

PADSTOW TOWN COUNCIL

Council Offices
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Town Clerk
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20 October 2021

TO ALL MEMBERS OF THE COUNCIL

Councillors: C Watson-Smyth (Chairman), J O'Keefe (Vice-Chairman), Mrs J Dawe, J H Fidler, A P Flide, K Freeman, R Higman, A N Rees, M Rickard, Mrs A E Symons, D N Vivian and Mrs T Walter

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Church Rooms, Church Street, Padstow** on **Tuesday 26 October 2021 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

KE Pemberton

Kathy Pemberton
Town Clerk

COVID: Please note this meeting will be operated in a COVID safe way. All attending are asked to respect these provisions which are in place for all our safety. **Capacity Due to COVID:** In taking a cautious approach to our Council meetings during this time and following the Council's risk assessment there is a limit on the number of people who can be seated in the Church Rooms. **For this meeting, this number is 9.** If you wish to speak to an item on the agenda, it is advisable to contact the council offices in advance of the meeting.

AGENDA

Public & Press and invited to attend

- To receive apologies for absence and announcements**
- To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- Dispensations:** To consider requests from Members for dispensations.
- Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- To confirm the minutes** of the Full Council Meeting held on **Tuesday 28 September 2021** having been previously circulated and taken as read. (Pg's 1-6)

6. **Clerk's Report/Work Programme:** To receive an update for information (pg 7) only.
7. **Committees/Working Group Meetings:**
- a) To adopt the minutes and approve recommendations (if any) of the
 - i) Staffing Committee meetings (5 October 2021); (Pg 8)
 - ii) Leisure, Tourism and Open Spaces Committee meeting (19 October 2021);
 - iii) Highways, Roads and Transport Committee (19 October 2021); and
 - b) To receive minutes of the Planning Committee meeting (12 October 2021) (Pg 9-11)
8. **Finance:** (Pg's 12-16)
- Monthly Accounts and Payments October 2021**
- a) To receive monthly finance report
 - b) To approve accounts for payment and ratify payments since the last meeting
 - c) To note car park takings
 - d) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:** (Pg 17)
- a) To note correspondence for information
 - b) To give consideration to the following:-
 - i) **Bandstand Use Requests:** (Pg 18-20)
 - a) Carols On The Quay Request: Friday 5 December 2021
 - b) Padstow Christmas Festival Organiser Request: Tuesday 29 November to Monday 5 December 2022
10. **Street Names – Treceus Farm Development:** To give consideration to request from Poltair Developments Ltd and discuss and decide on way forward. (21-23)
11. **Enterprise Car Club:** To give consideration to request and discuss and decided on way forward. (Pg's 24-27)
12. **Cornwall Council Leisure Consultation:** To consider a Padstow Town Council response to this consultation. (Pg 28-29)
13. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any) (Pg 30-33)
14. **To Note Future Meeting Dates and to Note Date of Next Meeting:** (34)
Tuesday 30 November 2021 at 7.30 pm
15. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
16. **To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 28 September 2021** having been previously circulated and taken as read.

- 17. To confirm the confidential minutes of Staffing Committee meeting**
(5 October 2021)
- 18. Legal and Lease/Tenant Matters:** To receive updates for consideration/
and discuss and decide on way forward.

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 28 September 2021 at 7.30 pm in the Church Rooms, Church Street, Padstow

Present: C Watson-Smyth (Chairman), J O'Keefe (Vice-Chairman), Mrs J Dawe, A Flide, K Freeman, R Higman, A N Rees, M Rickard, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker), and 1 member of the public (speaker under agenda item 8).

2021/69 To receive apologies for absence and announcements:

Apologies were received from Councillors J Fidler and Mrs A Symons. There were no announcements.

2021/70 Declarations of interest from Members: There were no declarations of interest.

2021/71 Dispensations: There were no dispensations.

2021/72 Public Participation: There was no public participation.

Cornwall Councillor's Report: There was no report.

Police Report: The Police report for the period 01/09/21 to 26/09/21 detailing 27 recorded crimes, being an increase of 80%, was noted. Comment was made that members did not find the document particularly informative without any accompanying explanations. It was noted the office would feed this back and request explanations for the September report.

2021/73 RESOLVED that the minutes of the meeting held on **Tuesday 27 July 2021** be signed as a true record.

2021/74 Clerk's Report/Work Programme: The report was noted for information. The Town Clerk added that an update on the Community Governance Review had been received. Cornwall Council had advised that subsequent to them contacting the original proposers of boundary changes asking them to reaffirm, the proposal for changes to the Padstow/Trevone boundary had been withdrawn by the proposer.

In response to a member query, the Town Clerk confirmed that Cory toilets had remained closed having been identified as a "hot spot" in the COVID risk assessment. She confirmed that the only works remaining on these was a lock which was being progressed by the team and not the contractor.

- 2021/75 Committees/Working Group Meetings: RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of
- i) Leisure, Tourism and Open Spaces Committee held on 10 August 2021; and
 - ii) Staffing Committee held on 10 August 2021 and 21 September 2021.
- a) **RESOLVED** to receive the minutes of the Planning Committee meetings held on i) 10 August 2021 and ii) 14 September 2021.

