

PADSTOW TOWN COUNCIL

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19 May 2021

TO: MEMBERS OF THE STAFFING COMMITTEE

Councillors A P Flide, R Higman, M Rickard, Mrs A E Symons and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend meeting of the **STAFFING COMMITTEE** at the Church Rooms, Church Street, Padstow on **Tuesday 25 May 2021 at 7.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

Kathy Pemberton
Kathy Pemberton
Town Clerk

Agenda

Press & Public are invited to attend

1. **Election of Chairman/Vice Chairman**
 - i) To **ELECT** Committee Chairman
 - ii) To **ELECT** Committee Vice-Chairman (if Committee so wishes)
2. To receive **apologies for absence and announcements (if any)**
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **Tuesday 23 March 2021** (17)
6. **Date of next meeting:** Tuesday 21 September 2021 Time: 6.00 pm
7. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
8. **To agree the confidential minutes** of the meeting held on **Tuesday 23 March 2021** (2)

PADSTOW TOWN COUNCIL
Minutes of the Staffing Committee meeting held remotely on
Tuesday 23 March 2021 at 6.31 pm

Present: Councillors T Walter (Chairman), A Flide, R Higman and A Symons

In Attendance: Mrs K Pemberton (Town Clerk/Note Taker)

S2020/29 **Apologies for absence:** There were no apologies for absence.

S2020/30 **Announcements:** There were no announcements.

S2020/31 **Declarations of Interest:** There were no declarations of interest.

S2020/32 **Public Participation:** There was no public participation.

S2020/33 **Minutes: RESOLVED** that the **minutes** of the meeting held remotely on **Wednesday 18 November 2020** be signed as a true record of the meeting.

S2020/34 **Date of Next Meeting:** To be arranged as required

S2020/35 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

S2020/36 **Confidential Minutes: RESOLVED** that the **confidential minutes** of the meeting held remotely on **Wednesday 18 November 2020** be signed as a true record of the meeting.

S2020/37 **Staff Update and Issues:** See Confidential Minutes

S2020/38 **Overtime, Sick Leave and Training:** The update was noted for information.

Meeting closed at 6.48 pm