

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting held on Tuesday 26 November 2019 at 7.30 pm in the Council Offices, Station House, Station Road, Padstow

**Present:** C Watson-Smyth (Chairman), A P Flide (Vice-Chairman), M Evans, K Freeman, R Higman, H M Saunders, Mrs A E Symons and D N Vivian

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker) and 3 members of the public (1 part).

**2019/108 To receive apologies for absence and announcements:**

- i) Apologies were received from Councillors R Buscombe and Mrs T Walter.
- ii) Announcements: The Chairman noted the date of the Padstow Town Council election, being 12 December 2019.

**2019/109 Declarations of Interest:** There were no declarations of interest.

**2019/110 Dispensations:** There were no dispensations.

**2019/111 Public Participation:**

- i) Cornwall Councillor's Report: There was no Cornwall Councillor report.
- ii) Police Report: The Police report for the period 23/09/2019 – 24/11/2019 was noted. The report detailed 16 recorded crimes, the same number as for the same period in the previous year. A total of 36 incidents were recorded, a -23.4% difference when compared with the same period the previous year. Query was raised as to why there was a category for "Other Sexual Offences" but no principal "Sexual Offences" category. The query would be raised with the police to see if any items had been omitted.

**2019/112 Minutes Tuesday 29 October 2019: RESOLVED** that the minutes of the meeting held on Tuesday 29 October 2019 were a true record of the meeting and they were signed by the Chair.

**2019/113 Clerks Report/Work Programme:** was noted for information. It was noted that a full update on current projects would be taken to the relevant committee meetings scheduled for the following week.

**2019/114 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
  - i) Staffing Committee held on 5 November 2019, having been tabled and read;
  - ii) Leisure, Tourism and Open Spaces Committee held on 12 November 2019; and
  - iii) Highways, Roads and Transport Committee held on 12 November 2019.
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 12 November 2019.

**2019/115 Draft Budget 2020-21 and Business Plan:**

- a) **RESOLVED** that as recommended by the Finance and General

Purposes Committee at the meeting held on Tuesday 19 November 2019 i) the precept for 2020/21 be set at £nil; ii) the member allowance for 2020/21 be set at £nil; iii) the 2020/21 draft Budget, as detailed in the agenda papers, be approved; and iv) the updated Business Plan, as detailed in the agenda papers, be approved.

- b) **RESOLVED** to adopt the minutes and approve recommendations for the meeting of Finance and General Purposes committee held on Tuesday 19 November 2019

**2019/116 Internal Audit Report:** The interim internal audit report for the year ended 31 March 2020 was noted.

**2019/117 Finance: Monthly Accounts and Payments November 2019**

- a) The monthly finance report was received and noted for information.
- b) It was **RESOLVED** to i) ratify accounts paid November (a) of £9,318.90 and direct debits paid of £11,747.87; ii) to ratify accounts paid November (b) of £3,960.15 and direct debits of £360.35; iii) to approve the addendum to accounts outstanding for payment of £2,344.12 and direct debits and standing orders paid since the last statement of £90.11 having been tabled and read.
- c) Car park takings were noted.
- d) Bank Reconciliation availability was noted.

**2019/118 Correspondence:**

- a) Correspondence for information was noted.

b)(i) Coastal Access Improvements Consultation: Members gave consideration to the consultation and associated agenda report. It was **RESOLVED** as landowners of Stile Field to respond in support of proposal 3 of the Coastal Access Improvements Consultation. It was further **RESOLVED** to write to the coastal access delivery team advising that Padstow Town Council are content with the proposals for all South West footpaths in Padstow Parish.

(ii) VE Day 75<sup>th</sup> Anniversary: Members gave consideration to participation in VE Day 75<sup>th</sup> anniversary celebrations in May 2020. It was **RESOLVED** that the Town Clerk in consultation with the Chairman contact the local British Legion and any other relevant parties to consider a joined-up celebration and that any ideas arising be brought back to a future meeting of the Full Council.

(iii) Sea Cadet Land Use Request: Members were referred to the agenda report. It was noted that the land use request submitted by the Sea Cadets was for an event which was still in the early stages of planning. **RESOLVED** that the Sea Cadet's land use request for Saturday 4 April 2020 be approved subject to receiving satisfactory Risk Assessments and Public Liability Insurance.

**2019/119 Coastal Sculpture Cornwall:** It was noted that at the April Full Council meeting it was agreed to allow Coastal Sculpture Cornwall to defer its event in Stile Field to July 2020, on the proviso that the operational documentation be received by 15 November for consideration at the November Full Council.

The Town Clerk confirmed that no further information had come forward and sought confirmation that Council now wished to withdraw its offer.

**RESOLVED** to withdraw permission for Coastal Sculpture Cornwall to use Stile Field for its exhibition in July 2020 and the Town Clerk to advise them of this decision.

**2019/120 Localism Summit Event Update:** The Town Clerk confirmed that she and Support Officer, Tracey Trestain had attended the event and referred members to the agenda report. It was noted that the summit highlighted that different Councils were at different junctions and that throughout the summit Cornwall Council (CC) had conveyed that it wished Towns, Parishes and CC to work together.

The Town Clerk noted that interestingly they had learnt that Camelford Community Network area were looking to tackle the matter collectively through their network.

It was noted that the Chairman and the Town Clerk were still to meet in order to bring a report to Council on how best to address the climate change issue within PTC's current governance arrangements.

Generally, members felt that Towns and Parishes should all pursue the same controlled way of measuring their carbon footprint. One member also suggested that WREN be approached for their input in the matter as they already had a lot of information regarding renewable energy which could be useful.

**RESOLVED** to make enquiries about addressing climate change through the community network panel and suggest that WREN be approached also.

**2019/121 Reports from Members/Outside Organisations:** The Chairman commented that the community network panels involved travelling by car for a large number of people representing a number of organisations. Comment was made that the meetings could be quite repetitive about concerns relating to specific towns/parishes. Query was raised as to whether it would be more beneficial to have smaller groups with immediate neighbours such as Padstow, St Issey and St Merryn. Town Clerk confirmed she would raise concerns with the Community Link Officer.

One member commented that the sea cadet who played the bugle at remembrance Sunday did very well and informed Council that he also performed the Last Post in two cemeteries in Belgium during a recent school trip. It was agreed a letter of appreciation and acknowledgement of his efforts be sent from the Chairman.

**2019/122 Meeting Dates:** Date of next meeting: Tuesday 28 January 2020 at 7.30 pm. It was noted that the Staffing Committee Meeting scheduled for 10 December had been cancelled due to quorum.

**RESOLVED** to move the December Planning Committee meeting to the 3 December at 7.15pm or on the rising of the Highways, Transport and Committee meeting due to concerns over quorum.

It was noted that the 10 December could be used, if quorate, for any applications which came in needing a response before January 2020.

**2019/123 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2019/124 Confidential Minutes Tuesday 29 October 2019: RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 29 October 2019, were a true record of the meeting and they were signed by the chair.

**2019/125 Committees/Working Group Meetings:**

**RESOLVED** to i) adopt the confidential minutes and approve recommendations (if any) for the meetings of

- i) Staffing Committee held on 5 November 2019, having been tabled and read;
- ii) Highways, Roads and Transport Committee held on 12 November 2019.

**2019/126 Lease and Tenant Issues and Updates:** See confidential minutes.

Meeting closed at 8.15 pm