

## PADSTOW TOWN COUNCIL

### **Minutes of the Full Council meeting held on Tuesday 25 February 2020 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow**

**Present:** C Watson-Smyth (Chairman), A P Flide (late), R Buscombe, M Evans, K Freeman, R Higman, J O'Keefe, M Rickard, H M Saunders, Mrs A E Symons and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker) and 3 members of the public.

#### **2019/148 To receive apologies for absence and announcements:**

- i) There were no apologies for absence.
- ii) The Chairman offered congratulations to Cllr R Buscombe on his recent nuptials.

**2019/149 Declarations of Interest:** Councillor K Freeman declared an interest in agenda item 19 Lease and Tenant Issues and Updates in part.

**2019/150 Dispensations:** There were no dispensations.

#### **2019/151 Public Participation:**

- i) Public Participation: 2 members of the public attended the meeting on behalf of Nadelik Lowen and addressed the Council in respect of agenda item 13 Bandstand Requests. Comments included:
  - Nadelik Lowen are a community group, the group was disappointed that the matter of the bandstand request couldn't be decided at the previous meeting;
  - They outlined Nadelik Lowen's request, this being to erect a Christmas Tree on the bandstand for the period 26 November to 4 January 2021;
  - The tree would be a memorial "tree of lights" and part of the Nadelik Lowen event would be the Christmas light switch on;
  - Nadelik Lowen would have safety stewards and first aiders in attendance during the event;
  - Nadelik Lowen wished to use 1/3 of the bandstand, being the right-hand corner for the whole of the period as outlined.
- ii) Cornwall Councillor's Report: There was no report.
- iii) Police Report: The Police report for the period 26/01/2020 – 23/02/20 was noted. The report detailed 6 recorded crimes, 2 less than the same period in the previous year. A total of 16 incidents were recorded, a 14.3% increase when compared with the same period the previous year.

**2019/152 Minutes Tuesday 28 January 2020 RESOLVED** that the minutes of the meeting held on Tuesday 28 January 2020 were a true record of the meeting and they were signed by the Chair.

**2019/153 Clerks Report/Work Programme:** was noted for information. The Town Clerk provided the following further updates:

Dock Wall: The hole had now been fixed by Padstow Harbour Commissioners. Going forward 4 monthly checks would be scheduled with TMS for regular monitoring.

Stone Wall Slips: A date for repair had now been agreed, being the first week of March weather dependant. It was noted that works were expected to take 2 – 3 days.

In response to a member query the Town Clerk noted that more information about possible opening dates for the toilets would be known on Friday. The Town Clerk had reiterated to the Project Manager that this needed to be before the Easter Holidays. The Project Manager was applying pressure to the contractor in this regard.

**2019/154 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
  - i) Leisure, Tourism and Open Spaces Committee held on 11 February 2020;
  - ii) Highways, Roads and Transport Committee held on 11 February 2020; and
  - iii) Finance and General Purposes Committee held on 18 February 2020.
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 11 February 2020.

**2019/155 Finance: Monthly Accounts and Payments January 2020**

- a) The monthly finance report was received and noted for information.
- b) It was **RESOLVED** to i) ratify accounts paid February (a) of £3,979.85 and direct debits paid of £3,437.44; ii) to ratify accounts paid February (b) of £69,450.25; iii) to ratify accounts paid February (c) of £28,175.29 and direct debits paid of £1,675.06; and iv) to approve the addendum to accounts outstanding for payment of £673.76 and direct debits and cheques paid since the last statement of £32.58 having been tabled and read.
- c) Car park takings were noted.
- d) Bank Reconciliation availability was noted.

**2019/156 Correspondence:**

- a) Correspondence for information was noted.
- b) (i) Churches – Land Use Request: Members gave consideration to the request to use the bandstand. It was **RESOLVED** to approve the request from the Church communities to use the bandstand on Friday 10 April 2020 as outlined in the Land Use Request and to fix a wooden cross to the bandstand railings, to be removed the weekend after Easter. Further that approval be subject to receiving satisfactory risk assessments and public liability insurance.