2021/76 Enterprise Car Club: At the invitation of the Chairman, a representative of Enterprise Car Club was invited to present their proposal for a Car Club in Padstow on a 6 month trial. Members were referred to the proposal in the agenda report and in response to member questions the following points were made:

- Enterprise had started the Cornwall scheme with Bude Town Council, meeting up with some other Town Councils had been impacted by COVID;
- Consideration had been given to running the scheme across Cornwall Council car parks, but they had found it difficult to meet with Cornwall Council regarding the same and been told that CC would want them to tender for the opportunity;
- They requested that the dedicated parking bay have a plaque or reserved sign to avoid it being used by other motorists. If at any time the Enterprise vehicle was parked in the wrong space, a member of the Enterprise team would come out and move the vehicle back to the dedicated bay;
- Gains for the town would be the £30,000 investment in a hybrid, co2 friendly vehicle on a 6 month trial that would hopefully drive second car use out of the town;
- Uptake in Bude had been around 75-80% but that had been through the tourist season. It was expected that this would reduce to around 50%;
- Fuel charges were based on mileage. The vehicle would have low emission co2 and would be charged at 21p per mile with fuel purchased via a fuel card kept inside the vehicle;
- The scheme was a bay to bay model;
- The Railway car park had been chosen for its links to the Camel Trail and the bus stop location. An alternative location such as the Lawns car park could be looked at instead if more beneficial;
- Regarding town locations, tourist "hot-spots" were being looked at first;
- They were currently negotiating with Newquay Airport for 20 car clubs;
- Enterprise has 4 branches in Cornwall with 800 cars and 27 car clubs across Cornwall and Plymouth;
- Request was for a free dedicated space on a 6 month trial as a return on the investment in the community with a view to looking at revenue at the end of the trial.

2021/77 Emergency Scheme of Delegation Decisions: RESOLVED to note the decision made via the Emergency Scheme of Delegation as detailed on agenda page 22 having been previously circulated and read.

2021/78 Finance: Monthly Accounts and Payments September 2021

- a) The monthly finance report was noted. The Chairman of Finance commented that he was pleased to see that the car park takings were increasing.
- b) It was **RESOLVED** to ratify payments made i) July (a) of £8,961.28, standing orders or direct debits (regular payments of the same amount) of £10,162.21, direct debits of £12,489.42 and to note wages paid (gross including contributions) of £21,879.25; ii) July (b) of £1,340.99, direct debits of £249.19 and grants awarded of £21,000; iii) August (a) of £5,673.11, standing orders or direct debits (regular payments of the same amount) of £10,162.21, direct debits of £12,293.62 and to note wages paid (gross including contributions) of £23,040.99; iv) August (b) of £686.48 and direct debits of £741.48; v) August (c) of £16,631.59 and direct debits of £2,834.35; vi) September (a) of £9,459.36, standing orders or direct debits (regular payments of the same amount) of £10,162.21, direct debits of £3,749.85 and to note wages paid (gross including contributions) of £22,497.98; vii) September (b) of £3,242.37 and direct debits of £6,677.39.
- c) Car park takings were noted.
- d) The clear External Auditor Report from PKF Littlejohn was noted.
- e) The availability of bank reconciliations for inspection was noted.

2021/79 Correspondence:

- a) Correspondence for information was noted. Councillor Higman requested further information on item j, road closure notice Trevone Road.
- b) Crib Box Request: Members gave consideration to the request to extend the outside seating arrangement at the Crib Box until the end of December 2021 on the same principles as before.

RESOVLED to approve an extension to the outside seating arrangement at the Crib Box on the basis that i) the outside seating area does not hamper access on the walkway from the car park across the platform and is in the same position as previously; ii) the posts of the retractable cover stay in place for the duration of the temporary period allowed. After which when the structure is removed the holes left in the ground are made good to the satisfaction of the Council; iii) permission is only being granted due to COVID19 and is therefore for a limited time but extended to the end of December 2021 at no cost; iv) the insurance and risk assessments are still in place, as per the satisfaction of Councils' insurers and H&S advisors seen previously; and v) the tenant ensures it be clear of litter and the Council reserve the right to remove this permission if there are any concerns that cannot be addressed by the tenant to the satisfaction of the Council.

2021/80 Memorial Request – Padstow Cemetery: Members discussed the request for permission to place a new memorial and kerbing outside of the cemetery regulations on an existing family plot in

Padstow Cemetery. Council noted the request was to match exactly the first 3 occupied graves within the family plot. It was felt the intention for the family plot was made clear when the first 3 memorials were erected and that the new memorial was following the precedent already set thereon, despite changes made to the cemetery regulations in recent years. As such the request should be approved.

RESOLVED to approve the memorial request in respect of grave space K99 in Padstow Cemetery on the basis that i) the new cross and kerb memorial match exactly the existing memorials on the family plot; and ii) that the internal kerbing does not impact the number of plots remaining behind row K, being a further 3 rows of 3 graves.

2021/81 Polystyrene Surfboards: There was much discussion on this item. One member commented that if the Council was going to do something about the matter it "should get on with it". They had hoped to lead the way on this matter but that any action now followed Cornwall Council's letter to all Councils. They considered that the Town Council should write out to shops selling polystyrene boards, asking them to reconsider as well as making use of the local Facebook groups and potentially approaching St Merryn to team up in respect of Harlyn. They felt the Town Council was better placed to identify relevant retailers than Cornwall Council.

Concern was expressed that the Council did not have the right to "tell people what they can and can't sell", and preference was expressed by some for pursuing a social media route instead. In response one member commented that someone should be saying it to businesses and that a Town Council in Devon that had done so had received a lot of praise.

The Town Clerk referred members to the agenda report outlining the meeting with the Beach Guardian and whether the Council would like to work together on this issue. The Town Clerk felt the meeting had been positive and had discussed education of the issue. A member commented that the letter to retailers would not be about telling them not to sell the boards but would ask them to consider alternatives and would advise them about the pollution they caused to the environment and the food chain.

