300

I fully understand and appreciate the need to manage traffic effectively in the old part of the town and for businesses to receive their deliveries. As you no doubt remember I was in business myself for many years.

Therefore could I ask for your support in requesting that Cornwall Council Highways considers and implements one of the following alternatives which overall would make no difference the parking spaces available.

a) Swap the Loading Bay outside my property with the general restricted parking space outside " Riggers"

Or

b) Swap the Loading Bay outside my property with one of the Disabled Parking Spaces in the square.

Of the two options I would personally favour b) as good practice would suggest that Disabled Parking Spaces should be located on the level.

I do hope that you will consider my request favourable as Cornwall Council have indicated that they will be reluctant to take any corrective action without your support.

If my request has to be placed before Committee could you let me know the date and time of the meeting as I would like to attend and speak on the matter.

Yours sincerely

A large, dark, irregularly shaped redaction mark covering the signature area.

Mr and Mrs MJ Howells

PADSTOW TOWN COUNCIL

HIGHWAYS, ROADS AND TRANSPORT COMMITTEE: 11 FEBRUARY 2020

AGENDA ITEM 8: CC PARKING ENFORCEMENT SLA

Committee will know it had an SLA in place for 2019 (July to September). Appendix 1 details core routes and ad hoc routes and Appendix 2 details the patrol and visits alongside the fees. The Town Clerk is currently clarifying costs for 2020. Council budgeted £5,000 for 2020/21.

AGENDA ITEM 9: 2020 Off-Street Parking Order

Appendix 3 outlines Cornwall Council's proposals in respect of making a new off-street parking order. Item 1, varying parking charges is the only aspect which affects our Parish, the car park being Link Road. Appendix 4 offers further detail in their proposal which sees an increase to parking charges. Does Committee wish to make any comments on this matter, Cornwall Council request the same no later than 19 February 2020.

AGENDA ITEM 10: Local Cornwall Councillor

Our Local Cornwall Councillor welcomes Committee views on any areas within the parish it considers require yellow lines. Should Committee feel there are any he is happy this be fed back to him so he may take the matter up further with officers at CC.

AGENDA ITEM 11i): Updates: Lawn Car Park Works

Works are progressing well, further to the update given at the Council meeting however, the car park will need to be closed for the whole of February this is down to a large number of areas being worked on and there being very little parking spaces available. It is also more helpful to have no cars as room is needed for manoeuvring large work vehicles. Access is needed for the Social Club, and these have been informed. It is also likely that the play area will need to be closed until the new fencing can be put up early March. Town Clerk is seeking further clarify on this.

The recent site visit highlighted that part of the car park tarmac was just laid on soil; therefore a section will need to be removed and replaced in total. However, when speaking on the budget with the Project Manager, it may be possible to partially replace the old wooden fence behind the Core Building, to match the new black powder coated anti-trap fencing. A further contingency was also included for the Lawns Car Park Works of £5,000 as at the time it was felt useful to have, if necessary. Therefore, it's considered that the whole back fencing could be replaced. This would be well advised as the current wooden fencing needs to be repaired/replaced and by putting in this anti-trap at this stage is future proofing any future maintenance issues.

Schedule 1 (Core Routes)

Parish	Town	Street
Padstow	Padstow	Broad Street
		Church Lane
		Church Street
		Cross Street
		Duke Street
		Fentonluna Lane
		Hill Street
		Lanadwell Street
		Market Place
		Market Strand
		Middle Street
		Mill Road
		New Street
		North Quay
		Riverside
		South Quay
		Station Road
Strand Street		
The Strand		
Dennis Road		

Schedule 2 (Ad Hoc Routes)

Parish	Town	Street
Padstow	Padstow	High Street
		Ruthy's Lane
		Sarah's Lane
		St Edmunds Lane
		St Saviour's Lane
		Tregirls Lane
		Trevone Road

Service Overview

Cornwall Council Parking Services will provide additional parking enforcement patrols as stated below, unless operational efficiencies dictate otherwise.

