

# PADSTOW TOWN COUNCIL

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Kathy Pemberton  
Town Clerk  
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18 March 2020

## TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), A P Flide (Vice-Chairman), R Buscombe, M Evans, K Freeman, R Higman, J O'Keefe, M Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of Padstow Town Council in the **Council Chamber, Station House, Station Road, Padstow** on **Tuesday 24 March 2020 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

*K E Pemberton*  
Kathy Pemberton  
Town Clerk

**PLEASE NOTE:**  
**THIS MEETING IS INSTEAD OF THE 31 MARCH 2020 COUNCIL MEETING**

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## AGENDA

### Public & Press and invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **25 February 2020** having been previously circulated and taken as read. (To follow)

**6. Committees/Working Group Meetings:**

a) To adopt the minutes and approve recommendations (if any) for meetings of the:

i) Leisure, Tourism and Open Spaces Committee (3 March 2020) (To follow)

b) To receive minutes of the Planning Committee meeting held on (10 March 2020) (To follow)

**7. Business Continuity:** To discuss and decide on matters for business continuity during the period of the pandemic Coronavirus (To follow)

**8. Future Meeting Dates and Annual Town Meeting:** To discuss and decide on future meeting dates and Postponement of Annual Town Meeting to later in May 2020. (To follow)

**9. EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

**10. To confirm the confidential minutes** of the Full Council Meeting held **25 February 2020** having been previously circulated and taken as read. (To follow)