Some members expressed a desire for the Council to support the Beach Guardian's approach via their social media campaigns whilst also writing as a Town Council to relevant retailers. The Town Clerk requested that Councillors let the office know of retailers they are aware of in the Parish that sell them so a letter could be drafted and sent.

RESOLVED to i) write to proprietors in the parish selling polystyrene bodyboards asking them to desist and sell alternatives;

and ii) to work with Beach Guardian to promote the issue on social media.

2021/82 Gorsedh Kernow: The Town Clerk referred members to the agenda report. It was noted that Padstow's name had been put forward for the 2022 location and that a member of the Old Cornwall Society was happy to organise the event but that Gorsedh Kernow first required the Town Council's approval. It was noted that 2022 would be a busy year in respect of the Queens Jubilee and potentially visitor numbers could be extremely high as seen this year. Concern was expressed by a member that there may not be a venue large enough to seat 150 guests. The Town Clerk advised she had spoken to Bude who confirmed there had been a lot to do leading up to the day and that this would involve not just the Town Council but the community. It was noted, as detailed in the agenda papers that the event should fund itself and at least break even but that the Gorsedh would cover any losses in terms of finances. The Town Clerk welcomed the Council's view in this matter.

In general, it was felt that it was too much to take on for 2022 especially with the Queen's Jubilee and also planning would need to begin in October. It was thought a good idea was to ask that the Old Cornwall Society lead on such an event in Padstow and for a representative of both organisations to speak to the Council at a future meeting with a view to considering it for 2023.

RESOLVED to i) thank Gorsedh Kernow for the interest in Padstow but decline the offer to hold the event in 2022; and ii) engage in conversations with both Gorsedh Kernow and the Old Cornwall Society about 2023 and invite both to speak at a future meeting of the Full Council.

2021/83 Reports from Members/Outside Organisations: Members noted the agenda report by Councillor J O'Keefe regarding the Police Community Engagement Surgery held in September.

Councillor K Freeman provided an update on the One Padstow meeting he had attended. He noted that Cornwall Council Officer Kevin Brader advised Padstow to follow St Ives lead in introducing a prohibitive trading area around the quay and introducing a dedicated permit-controlled area for street traders, enforceable by Cornwall Council enforcement Officers. It was noted that it had taken St Ives 4 years to implement the scheme because they had first had to prove to Cornwall Council's legal team that the street trading constituted anti-social behaviour.

2021/84 Dates of Council Meetings: Date of the next meeting, Tuesday 30 November 2021 at 7.30pm was noted. Future meeting dates, including budget meetings for the Highways, Roads and Transport

Committee (moved from 5 October to 19 October) and the Leisure Tourism and Open Spaces Committee (19 October) were noted.

2021/85 It was **RESOLVED** to exclude the press and public due to the confidential nature of the business about to be transacted.

2021/86 **RESOLVED** that the **confidential minutes** of the full Council meeting held on Tuesday 27 July 2021 be signed as a true record.

2021/87 **Committees/Working Group Meetings: RESOLVED** to adopt the confidential minutes and approve recommendations (if any) of the Staffing Committee meetings held remotely on i) 10 August 2021; and ii) 21 September 2021.

2021/88 **Lease and Tenant Updates:** Members noted the verbal updates from the Town clerk – see confidential minutes.

Meeting closed at 8.12 pm

**PADSTOW TOWN COUNCIL: 26 OCTOBER 2021
CLERK'S REPORT/ WORK PROGRAMMES**

Key: EMR: Ear Marked Reserve

PROJECT	NOTES/UPDATE
FULL COUNCIL	
Queens Platinum Jubilee	The Town Clerk to bring a report to Council in November in order for Council to start to think about this and move forward.
NDP	Confirmation has been received from CC that the NDP passed legal compliance on the 12 October. The delay in this was caused by backlog due to COVID and changes to their internal processes. We are now waiting for CC to commence Regulation 16 (a further 6 week consultation on the Plan organised by CC). We have asked that this be undertaken as soon as possible.
Protect Duty	Government has set out proposals on a new Protect Duty a legal requirement for public places to ensure preparedness for and protection from terrorist attacks. Still waiting on any further information on this from CC and likely impact on Parish and Town Councils particularly on public open spaces.
HRT	
Padstow Signage	CC Highways Team is looking at improved signage as you enter Padstow in both the short and long term and possible funding opportunities. A report to go to HRT when more information will be forthcoming.
LTOS	
Tennis Courts/MUGA	After taking advice from Surveyor Committee agreed to progress with a MUGA for football, tennis and basketball with the option to future proof should in the future a canopy or roof wish to be added.
North Quay, Cory and Railway Toilets	Most snags for North Quay now done, however still flush issue which is being investigated with contractor. Cory toilet door awaiting locksmith.
Skate Park	Works to areas that required attention were carried out last month. The surveyor was visiting to check the work, Town Clerk awaiting to hear further.

Agerda Item 6

PADSTOW TOWN COUNCIL
Minutes of the Staffing Committee meeting held on Tuesday 5 October
2021 in the Council Chamber at the Council Offices, Station House,
Station Road, Padstow at 6.00 pm

Present: Councillors M Rickard (Chairman), A P Flide and R Higman and Mrs A Symons

In Attendance: Mrs K Pemberton (Town Clerk and Minute Taker) and Mrs N Barnes (Responsible Financial Officer)

- S2021/24** **Apologies and Announcements:** Apologies were received from Councillor Mrs T Walter. There were no announcements.
- S2021/25** **Declarations of Interest:** There were no declarations of interest.
- S2021/26** **Public Participation:** There was no public participation.
- S2021/27** **Minutes: RESOLVED** that the minutes of the meetings held on Tuesday 21 September be signed as a true record.
- S2021/28** **Date of Next Meeting: RESOLVED** to meet on Tuesday 2 November 2021 (budget) at 6 pm. Following meeting noted to take place on Tuesday 7 December 2021 at 6 pm.
- S2021/29** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2021/30** **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on Tuesday 21 September 2021 be signed as a true record.
- S2021/31** **Staff Update and Issues:** Please see confidential minutes.