1.6 Service Definition

Cornwall Council, Parking Services will:

- Provide agreed parking enforcement above the core offer i.e. 4 visits per week during the summer period 1st July to 30th September 2019, this being:-
 1. Two additional patrols per week equating to 90-120 minutes per patrol.
*Patrol times between 10 am to 7 pm. Patrol areas as outlined in Schedules 1 and 2 (appended)
 2. One additional 90 minute patrol per week added to a core patrol before or after the core times (prior to 10am or after 7pm)
- Each visit to be charged at £24.00 -this rate is for – Monday to Saturday.
- For any enforcement visits requested on a Sunday the hourly rate will be increased by 1.25- £30.00 and 1.5 of the hourly rate for Bank Holidays £36.00.
- Provide agreed parking enforcement above the core offer (4 visits per week) as detailed above
- CEO travelling time will be charged and this will be charged at the base hourly rate of £24.00 – Monday to Saturday, £30.00 for Sunday and £36.00 for Bank Holidays
- Core offer visits are random visits throughout the day, and will take place either in the morning or the afternoon. Core patrol times for PTC's additional day outlined above
- Provide CEO cover during the agreed hours on a rota basis from the pool of CEOs based at the Bodmin base

1.7 Service availability

Cornwall Council, Parking Services will provide this service for the duration of the SLA.

1.8 Personnel

Cornwall Council, Parking Enforcement will provide an appropriately trained CEO to patrol on street parking restrictions.

The CEO will be trained, or working towards, City & Guild Level 2 (Parking Enforcement) as a minimum and as part of ongoing training and development all CEOs will receive performance assessments, coaching and feedback.



Kathy Pemberton
 Clerk of Padstow Town Council
 Station House
 Station Road
 Padstow
 Cornwall
 PL28 8DA

Your ref:
My ref: 2020 Parking Order
Date: 28th January 2020

Dear Padstow Town Council

2020 Off-Street Parking Order

Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes.

You can read more about the proposals on our website www.cornwall.gov.uk

If you have any comments to make on the proposals I would be grateful to receive them no later than:

19th February 2020

To respond to this proposal, you can either:

1. Visit our website - www.cornwall.gov.uk/TrafficConsult once registered you will be able to submit your response.
2. Email Parking Services on parking@cornwall.gov.uk, quoting the above title and indicating your support or objection to the proposals.
3. Respond in writing using the attached Response Form, indicating your support or objection to the proposals and return it to the address shown at the foot of the form.

If you wish to discuss any aspect of this, please contact me.

Yours faithfully
 Ken Polmounter
 Operations Manager, Parking
Parking Services – Economy, Enterprise and Environment
 Tel: 0300 1234 222
 Email: parking@cornwall.gov.uk



The Cornwall Council (Off Street Parking Places) Order 2020

Notice is hereby given that Cornwall Council proposes to make a new Order under Section 35(1) of the Road Traffic Regulation Act 1984, in accordance with Schedule 9 of the Act.

The proposed Order will revoke and replace The Cornwall Council (Off Street Parking Places) Order 2019, whilst also making the following amendments:

1. Vary the parking charges in all Cornwall Council chargeable car parks.
2. Extend the overnight motorhome prohibition to the following car parks:
 - New Polzeath, Polzeath
 - Reppers Coombe, St Agnes
 - Harbour, Newquay
3. The following car park will be revoked from the Order as it will no longer be in the Council's control:
 - Blunts, Saltash
4. Following requests from the Council's Maritime Service the following car park will be added to the Order:
 - Slipway, St Ives
 - Penzance Maritime, Penzance

This Notice is intended to provide an indication of the Order's provisions. A copy of the draft Order, may be inspected at any Cornwall Council One Stop Shop (check locally for opening times) using the public access computers. Copies may also be viewed at – **www.cornwall.gov.uk/TrafficConsult**

Representations (objection or support) to the proposed Order should be in writing and received by **19th February 2020** - addressed to: **Parking Services, PO Box 664, Truro, Cornwall, TR1 9DH**, to **parking@cornwall.gov.uk** or via the above website.

Response Form

Scheme Name: 2020 Off-Street Parking Order

Start of Response Period: 29th January 2020

End of Response Period: 19th February 2020

Title: Mr Mrs Miss Ms Other

Name:
Please print in block capitals
.....

Organisation:
(if applicable)
.....

Address:
.....
.....
.....
Postcode:

E-mail:
.....

Date: / /
..... DD MM YYYY

1. What is your view on this scheme? (please tick one) **Support** **Object**

2. Please use the box below to provide any comments you have with regards to these proposals. If you wish to object, you **must** state your reasons for doing so.

.....

.....

.....

.....

.....

.....

.....

.....

Please continue overleaf if necessary

Please return this form to: Parking Services , PO BOX 664, Truro, Cornwall, TR1 9DH

Data Protection and Freedom of Information Notice

Any information which you may provide in response to this proposal shall be processed by Cornwall Council in accordance with the Data Protection Act 1998 and GDPR 2018 for the purposes of processing this proposal.