**2019/157 RESOLVED to make the following response to the planning application: PA20/00935 Little Treravel Padstow PL28 8LB -** Non Material amendment to application No. PA18/02342 dated 18 May 2018 for a proposed replacement dwelling-house, garage accommodation, construction of an annexe and new access namely a gable ended roof in place of a hipped roof and garage to be moved 1 metre away from southern boundary to allow for planting.  
**SUPPORTED**

**Councillor R Buscombe requested his abstention be recorded.**

**2019/158 VE Day 75<sup>th</sup> Anniversary:** The Chairman noted that the meeting with local organisations held at the Council Offices was well attended. It was felt a good idea for the Council to act as a co-ordinator for events over the weekend and to help with promotion. The Chairman commented that there had been a lot of enthusiasm to arrange events.

Referring to the agenda report the Town Clerk noted that the Church were happy to ring the bells on Friday and to mention VE Day in the Sunday service on the 10<sup>th</sup> which would include the Royal British Legion. Publicans were keen to participate in the Nation's Toast to Heroes. Further thoughts for the Friday included the Sea Cadet Bugler being invited to play The Last Post, the Merry Makers being invited to play in the local pubs and a potential themed event in the evening with the Film Club. Thoughts for Saturday were that this be more of a community day and mention was made that this may include some activities at the Social Club, if possible and other thoughts included a picnic and that the May Day flags stay up until after the VE Day weekend.

The Town Clerk noted that during the meeting, mention had been made about the possibility of closing part or all of the Lawns Car Park to accommodate a community event. The Chairman noted that the event would need to be very large to necessitate the closing of the whole car park. Generally, members did not have any major reservations if the car park was to be closed part/or all for this purpose.

It was noted that a Community Events budget for 2020/21 could be used to fund promotion costs in relation to VE Day celebrations and other associated costs, for instance if the Oss Parties were to incur additional costs for keeping the May Day flags up for longer.

**RESOLVED** to support and co-ordinate promotion of VE Day 75<sup>th</sup> Anniversary events in Padstow and fund any associated promotional costs via the Community Events Budget 2020/21.

**2019/159 Tommy Stile Field:** Members noted the agenda report and that the Tommy's aluminium was too thin to support a flexible base and withstand the elements in the current location. It was noted that

Council had previously suggested that the Tommy be moved against the wall in Stile Field if he could not be made strong enough to last amongst the flowers. The Chairman noted that being a silhouette against a wall would not be as impactful and suggested a more suitable location be sought. One member suggested the Churchyard would be a good location particularly in light of the British Legion project to redevelop the garden of remembrance.

**RESOLVED** that the Tommy be repaired "as is" and a suitable new location be delegated to the Town Clerk in consultation with the Chairman and that locations in Stile Field and the Churchyard be included in the search.

**2019/160 Bandstand Requests:** The Chairman read aloud the two email requests for use of the bandstand during the Christmas period as set out in the agenda report. Generally, members were pleased that the requests made by both Nadelik Lowen and the Christmas Festival enabled the space to be shared by both parties this year.

**RESOLVED** to approve the requests for use of the bandstand in December being i) Nadelik Lowen to place a Community Tree of Lights in the right hand third of the bandstand for the period 26 November 2020 – 4 January 2021 and; ii) Padstow Christmas Festival to use the left hand two thirds of the bandstand for the purpose of music during the period 3 – 6 December 2020 and to include set up and set down either side of those dates, further that permission for both parties be subject to receiving suitable risk assessments and public liability insurances.

**2019/161 Reports from Members/Outside Organisations:** There were no reports from members/outside organisations.

**2019/162 Meeting Dates:** Date of next meeting: Tuesday 31 March 2020 at 7.30 pm and future meeting dates for 2019-20 were noted.

A schedule of meeting dates for the year 2020 – 2021 was tabled and read. Members were in agreement that the Annual Parish Meeting format be the same as in previous years.

**RESOLVED** to i) approve the tabled schedule of meeting dates for the year 2020 – 21 subject to change following committee appointments; and ii) that the usual speakers we asked to speak at the Annual Parish Meeting scheduled for Tuesday 5 May 2020 at 7.30pm.

**2019/163 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2019/164 Confidential Minutes Tuesday 28 January 2020: RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 28 January 2020, were a true record of the meeting and they were signed by the chair.

**2019/165 Sealife Safaris: Lease Issue Request:** It was noted that this would be deferred to Council's next meeting at the request of the tenant.

**2019/166 Lease and Tenant Issues and Updates:** See confidential minutes. Councillor K Freeman left the meeting for the latter part of this item and did not return.

Meeting closed at 8.05 pm