Meeting closed at 7.18 pm

PADSTOW TOWN COUNCIL

Minutes of the Planning Committee meeting held on Tuesday 12 October 2021 at The Church Rooms, Church Street, Padstow at 7.00 pm

Present: Councillors K Freeman (Chairman for the meeting), R Higman, A N Rees and Mrs A Symons

In Attendance: Mrs K Pemberton (Town Clerk and minute taker), Councillor Mrs J Dawe and 2 members of the public.

P2021/33 Apologies and Announcements:

- i) Apologies were received from Councillors J O'Keefe and Mrs T Walter.
- ii) In the absence of the Chairman, it was **RESOLVED** that Councillor Freeman be elected Chairman for the meeting whereupon he took the Chair.
- iii) Announcements: Committee was advised that as no comments were received by Committee members to the AONB consultation no response was submitted.

P2021/34 Declarations of Interest: There were no declarations of interest.

P2021/35 Public Participation:

A member of the public addressed Committee speaking in support to agenda item 5 ii. a) [PA21/08360](#) 3B Trelawney Road, Padstow.

Comments included:

- Application was an amendment to their planning permission given in 2018.
- The amendment was the inclusion of two larger windows and also following the removal of their boundary hedge they wish to replace with a wall and as it was close to the highway permission was required.
- He considered there to be no overlooking issues.
- He also confirmed that since the application was made works had commenced on their property, but these were in line with their approval given in 2018.

Another member of public addressed Committee speaking in support to agenda item 5 ii. a) [PA21/09004](#) 25 Barrys Lane, Padstow. Comments included:

- Outlined that the application included side extensions replacing a lean-to structure.
- Property was set back from the street scene.
- Property is "of its time" probably late 60/70s construction and in need of improvement.
- Would retain the natural hung slate.
- Neighbours at number 27 had been consulted beforehand and had no issues, they were directly behind the garden room.

- Side extension would continue along the existing building, generally any addition is subservient however in the design it looked unbalanced and therefore made more sense and matched better as per the application's design.
- He confirmed that the ridge height would be raised by 900mm and further that the garden room was a single storey and placed in the recess of the garden area. It would be a flat room to site it as low as possible adjacent to the boundary wall.

P2021/36 RESOLVED that the **minutes** of the meeting held on **Tuesday 14 September 2021** be signed as a true record.

P2021/37 Planning

i. The following Cornwall Council planning decisions were noted:

- a) **PA21/05248 3 Luson Close Padstow PL28 8GB** – Extension of garage/store to create a new annex and associated works. **APPROVED**
- b) **PA21/05840 Trenearne Farm St Merryn Padstow PL28 8JA** – Listed building consent for further repairs and alterations pursuant to the refurbishment approved under PA17/03780. **APPROVED**
- c) **PA21/05967 Land Adj 32 Treverbyn Road Padstow Cornwall** – Proposed construction of new dwelling **APPROVED**
- d) **PA21/06081 Oakwood Trevone Road Trevone Padstow Cornwall** – Proposed extension **APPROVED**
- e) **PA21/06156 20 Treverbyn Road Padstow PL28 8DW** – The proposals are for a ground floor extension to the rear of the property, and a roof space conversion to accommodate an extra bedroom with en-suite. **APPROVED**
- f) **PA21/06621 18 Alan Road Padstow PL28 8DS** – Construction of single storey extensions and alterations to existing dwelling. **APPROVED**
- g) **PA21/07046 Fairhaven Dobbin Close Trevone Padstow Cornwall** – Proposed extensions **APPROVED**
- h) **PA21/07789 2 Caswarth Terrace Padstow PL28 8EE** – Demolition of wooden shed and construction of garage and workshop/office (re-submission of previously approved application PA18/03847) **APPROVED**

ii. RESOLVED to make the following planning application responses to the Planning Authority (Cornwall Council):

- a) **PA21/09004 25 Barrys Lane Padstow PL28 8AU** – Extensions and alterations to existing dwelling and construction of a single storey garden room. **SUPPORTED; provided no overlooking issues (Alma Place)**
- b) **PA21/08360 3B Trelawney Road Padstow PL28 8EQ** – Construction of a porch, first floor extension with Juliet balcony and associated modifications. **SUPPORTED**

- c) **PA21/08202 6 Rainyfields Padstow PL28 8EZ** – Alterations to dwelling to include; insertion of bi-fold doors, replacement rooflight, double doors formed within existing window reveal and blocking up of existing window and door.
SUPPORTED
- d) **PA21/08382 Ruskin House Fentonluna Lane Padstow Cornwall** – Proposed enclosure of courtyard to create dining room.
SUPPORTED
- e) **PA21/08651 Padstow Petrol Station Treceus Industrial Estate Padstow PL28 8RW** – Installation of two rapid electric vehicle charging stations within two existing parking spaces along with associated equipment. This application will replace the existing (PA18/02484).
SUPPORTED
- f) **PA21/08740 23 New Street Padstow Cornwall PL28 8EA** – Rear two storey extension.
SUPPORTED
- g) **PA21/08909 Padstow Touring Park Padstow Cornwall PL28 8LE** – Variation of Condition 1 of Application No E1/2005/00666 dated 29th April 2005 (lifting of condition 3 on decision notice 83/1311 to allow all year holiday use) to allow for the siting of 38 no lodges.
SUPPORTED
- h) **PA21/09729 Land East of The Old Barn Trerethern Farm Padstow Cornwall** – Construction of replacement dwelling house and associated development (revised design of PA11/03182) with non compliance with condition 1 in relation to decision notice PA20/06670
SUPPORTED

P2021/38 Date of Next Meeting: Tuesday 9 November 2021 at 7.00pm noted.