Please note that it may be necessary for the Council to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the above if you have any concerns or queries regarding the processing of your information.

Consultation Document sections relating to parish:

NAME OF PARKING PLACE	POSITION IN WHICH A VEHICLE MAY WAIT	PERMITTED CLASS OF VEHICLE	NORMAL DAYS OF OPERATION	NORMAL HOURS OF OPERATION	MAXIMUM PERIOD OF WAITING	SUMMER SCALE OF CHARGES (Inclusive of VAT) 1 APRIL - 31 OCTOBER (Unless Specified)	WINTER SCALE OF CHARGES (Inclusive of VAT) 1 NOVEMBER - 31 MARCH (Unless Specified)	SEASON TICKETS, MULTI-PURCHASE SESSIONS & PERMIT CHARGES (Inclusive of VAT)
Link Road, Padstow	Where provided, wholly within a Parking Space or as directed by an authorised officer of the Council. No vehicle may park on any restrictions or where any such area has been marked as reserved unless the Driver has been authorised to so park by the Council	Motor cars Invalid carriages Motor cycles Motor homes/Campers - Prohibited between 2200 - 0800	All Days	All Hours	Unrestricted during the period of a valid parking ticket or permit	All Days (0900 - 2100) Up to 1 hour - £1.10 1 to 2 hours - £2.20 2 to 3 hours - £4.10 3 to 4 hours - £5.20 24 hours - £6.30 Weekly - £43.95 Coaches Per hour - £1.50 24 hours - £10.00 (£100 - 0900) No Charge	All Days (0900 - 2100) 24 hours - £11.10 Coaches per hour - £1.50 24 hours - £10.00 (£100 - 0900) No Charge	Season Tickets £25.12 - 1 Month £75.35 - 3 Months £150.69 - 6 Months £301.38 - Annual Multi-purchase Sessions £0.93 per 24 hour session Minimum purchase £47.00 Rover Ticket Accepted Coach Rover Accepted

Link road current charges

Link Road, Padstow, PL28 8AY

Last updated: 24/09/2019 [Print page](#) [Email page](#) [Subscribe](#)

Long stay car park

[View location map](#)

Permitted vehicles

Cars, invalid carriages, motorcycles, coaches, trailers

No motorhomes or campers 11pm - 8am

Charges 1 April - 31 October

All days 8am - 9pm (except coaches)

- upto 1 hour - £1.00
- 1 to 2 hours - £2.10
- 2 to 3 hours - £4.00
- 3 to 4 hours - £5.10
- 24 hours - £6.20

Weekly - £43.30 (for cars only) can only be purchased via the pay by mobile phone system, not at the pay and display. This ticket does not guarantee you a space. It isn't a rover ticket and can only be used in this car park.

All days 8am - 9pm (coaches)

- Per hour - £1.50
- 24 hours - £10.00

All days 9pm - 8am

- No charge

Charges 1 November - 31 March

All days 8am - 9pm (except coaches)

- 24 hours - £11.00

All days 9pm - 8am (coaches)

- Per hour - £1.50
- 24 hours - £10.00

All days 9pm - 8am

Comparison

Summer scale 2020:

Increase of 10p for up to 1 hr all the way through to 24 hrs.
Increase of 65p on weekly ticket
Coach pricing remaining the same.

Winter scale 2020:

Increase of 10p for car and coach pricing remaining the same.

Season ticket

Increase of 38p 1 month ticket
Increase of £1.12 3 month ticket
Increase of £2.23 6 month ticket
Increase of £4.45 Annual ticket

Multi-purchase session

Increase of 2p per 24 session (minimum purchase of £47.00 staying the same)

Appendix 2.

Padstow Link Road 2019 season tickets

1 month £24.74

3 month £74.23

6 month £148.46

annual £296.93

Multi-purchase sessions £0.81

JustPark Multi-Purchase Sessions: offer great value and convenience for those who regularly park but might not park every single day. The sessions are priced using the reduced rate of a season ticket. Each session can be used to park for 24 hours on whatever day you need them. So you don't pay for days you won't be parking. All you have to do is load your JustPark account with a minimum amount of £47. Each time you book a session, the daily rate for it will be taken off your account. NB the sessions can only be used in the valid car parks shown against the Town/Ticket Name you have purchased (shown on the price list above). For example, a session purchased for Truro Group One could not be used to park in any car park in Penzance. For more information go to JustPark Multi-Use sessions

Season Tickets: offer reduced rate parking for those who park regularly in one car park/town. They can be purchased in 1 month, 3 months, 6 months or annual options.

