

PADSTOW TOWN COUNCIL

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17 March 2021

TO: MEMBERS OF THE STAFFING COMMITTEE
Councillors Mrs T Walter (Chairman), R Buscombe (Vice Chairman),
A P Flide, R Higman and Mrs A E Symons

Dear Member

All Members of the Committee are hereby summoned to attend meeting of the **STAFFING COMMITTEE** to be held remotely on **Tuesday 23 March 2021 at 6.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out thereunder.

Yours faithfully

K E Pemberton
Kathy Pemberton
Town Clerk

Agenda

Press & Public are invited to attend

1. To receive **apologies for absence**
2. **To receive announcements:** for information only.
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **Wednesday 18 November 2020**
6. **Date of next meeting:** TBC
7. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 8. To agree the confidential minutes** of the meeting held on **Wednesday 18 November 2020**
- 9. Staff Update and Issues:** To receive an update on latest issues and discuss and decide on way forward.
- 10. Overtime, Sick Leave and Training:** To note update for information.

PADSTOW TOWN COUNCIL
Minutes of the Staffing Committee meeting held remotely on
Wednesday 18 November 2020 at 6.00 pm

Present: Councillors T Walter (Chairman), R Buscombe (Vice Chairman),
A Flide, R Higman and A Symons

In Attendance: Mrs K Pemberton (Town Clerk/Note Taker)

- S2020/20** **Apologies for absence:** There were no apologies for absence
- S2020/21** **Announcements:** There were no announcements.
- S2020/22** **Declarations of Interest:** There were no declarations of interest.
- S2020/23** **Public Participation:** There was no public participation.
- S2020/24** **Minutes: RESOLVED** that the **minutes** of the meeting held remotely on **Tuesday 22 September 2020** be signed as a true record of the meeting.
- S2020/25** **Date of Next Meeting:** To be arranged as required.
- S2020/26** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2020/27** **Confidential Minutes: RESOLVED** that the **confidential minutes** of the meeting held remotely on **Tuesday 22 September 2020** be signed as a true record of the meeting.
- S2020/28** **Staff Matters:** See Confidential Minutes

Meeting closed at 6.10 pm