Meeting closed at 7.21 pm

Finance Report - Agenda item: 8a

Budget Report for the period 1.4.21 - 30.9.21

	Actual	Budget	Budget 1.4.21-31.3.22
Revenue Income	755,217	474,150	620,700
Revenue Expenditure	339,304	348,460	620,700
Capital/project expenditure	18,981	38,500	77,000

Please note that the Accounts are prepared on an Income and Expenditure basis, not a Receipts and Payments basis (as required by the regulations). This means that sales invoices are included on Sage as they are invoiced but the amounts may not have been received.

Debtors outstanding for more than 3 months:

None

Creditors outstanding for more than 3 months:

None

Bank reconciliations have been performed regularly and signed monthly as correct by the Chair of Finance or Town Clerk.

If a Councillor has any queries regarding the finances, please contact the RFO on enquiries@padstow-tc.gov.uk or call the office on 01841 532296.

To ratify payments made:

ACCOUNTS OUTSTANDING
September 'c 2021

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
9.9.21	HRT	Flowbird	cash boxes	678	135.6	813.6
21.9.21	HRT	Cornwall Council	August CEO			598.2
17.9.21	LTOS	Glasdon	Phoenix recycled bench (paid by member of the public as a replacement)	482.37	96.47	578.84
21.9.21	Corporate Services	Kestrel Guards	check call service	300	60	360
25.9.21	Env - toilets	Ian Dawe	relocate hand dryer switches & install in plastic accessories	110	22	132
13.9.21	LTOS	Travis Perkins	bulk grit	38	7.6	91.20
23.9.21	Env - toilets		ballvalves & toilet seat (reimburse staff)			43.45
14.9.21	Administration	Complete Business Solutions	stationery	10.81	2.16	12.97
						<u>2630.26</u>
23.9.21			Petty cash imprest			93.14
20.9.21			PTC transfer Lloyds to Barclays bank accounts			250000.00
8.9.21	Env - toilets	AUK Supplies Ltd	toilet rolls, cleaner, bleach, hand sanitiser, disposable gloves etc	285.71	57.14	342.85
16.9.21	Env - toilets	AUK Supplies Ltd	toilet rolls, brush, graffiti remover, dustpan etc	198.79	39.76	238.55
18.9.21	Env - toilets	Everflow water	water - PTC sites			2711.45
						<u>3292.85</u>

Approved by 2 Councillors who are bank signatories:

<u>Date</u>	<u>Name</u>	
		1
		2
		1
		2

To ratify payments made:

ACCOUNTS OUTSTANDING
October 'a 2021

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
5.10.21	Corporate Services	Womble Bond Dickinson	Wheal Jubilee Parc legal services	1958.2	391.64	2349.84
28.9.21	Env - Cemetery	Duchy Cemeterys Ltd	excavate grave (recharged to funeral directors)			443
29.9.21	Administration	Konica Minolta	photocopying	338.49	67.7	406.19
4.10.21	LTOS	Padstow Petrol Station	fuel	243.2	48.64	291.84
1.10.21	Administration	Tanist Ltd	IT support	223.5	44.7	268.20
27.9.21	Env - toilets	British Gas	electricity	111.38	5.56	116.94
28.9.21	HRT	Flowbird	Smartfolio airtime & email alerts	85	17	102.00
1.10.21	Env - toilets	Churchill Group	legionella control support	71.31	14.26	85.57
30.9.21	Administration	St Petroc's Church Rooms	Church room hire for Council meetings			60.00
29.9.21	LTOS	Brunel Engraving Company	screws, tarmac, wrench, memory card (reimburse staff)	37.9	7.58	49.55
1.10.21	LTOS	South West Water	plaque (paid for by person requesting it)			45.48
28.9.21	Administration	South West Water	water - Core Building			38.43
23.9.21	LTOS	South West Water	water - Lawn car park			22.60
						<u>4279.64</u>

Standing orders or Direct Debits (regular payments of the same amount):

1st	Inv Prop	WPS Insurance	Commerical combined insurance policy	1882.71		
7th	Corporate	Barclays Bank	bank charges			18.50
	Corporate	Lloyds Bank	bank charges - tbc			
		Cornwall Council	Non Domestic Rates - PTC sites			
						<u>8261.00</u>
						<u>10162.21</u>

Direct debits:

31.8.21	Env - toilets	AUK Supplies Ltd	toilet rolls & wheelie bin liners	182.1	36.42	218.52
30.9.21	LTOS	Biffa	bulk waste bin emptying	1335.84	267.17	1603.01
4.10.21	Administration	Seadog IT	website support			41.25
1.10.21	Administration	Sage UK	Sage Payroll & Pensions module	40.5	8.1	48.60
						<u>1881.38</u>

Approved by 2 Councillors who are bank signatories:

Date	Name	Signature
2	1	1
2	2	2

To ratify payments made:

