

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting held remotely on Tuesday 30 March 2021 at 6.30 pm

Present: A Flide (Vice-Chairman and Chairman for the meeting), R Buscombe, M Evans, K Freeman, R Higman, J O'Keefe, M Rickard, H M Saunders, Mrs A E Symons, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs N Barnes (Responsible Financial Officer) and Mrs S Daly (Support Officer and Minute Taker) and 2 members of the public

2020/154 To receive apologies for absence and announcements:

Apologies were received from Councillor C Watson-Smyth. There were no announcements.

2020/155 Declarations of Interest: There were no declarations of interest.

2020/156 Dispensations: There were no dispensations.

2020/157 Public Participation: One member of the public representing the Park & Ride addressed the meeting regarding agenda item 12 Town Update – Roadmap Out of Lockdown, points included:

- They had met with the Town Clerk and Cornwall Councillor Buscombe to update on the Park & Ride situation as updated in the agenda report. Social distancing requirements on buses for the summer were not clear at present, current plan was to open the facility as a park and walk in late May, subject to any further updates;
- Park & Ride would keep the Town Council updated and hoped to discuss arrangements with the buses going forward soon.

One member of the public attended the meeting and spoke in support of the recommendations made in agenda item 7) ii) Finance and General Purposes Committee minutes and interim budget. They also addressed the meeting regarding agenda item 12 Town Update – Roadmap Out of Lockdown, points included:

- Concern for the safety of pedestrians using the Park & Ride facility as a Park & Walk due to its location on a busy junction without a pavement;
- Queried whether pedestrians should leave the Park & Walk field by a different exit.

Police Report: Members noted the police report for the period 23/2/2021 – 27/3/2021 having been previously circulated and taken as read.

2020/158 Minutes Tuesday 23 February 2021 RESOLVED that the minutes of the meeting held remotely on Tuesday 23 February 2021 be signed as a true record.

2020/159 Clerk's Report: The updates were noted as per the agenda report. It was noted that the bins at George's Well had been removed

during the last lockdown when works to the coast path were taking place. Signage had been erected directing people to place rubbish in the bins at Stile Field. Members were satisfied that as the bins were not on Council land and due to issues with access, particularly with increased footfall, this arrangement be continued and signage improved. The Town Clerk confirmed this would be reviewed and any issues to be addressed as they arose.

2020/160 Committees/Working Group Meetings:

- i) **RESOLVED** to receive the minutes of the Planning Committee meeting held remotely on 9 March 2021;
- ii) **RESOLVED** that i) as recommended by the Finance and General Purposes Committee at the meeting held remotely on Tuesday 16 March 2021, a) Earmarked Reserves be held for Property and Grounds Maintenance (£150,000) and Vehicle and Machinery Replacement (£25,000); and b) the 2021-22 Interim Budget, as detailed in the agenda papers and appended, be approved; and ii) to adopt the minutes and approve the recommendations of the Finance and General Purposes Committee meeting held remotely on 16 March 2021.
- iii) **RESOLVED** to adopt the minutes and approve the recommendations of the Staffing Committee meeting held remotely on 23 March 2021.

2020/161 Finance: Monthly Accounts and Payments March 2021

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made March (a) of £5,656.31 and direct debits of £3,428.60; and ii) ratify payments made March (b) of £4,883.88, standing orders or direct debits (regular payments of the same amount) of £10,254.69 and direct debits of £1,226.46.
- c) Car park takings were noted.
- d) The Military Mutual was noted as Council's new insurer from 1 November 2022, when the current Long Term Agreement with Royal & Sun Alliance ends.
- e) Ladywell parking space tender award was noted.

2020/162 Correspondence:

- a) Correspondence for information was noted.
- b) i) Cornwall Council Consultation Draft Pre-Submission Climate Emergency DPD: Members gave consideration to the consultation and Council's previous responses submitted in this regard. It was felt that there was no need for further comment, however it was noted that Councillors could respond as individuals if they so wished.

RESOLVED not to respond further to the Cornwall Council Consultation Draft Pre-Submission Climate Emergency DPD.

- ii) Sailing Club Request: Members gave consideration to the request from Padstow Sailing Club for permission to erect a temporary marquee on a regular basis to facilitate several events during the year.

