

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held remotely on Tuesday 27 October 2020 at 6.30 pm

Present: C Watson-Smyth (Chairman), A Flide (Vice-Chairman), R Buscombe, M Evans, K Freeman, R Higman, J O'Keefe, M Rickard, H M Saunders, Mrs A E Symons, and D N Vivian

In Attendance: Mrs K Pemberton (Town Clerk), Mrs N Barnes (Responsible Financial Officer), Mrs S Daly (Support Officer and Minute Taker) and 1 member of the public

2020/79 To receive apologies for absence and announcements:
Apologies were received from Councillor Mrs T Walter

2020/80 Declarations of Interest: Councillor C Watson-Smyth declared an interest in agenda item 20 Lease Breach Issue.

2020/81 Dispensations: There were no dispensations.

2020/82 Public Participation: None.
i) **Cornwall Councillor's Report:** There was no report.
ii) **Police Report:** The police report for the period 24/9/20 to 24/10/20 and its comparison with the same period in the previous year was noted for information.

2020/83 Minutes Tuesday 29 September 2020: RESOLVED that the minutes of the meeting held remotely on Tuesday 29 September 2020 be signed as a true record.

2020/84 Clerk's Report: The Clerk's report was noted for information. The Chairman reminded members that due to COVID the Remembrance Sunday wreath laying had been limited to 6 people. These being himself and representatives of the British Legion and the Church. It was hoped that others would visit the war memorial throughout the day thereby avoiding a large group between 11am – 12pm.

It was noted that a meeting was taking place the following week regarding the relocation of the Tommy to the Churchyard.

Cornwall Councillor Buscombe offered his support, if required, in liaising with CC regarding their undertaking small areas of work along the top of Stile Field when on site in November attending to the Coast Path.

2020/85 Committees/Working Group Meetings:
RESOLVED to receive the minutes of the Planning Committee meeting held remotely on 13 October 2020 [not 13 September 2020 as on agenda].

2020/86 Emergency Scheme of Delegation Decisions: The decision in the Emergency Scheme of Delegation register reference October:01 was noted.

2020/87 Finance: Monthly Accounts and Payments October 2020:

- a) The monthly finance report was noted for information. The RFO advised that some of the outstanding rent had been paid and the debtors reduced. In response to a member query she confirmed that the staff savings compared to the budget were approx. £90,000 and that the overall deficit was gradually reducing.
- b) It was **RESOLVED** to i) ratify payments made September (c) of £3,112.32 and direct debits of £529.61; ii) to ratify payments made October (a) of £12,114.36, standing orders or direct debits (regular payments of the same amount) of £10,443.42 and direct debits of £2,587.40 and iii) to approve payments for October (b) of £2,580.89 and direct debits of £55,660.94.
- c) Car park takings were noted. The RFO noted that the losses in car park revenue were gradually reducing and that October looked so far to be significantly up on the previous year. It was noted that the additional spaces in the Lawns Car Park were helping the situation.
- d) External Audit Report: It was noted that the Council had received a clear external audit report and there were no notes for actioning.

2020/88 Correspondence:

- a) Correspondence for information was noted.
- b) (i) "We're Watching You" Anti-Dog Fouling Campaign: Members gave consideration to participation in the campaign but considered that it put a lot of pressure on one volunteer member of community.

RESOLVED not to volunteer to participate in Cornwall Council's "We're Watching You" Anti-Dog Fouling Campaign and instead place Padstow Town Council's own posters in key places to discourage dog fouling.

(ii) Councillor Advocate Scheme: Members discussed participating in the scheme and noted that information distributed to the Town Council from Devon and Cornwall Police was already distilled to the community via online social media and websites.

RESOLVED not to participate in the Police and Crime Commissioner's Councillor Advocate Scheme but to continue to share information received with the community online via social media and the Town Council website as appropriate.

(iii) Cornwall Council free parking provision: It was noted that the free parking provision proposal was for the Link Road car park only. Comment was made about trying to monitor visitor numbers in light of the current pandemic and that there were no known large scale events this year.

RESOLVED that in response to Cornwall Council's request for a proposed date for free parking provision, they be advised that Padstow Town Council has no date in mind this year.

- 2020/89 Burial and Memorial Fees and Charges:** Members were referred to the agenda report which noted that the burial and memorial fees and charges had not been increased since 2012. Furthermore, when compared with a number of neighbouring towns and parishes, Padstow Town Council's fees and charges were found to be the lowest. Members gave consideration to a proposed new scale of charges and the trebling of fees for non-residents. It was also noted that a more consistent use of the phrase "resident" and "non-resident" should be applied across the Regulations and the scale of charges and the term "Town" replaced with "Parish" for clarity.
- RESOLVED** to i) approve the fees and charges as detailed in appendices 1 and 2 (agenda pages 28 – 32) to come into effect from April 2021; and ii) the Padstow Town Council Cemetery Regulations 2014 paragraph 58 be updated with immediate effect as per agenda page 27 and replacing "Parishioner" with "resident" and "town" with "Parish".
- 2020/90 Reports from Members/Outside Organisations:** Councillor Vivian advised members that Padstow Sea Cadets had been awarded a £5,000 Persimmon Homes' grant. He noted that the Cadets were still closed due to the pandemic but that they hoped to be able to open for some activities soon.
- 2020/91 Future Meeting Dates And Date of Next Meeting:** Date of next meeting: Tuesday 24 November 2020 at 6.30pm and future meeting dates were noted.
- 2020/92 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- 2020/93 Confidential Minutes Tuesday 29 September 2020:**
RESOLVED that the confidential minutes of the meeting held remotely on Tuesday 29 September 2020 be signed as a true record.
- 2020/94 Emergency Scheme of Delegation Decisions: RESOLVED** to ratify the confidential decision made by way of the Emergency Scheme of Delegation taken between this and the last meeting of the Full Council and not included in the online register under FOI exemption 43.
- 2020/95 Padstow Sand:** See confidential minutes.
- 2020/96 Core Building Update:** See confidential minutes.
- 2020/97 Update Rent Matters:** See confidential minutes.
- 2020/98 Lease Breach Issue:** See confidential minutes.

Meeting closed at 7.28 pm