ACCOUNTS OUTSTANDING
October 'b'2021

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
6.10.21	HRT	Cornwall Council	Civil Enforcement Officer (CEO) 3 months - car parks	483.99	96.8	1864.80
3.9.21	HRT	Amos Pumps	service sewage pumping station & replace float switch due to fat	375	75	580.79
15.10.21	LTOS	TMS Ltd	South Dock Wall damage site visit	279.09	55.81	334.88
12.10.21	HRT	Clear-flow	empty pump station (recharged to tenant)	275	55	330.00
6.10.21	Env - toilets	Ian Dawe	Railway toilets electrical testing	211.8	42.36	254.16
8.10.21	HRT	Flowbird	car park machine maintenance contract	202.5	40.5	243.00
6.10.21	Administration	Golant Fire & Security	Core Building - fire alarm, emergency lighting & extinguisher service	159.43	31.88	191.31
15.10.21	Administration	Tanist	FTTP, PSTN (alarm) & Cloud Telephony service	148.99	29.8	178.79
1.10.21	Env - toilets	SW Hygiene	sanitary & nappy bin rental/service	39.09	7.82	46.91
15.10.21	LTOS	Masons Kings	X540 - v belt			35
12.10.21	Democratic Services	Floribunda Cornwall	bouquet for 50th Wedding Anniversary			18
11.10.21	Administration	Sea Spray	window cleaner			7.98
12.10.21	Administration		calendar			
28.10.21			October gross wages, NIC ER's and LGPS ER's			<u>4535.62</u>
						24176.22
			Direct debits:			
			October gross wages, NIC ER's and LGPS ER's			
15.10.21	Env - toilets	AUK Supplies Ltd	toilet rolls, bin liners, virucidal cleaner, disposable gloves etc	352.95	70.58	423.53
						<u>423.53</u>

Approved by 2 Councillors who are bank signatories:

<u>Date</u>	<u>Name</u>	<u>Signature</u>	
			2
			2

Padstow Town Council									
Railway & Lawn car park takings 2021-22									
n/c 4404						n/c 4406			
	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>Budget</u>		<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>Budget</u>
				<u>2021-22</u>					<u>2021-22</u>
Apr	41415	23	26780	15,000		11988	0	6503	5000
May	44549	692	54029	15,000		13217	63	19405	5000
Jun	45380	3556	70341	25,000		13463	485	30490	10000
Jul	57969	51165	76531	60,000		17136	20726	32816	20000
Aug	64687	71756	86647	75,000		23158	27741	35878	20000
Sep	48631	64641	63818	50,000		14103	26140	27711	20000
Oct	37094	50706		30,000		9496	19619		15000
Nov	5967	3732		5,000		722	934		1000
Dec	7972	4187		5,000		1445	945		1000
Jan	5616	784		5,000		611	60		1000
Feb	6173	569		5,000		11	43		1000
Mar	9993	2395		10,000		51	212		1000
	<u>375446</u>	<u>254206</u>	<u>378146</u>	<u>300000</u>		<u>105401</u>	<u>96968</u>	<u>152803</u>	<u>100000</u>
Railway	302631	191833	378146	240000	Lawn	93065	75155	152803	80000
sub totals					sub totals				
Apr-Sep 2021					Apr-Sep 2021				
Apr-Sep	<u>2019-20</u>	<u>2020-21</u>	2021-22	<u>Budget</u>	<u>Covid pandemic</u>				
				<u>2021-22</u>	<i>Lockdown restrictions started to ease on 12.4.21,</i>				
Railway	302631	191833	378146	240000	<i>with further lifting of restrictions on 17.5.21 and</i>				
Lawn	93065	75155	152803	80000	<i>19.7.21.</i>				
Total	395696	266988	530949	320000					
Car park takings									
April - September 2021 car park takings are £530,949 this year, which is £210,949 more than the Budget, £263,961 more than the same period last year and £135,253 more than 2019-20.									

AGENDA ITEM 9a: CORRESPONDENCE

Councillors Correspondence for Information – October 2021

Item	From	Referring To	Notes
a	CALC sharing CC Lets Talk Homes Survey	Lets Talk Home CC Survey - to help inform the shape of the next Housing Strategy for Cornwall. Survey open until 8 November 2021.	Shared Let Talk Cornwall webpage on Council's website and Facebook
b	Cornwall Council	Planning Policy Update	Update also sent to Planning Committee members.
c	Citizen's Advice	Autumn Newsletter and Redundancy Factsheet	
d	CALC	Giving notice that CALC's AGM is postponed to a date no later than March 2022. Where hope it will be in person in central Cornwall location. Existing directors to stay in place and co-opt vacancies.	
e	Visitor to Padstow	Emailed about the number of the dogs in town, leading to increase dog mess and dogs in cafes etc.	Reply sent to informing PTC empties bins, has signage and done another champing in 2020 on dog mess issue. Copy of email was also sent to CC public protection team.
f	Climate Change Cornwall	Invite to the 'Lets talk Climate Action' Cornwall and the Isles of Scilly COP26 online event 8 November 10am–2pm	Information shared on social media as public event.
g	Cornwall Council	Cornwall Council offering free car parking on Saturday 4 th December in their car parks.	
h	Bodmin & Wadebridge Police	October Newsletter	Shared on website

PADSTOW TOWN COUNCIL: 26 OCTOBER 2021

AGENDA ITEM 9^b i): Bandstand Use Requests

a) Carols On The Bandstand Request: Friday 5 December 2021

Council will recall it was RESOLVED at its meeting in January to:

- i) not hold or grant any bandstand performances for 2021 due to the ongoing COVID19 uncertainty and road closure training not being available at this time and;
- ii) to permit events for collection purposes only, consideration of which to be given by the Town Clerk in consultation with the Chairman, provided that they satisfy Council's insurers and health and safety advisors with their risk assessments which need to cover COVID measures.

