

PADSTOW TOWN COUNCIL

Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 21 May 2019 at the Council Offices, Station House, Station Road, Padstow at 7.48 pm

Present: Councillors F J Bealing, K Freeman, R Higman, A Rickard, and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker) and Councillor H M Saunders

- HRT2019/1** **Election of Chairman/Vice Chairman:**
i) It was **RESOLVED** that Councillor K Freeman be re-elected as Chairman, whereupon he took the chair.
ii) It was **RESOLVED** that no Vice-Chairman be elected.
- HRT2019/2** **Apologies for absence:** were received from Councillors M Evans and D N Vivian.
- HRT2019/3** **Announcements:** There were no announcements.
- HRT2019/4** **Declarations of Interest:** There were no declarations of interest.
- HRT2019/5** **Public Participation:** There was no public participation.
- HRT2019/6** **Minutes: RESOLVED** that subject to amending "zebra" to "yellow" in the resolution under minute number HRT2018/47, the minutes of the meeting held on **Tuesday 5 March 2019** be signed as a true record of the meeting.
- HRT2019/7** **Committee Terms of Reference:** Members gave particular consideration to the number of times committee should meet. It was felt these should be increased from 2 to 6 in consideration of the projects Committee want to progress, these being the Lawns Car Park redevelopment and Camel Trail improvements. Members noted that additional meetings could be arranged as required but considered that it was difficult to find suitable timings for additional meetings. It was noted that meetings could be cancelled if there was no business to discuss.
- RESOLVED TO RECOMMEND TO COUNCIL** that i) the Committee's Terms of Reference be amended so that the Committee meets six times a year; and ii) subject to the amendment of i) they be adopted unchanged.
- HRT2019/8** **Clerks Report/Works Programme:** was noted for information.
- HRT2019/9** **Date of Next Meeting:** Tuesday 4 June 2019 at 7.00pm

Meeting closed at 7.59 pm