RESOLVED to agree to Padstow Sailing Club erecting a temporary marquee on its leased outdoor space provided that: i) the tenant ensures that all other permissions which may be required are addressed and dealt with; ii) that the tenant provides risk assessment and PLI to the satisfaction of Council's H&S advisor and insurers; iii) that permission through this year is in light of COVID19 and temporary and that the tenant follows COVID rules when meeting groups outside; iv) the Council reserve the right to remove this permission if there are any concerns that cannot be addressed by the tenant to the satisfaction of the Council.

2020/163 Planning Application: RESOLVED to make the following planning application response to the Planning Authority (Cornwall Council) in respect of PA21/01472 24 Rainyfields Padstow PL28 8EZ – Side extension, garage conversion and creation of annexe.

SUPPORTED

[NB: The Town Clerk was not present for this item]

2020/164 Hanging Baskets – Padstow Town: Members were referred to the agenda report which outlined the process in previous years and asked members to consider the way forward during the current situation this year. A member raised concern that the process was not worth the administrative work for 12 baskets in the town whilst another member felt the process should continue as before as the overall cost was a relatively small amount of money. Other members considered that the current process benefited some but not all businesses and for this reason should only be placed on Station House. After further discussion it was agreed to approve agenda option 4. b ii).

RESOLVED Not to offer hanging baskets to organisations but to proceed with Station House.

2020/165 Town Update – Roadmap out of Lockdown: The Town Clerk referred members to the "to follow" report for this item and noted that a lot of concerns fell under the remit of Cornwall Council Highways. It was thought positive that the Highways Officer had submitted a provisional bid to the Local Transport Plan for funding to look at future traffic management in 2022.

It was noted that the One Padstow group were meeting again virtually on 7 April 2021, the Town Clerk, Cornwall Councillor Buscombe and HRT Chairman, Councillor Freeman would be in attendance. Members were asked whether they had any queries or questions they wished the Town Clerk to raise with the group. Comments included:

- A future consideration should be whether the park and ride bus stop ought to be moved back to its previous location by the bench (School Hill), the present stop on the hill was dangerous;
- It was suggested that in usual years a contributing factor to traffic issues were the vehicles trapped in a one way system on

Riverside when the Harbour Commissioner car park becomes full and closed;

- Suggestion was made that part of a long term traffic management plan should be to consider a pedestrian crossing at the bottom of the Rope Walk footpath to reduce speed around the link road.

The Town Clerk noted a question that was expected to be discussed was holding off on the road closure when the town first reopens to see if this had been the cause of the tailbacks last summer.

2020/166 Cemetery Regulations Update: Members were referred to the agenda report and the suggested amendments in appendix 1. It was noted the review was a "house-keeping" exercise which largely tidied up inconsistencies in the terminology and phrasing of the document. Further that as the regulations had not been updated since 2014, procedural changes introduced by the Leisure, Tourism and Open Spaces Committee over the years had yet to be reflected in the regulations. It was noted that there were no proposals to introduce any new ideas or make any changes to the way the cemetery operates.

RESOLVED that the Padstow Cemetery Regulations be amended as per appendix 1 and adopted by full Council.

2020/167 Election Update: Members noted the update as per the agenda report. Elections for Town and Parish Councillors, Cornwall Council and the Police and Crime Commissioner will be held on 6 May 2021. Information has been made available on the Town Council's website for any interested candidates with election packs available from both the Town Council office and Cornwall Council. Closing date for applications being 4pm on Thursday 8 April.

2020/168 Future Meeting Dates and Date of Next Meeting: Date of next meeting: 27 April 2021 at 6.30pm and future meeting dates were noted.

2020/169 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2020/170 Confidential Minutes Tuesday 23 February 2021: RESOLVED that the confidential minutes of the meeting held remotely on Tuesday 23 February 2021 be signed as a true record.

2020/171 Committees/Working Group Meetings: RESOLVED to adopt the confidential minutes and approve recommendations of the Staffing Committee meeting held remotely on 23 March 2021.

2020/172 Emergency Scheme of Delegation Decisions: Members noted the confidential decision made by way of the Emergency Scheme of Delegation taken between this and the last meeting of the Full Council and not included in the online register under FOI exemption 43.

2020/173 Council Land/Tenant Update Matters: The Town Clerk confirmed that the purchase of the Core Building was complete and LiveWest had cleared their possessions. Next steps would be to tidy the property and paint. The Town Clerk provided verbal updates on other Council land/tenant updates – see confidential minutes.

Meeting closed at 7.11 pm