Appendix 1 is a request from Churches Together to hold a Carols on the Quay event on the bandstand on the evening of Sunday 5 December. As this is technically a performance, Council are asked to give consideration to this request. The event is to be held in the same manner as previously held in 2019 (2020 prohibited by COVID). As before, the event is not seeking a formal road closure manned by PTC staff but will be relying on volunteers to ensure the safety of members of the public. The organisers advise that the event is a short 30 minute carol service and given the date and time of the event do not anticipate high levels of traffic.

Members are reminded that benches on the bandstand are now fixed in position but will note that band members are expected to number approximately 10-12. Therefore, if Council are minded to approve this request, it is suggested it be on the understanding that the benches remain in situ and that the organisers ensure that band members can play around the benches in a safe manner. Further that permission be granted subject to receiving PLI details and risk assessment, including COVID measures, to the satisfaction of Council's Health and Safety advisors.

b) Padstow Christmas Festival Organiser Request: Tuesday 29 November to Monday 5 December 2022

Padstow Christmas Festival has been in touch seeking permission to use the bandstand in 2022. They are requesting:-

"We would put up a stage area which is usually about 6m x 6m or thereabouts. and because of the Nadilek Lowen tree we are happy to go to the left hand side as you look at the bandstand. We will have all the relevant paperwork in place in the spring of 2022 when we renew the insurance. Our aim is to have music throughout the days from 11am to about 6pm but not all the time and a varied and suitable programme to suit all tastes as in previous years."

The request is from Tuesday 29 November 2022 (to set up) to Monday 5 December 2022 (removed by this date).

Council will know we currently have the benches in situ, bolted into the bandstand. A report will go to the next meeting of Leisure, Tourism and Open Spaces Committee (either end of 2021 or early 2022) to consider the bandstand going forward whether it wishes this to remain in place. Therefore, would Council wish to defer discussion of this matter until after then?

^b
AGENDA ITEM 9 i): Bandstand Use Requests:

a) Carols On The Bandstand Request: Friday 5 December 2021

From: Churches Together

Sent: 18 October 2021 11:44

Section 1 : Applicant Details

1.1. Name Of Applicant

Fiona Giorla

1.2 Name of organisation

Churches Together

Section 2: Request Details

2.1 Area Of Council Land Requested

The Bandstand, Padstow

2.2 Date of Request

05/12/2021

2.3 Arrival Time

05:30 pm

2.3 Departure Time

07:00 pm

Does Your Request Relate to an Event With Start & Finish Times That Differ To Those Above?

Yes

Start Time

06:00 pm

Finish Time

06:30 pm

Details & Description Of Event

Carols on the Quay - similar to the event held on 1st December 2019.

An ecumenical (Anglican, Catholic and Methodist) celebration looking forward to Christmas. There would be readings and carol singing with the St Minver Silver Band playing to accompany the carol singing, with

approximately 10-12 members of the band attending. People will gather around the bandstand to participate. There will hopefully be a speaker system, which will enable people to hear and to remain well-spaced, and possibly one van to transport the speaker system. I believe numbers attending last time were about 40-50. If permission is granted any health and safety issues will be addressed in a risk assessment, and we would expect to provide marshals in high vis jackets as before. Please contact me if you require any further details.

Section 3: Provisions For Activity

3.1 Name Of Nominated Contact

Fiona Giorla

3.2 Adverse Weather Plan

In severe adverse weather conditions the event would be cancelled.

Section 4: Permission From Other Bodies

4.1 Permissions

None.
Not aware of any other permissions being required.

PADSTOW TOWN COUNCIL: 26 OCTOBER 2021

AGENDA ITEM: 10 Street Name – Trecerus Farm Development

Poltair Development has contacted the Council to seek street name suggestions for the next part of the Trecerus Farm Development. These consist of one road that leads through the development and 2 others leading off from this, so looking for 3 names in total.

Back in November 2017 Poltair consulted the Council on their suggested names, which were house names connected to the land owners' family, at that time the Council decided not to comment.

Cornwall Council does suggest that developers liaise with their local town & parish council to see if an agreement on the name can be reached. This would form part of the evidence to go along with the application.

On this occasion the landowner has provided two suggestions (Cressy and Vivien) to Poltair, however these are names connected to living people and therefore not encouraged by Cornwall Council policy, therefore Poltair are still seeking 3 suggestions.

Cornwall Council has a Street Naming and Numbering Guidance Note appendix 1 provides relevant section in this regard.

Would Council like to comment and make any suggestions?

Cornwall Council Street Naming and Numbering Guidance Note Section 5.2

5.2 Guidance for street naming

When choosing a name for a new street the Council advises the following:

In line with national guidelines there is a presumption in favour of:

- street names that refer to local historical heritage, natural or landscape features of the local area;
- street names in Kernewek, which are encouraged in line with the European Charter for Regional & Minority Languages (Section 2) which was ratified for Kernewek by the UK Government in 2002.

The appropriate Parish, Town or City council and the Cornish Language Office will be able to assist with both of these areas.

