

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 25 May 2021 at 7.30 pm in the Church Rooms, Church Street Padstow

**Present:** C Watson-Smyth (Chairman), A Flide, K Freeman, R Higman, J O'Keefe, A N Rees, M Rickard, Mrs A E Symons, D N Vivian and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker) and Cornwall Councillor S Rushworth.

**2021/14 To receive apologies for absence and announcements:**

- i) Apologies were received from Councillor J H Fidler
- ii) The Chairman announced that he wished to send a letter to a former Cornwall Councillor Buscombe formally thanking him for his work on behalf of Padstow over the years and members were supportive of this.

**2021/15 Declarations of interest from Members:** There were no declarations of interest.

**2021/16 Dispensations:** There were no dispensations.

**2021/17 Public Participation:**

Cornwall Councillor's Report: CC Councillor Rushworth expressed thanks to outgoing Cornwall Councillor, Richard Buscombe and added that he would endeavour to live up to his standard. He advised that he was there to try and help with any issues with Cornwall Council and to assist with any ideas/aspirations for Padstow. He invited all to call with any concerns.

In response to a member query Councillor Rushworth advised that he would be happy to hold Councillor clinics. It was suggested that these could be held in the Council chamber when restrictions eased and that he should contact the Town Clerk to arrange.

Police Report: The police report for the period 25/04/21 to 23/05/21 was noted for information.

**2021/18 RESOLVED** that the minutes of the meeting held on **Tuesday 27 April 2021** be signed as a true record.

**2021/19 RESOLVED** that the minutes of the Annual Meeting held on **Tuesday 18 May 2021** be signed as a true record.

**2021/20 Clerks Report:** The Clerks report was noted for information. In response to a member query the Town Clerk advised that the disabled door of the Railway Toilets damaged by the fire brigade would have to be replaced at a cost of approx. £2,700. It was noted that an insurance claim was being progressed but that to

avoid delay, the order for the door had been placed as the lead in time was 5-6 weeks.

It was noted that the Council Office reception area was being made COVID "safe" next week in preparation for anticipated restrictions easing.

**2021/21 Finance and General Purposes Committee Membership:** The Town Clerk confirmed that the Chairs of the LTOS, HRT and Staffing Committees had been appointed at their respective meetings and as such Councillors K Freeman and M Rickard joined Councillor C Watson-Smyth (as Chairman of the Council and latterly Chairman of LTOS) and Councillor J O'Keefe (as Vice-Chairman of the Council) on the Finance and General Purposes Committee leaving 4 vacancies remaining.

**RESOLVED** to appoint the following members to the remaining vacancies: Councillors J H Fidler, R Higman, D N Vivian and Mrs T Walter.

**2021/22 Finance: Monthly Accounts and Payments May 2021**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made April (b) of £9,361.94 and direct debits of £2,002.65; ii) ratify payments made May (a) of £2,914.25, standing orders or direct debits (regular payments of the same amount) of £10,114.71 and direct debits of £1,101.58; and iii) ratify payments made May (b) of £4,278.91 and direct debits of £4,523.23.
- c) Car park takings were noted.
- d) The availability of bank reconciliations for inspection was noted.

**2021/23 Correspondence:**

- a) Correspondence for information was noted.
- b) i) Enterprise Car Club Request: There was much discussion on this item. Concerns raised by members included:
  - Would not like to see the Council supporting one single business;
  - If agreed that the service was right for the town the opportunity should be put to tender;
  - Likely to generate additional work for staff for little benefit e.g if people are unable to find the car or are unable to park;
  - Concern that the scheme would require a designated parking space which is something not currently offered to Season Ticket Holders.

Other members considered that more information should be obtained before making a decision and felt that the scheme was no different in principle to the way in which Council had previously rented an area of the car park for a crepe company, and that many more questions could be asked such as:

- What would the security arrangements be, would they involve CCTV;
- If a space were to be allocated, what potential problems have Enterprise experienced elsewhere;
- Does the vehicle have low emissions, does it require a charging point;
- What information do Enterprise have about the potential number of Padstow residents who may use the service.

The majority of members felt this additional information would be beneficial to making a more informed decision and that this should be provided by way of a presentation from Enterprise.

**RESOLVED** to invite Enterprise to present their Car Club request at a future meeting of the full Council with better and fuller details of the scheme, its requirements and implications.

**2021/24 Code of Conduct:** The Town Clerk referred members to the Agenda report and draft Code of Conduct in the "to follow" papers. Following consultation on a new Code of Conduct for Cornwall, Cornwall Council had published the 2021 Code of Conduct for Members and Co-opted Members of Local Councils. It was noted that this single code for all members is strongly supported by the Cornwall Association of Local Councils.

In considering adoption of the Code, members also gave consideration to the value stated in paragraph 2.6 relating to the declaration of gifts and hospitality. Members were in agreement that the Code be adopted "as is".

**RESOLVED** to adopt the 2021 Code of Conduct for Members and Co-opted Members of Local Councils (pages 2 – 12 of the "to follow papers") and that the value in paragraph 2.6 remain at £50.

**2021/25 Reports from Members/Outside Organisations:** Councillor Freeman provided an update on the recent One Padstow meeting at which it was agreed a road closure was not needed. It was felt that advisory signs further out were needed to discourage vehicles through the town and the Highways Officer had agreed to look into this. It was noted that the Town Clerk would ask for an update in this regard.

**2021/26 Dates of Council Meetings:** Date of the next meeting, Tuesday 29 June 2021 and future meeting dates were noted.

**2021/27 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2021/28 Padstow Sea Cadets:** See confidential minutes

**2021/29 Padstow Sand Request Update:** See confidential minutes

**2021/30 Wheal Jubilee Parc Update:** See confidential minutes

**2021/31 Skate Park Update:** See confidential minutes

Meeting closed at 7.59 pm