Seasonal Tickets: these tickets are valid for 1 April - 31 October. Tickets are priced to reflect that a number of our car parks' charges apply only in those 7 months and are free for the rest of the year. These are available in 1 month, 3 months and season (7 months) options. Please note: these cannot be purchased online, they have to be bought through JustPark or the Permit Team

PADSTOW TOWN COUNCIL

HIGHWAYS, ROADS AND TRANSPORT COMMITTEE: 11 February 2020

Agenda Item 11ii): Updates: Coach Bay Signage

1. Introduction

- 1.1 At the last meeting held in December, correspondence from the museum was discussed with reference to signage being erected on the coach bays. Committee made the following decision:

"RESOLVED to i) Erect signage requesting that coaches turn off their engines when parked."

2. Signage

- 2.1 The sign has been designed to match the existing 'coaches only' signage already on the railings, using the same font and colour. (Appendix 1)
- 2.2 It will be 36 x 27 inches and can be made with either small holes to enable cable ties to attach them or come with brackets and clamps for a more secure attachment.

3. Existing Coach Bay Signage

- 3.1 The existing 'coaches only' signage is in need of updating also. Designs have been created in the same style as the newest signs installed. (Appendix 2) The 'engine off' sign has also been designed in this way so it is all matching should council agree to this.

4. Costings

- 4.1 The cost of installing one new 'engine off' sign is £122.09 exc VAT for the holes and cable tie fixings or £153.58 exc VAT for the clamp and bracket fixing.
- 4.2 The cost of installing three new signs including one 'engine off' and two 'coaches only' signs is £291.69 exc VAT for the holes and cable ties fixings or **£375.48 exc VAT for the clamp and bracket fixing**. The RFO has confirmed this can be funded via HRT Contingency (£500).

5. Next Steps

- 5.1 Committee's views area welcomed as to whether it would wish to install the new 'engine off' sign only, using the design to match the existing 'coaches only' signage or replace the existing signs and install all new ones to match the recently installed signage in the car park? On looking at the current signage in place it is looking tired and it seems like a good opportunity to replace and improve.
- 5.2 Furthermore, the current signage is secured by cable ties and on speaking with the signage company its felt that it would look both better and be more secure if using a clamp and bracket.

Appendix 1

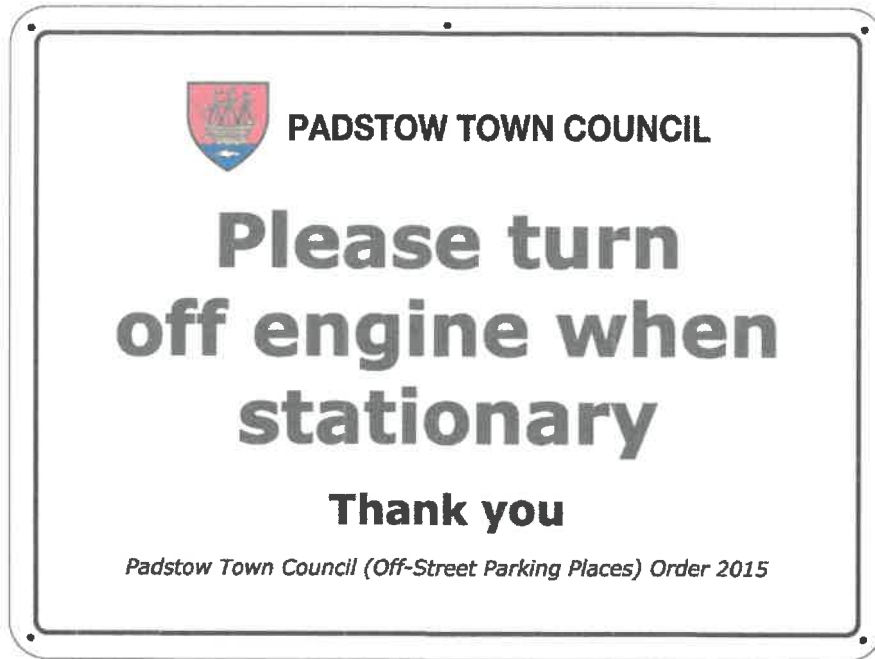
1) Engines off sign for metal railings- 36" x 27"



To match original 'coaches only' signage already on the railings.

Appendix 2

- 2) 1 x Engine off sign for metal railings- 36" x 27"



- 3) 2 x Coaches only signs to match same design as engines off sign with same specifications - 36" x 27"



These are designed to match recently installed signage in the Railway Car Park.