- Where a street name in English is proposed and a suffix is required, the following suffixes will be used:

Street	for any thoroughfare
Road	for any thoroughfare
Terrace	a group of attached properties not a thoroughfare
Way	for major roads
Avenue	for residential roads (usually lined with trees)
Drive	for residential roads
Grove	for residential roads (usually relating to an area of trees)
Lane	for residential roads
Vale	for residential roads (usually relating to low land or near a river/stream)
Rise	for residential roads (usually relates to upward rising thoroughfare)
Row	a group of attached properties not a thoroughfare
Place	for residential roads
Wharf	for residential roads which are near water
Gardens	for residential roads subject to there being no confusion with any local open space
Crescent	for a crescent shaped road
Court or Close	for a cul-de-sac only
Square	for a square only
Hill	for a hillside road only
Ope	for a pedestrian alley/lane

- Where the proposed street name is in Kernewek and a Kernewek equivalent of road, street, lane etc. is required this will be provided by the Cornish Language Office.
- All proposed names in Kernewek will be passed to the Cornish Language Office cornishlanguage@cornwall.gov.uk for approval.
- The Cornish Language Office will be requested to provide the official translation of proposed English street names into Kernewek.
- Hybrid street names (part Cornish and part English) will not be approved. For example. CHY LOWEN AVENUE. Street names are to be either fully Cornish or fully English (with the Cornish translation underneath).
- All new street nameplates will carry both the English and Kernewek street names where an English name is proposed. Please note that Cornwall Council will not replace any nameplates where a Kernewek translation is not currently displayed. Street nameplates will only be replaced when they are lost, damaged or become illegible.
- New street names must not duplicate any similar name already in use in the local area such that it might cause confusion to service delivery agents.
- The creation of an address in order to secure a "prestige" address, or to avoid an address which is thought undesirable, will not be allowed.
- A variation in the last word, for example, "street", "road", "avenue", will not be accepted if the main part of the name is duplicated. For example a request for "Church Close" off an existing "Church Road" will not be allowed as this could cause confusion, which is undesirable particularly in an emergency situation.
- Street names must not contain punctuation. For example "St. Mary's Way" will be officially recorded as "St Marys Way".
- Street names must not contain numeric characters.
- Cornwall Council will not approve two similar sounding names within the same local area. For example, Churchill Road and Birch Hill Road, as this could cause confusion, which is undesirable, particularly in an emergency situation.
- Names will not be considered that may be construed as obscene, racist or contravene any aspect of Cornwall Council's Equality and Diversity Policy.
- The use of North, East, South or West is only acceptable where the road is continuous and passes over a major junction. It is not acceptable when the road is in two separate parts with no vehicular access between the two.
- Cornwall Council will normally object to the use of a name which relates directly to any personal/family name of any individuals who are either living or dead. In exceptional circumstances, the Council will consider and/or approve the use of a personal name if the reason for this is clearly set out in the proposal and if consent for use of the name is provided in writing by the relevant Head of Service following consultation with the appropriate Cabinet Member and the local Cornwall Council Member for the relevant division(s).
- Any street name that promotes a company, service or product will not be allowed. Names based on a developer's trading name are seen as advertising and are not acceptable. An exception to this may be made for a company that no longer exists, if used solely in a historical context and the claim of advertising cannot be made

PADSTOW TOWN COUNCIL: 26 OCTOBER 2021

AGENDA ITEM 11: Enterprise Car Club:

1. Background

- 1.1 At the May full Council meeting, consideration was given to a proposal from Enterprise Car Club to:

Trial the placement of one (1) low emission Car Club vehicle in Padstow for a period [of] 6 months in order to gauge take-up of the 'shared mobility' concept among both residents and visitors.

- 1.2 The proposal included the following proposal specifics from Enterprise:

- Residents of Padstow would [be] offered 1 year free membership (typically £60 joining fee) should they wish be part of the scheme. (As members, they would also have access to nearly 2000 similar automated vehicles across the UK, as well as discounted rental from our 450 branch network);
- Enterprise can also supply any necessary signage to the bay that would be in accordance with the councils parameters for such.
- Enterprise would ensure any necessary digital marketing campaign would be initiated to increase awareness across the community;
- **Padstow Council to provide one dedicated suitable parking space [free of charge]** that would be accessible to residents and visitors alike, and provide 24/7 access;
- While many schemes or trials often demand government subsidies or start-up funding, Enterprise would not require this for the purpose of this trial.

- 1.3 Council raised a number of questions be put to Enterprise and also made the following resolution:

RESOLVED to invite Enterprise to present their Car Club request at a future meeting of the full Council with better and fuller details of the scheme, its requirements and implications.

2. Additional Information From Enterprise

- 2.1 Appendix 1 is the response from Enterprise to the initial questions raised by Council in May, as shared with members on 28 September 2021 by email.
- 2.2 An Enterprise representative attended the September full Council meeting to answer questions and address queries from Members regarding the proposal. Appendix 2 is a minute extract of the September discussion.

3. Considerations

- 3.1 In considering whether or not Council would like to accept the proposal from Enterprise Car Club, Members may like to weigh up whether any of the new information negates or reaffirms some of the concerns or support raised during Council's initial discussion of the proposal in May.
- 3.2 Member concerns in May were:
- Would not like to see the Council supporting one single business;
 - If agreed that the service was right for the town the opportunity should be put to tender;
 - Likely to generate additional work for staff for little benefit e.g if people are unable to find the car or are unable to park;
 - Concern that the scheme would require a designated parking space which is something not currently offered to Season Ticket Holders.
- 3.3 Member support in May suggested:
- The scheme was no different in principle to the way in which Council had previously rented an area of the car park for a crepe company.
- 3.4 Does Council wish to enter into an agreement with Enterprise Car club to trial the placement of one (1) low emission Car Club vehicle in Padstow for a period 6 months **as per their request free of charge** in order to gauge take-up of the 'shared mobility' concept among both residents and visitors and if so, where does Council propose the vehicle be sited?

AGENDA ITEM 11: Enterprise Car Club: APPENDIX 1

Enterprise's response to the initial questions raised by Council in May

What would the security arrangements be, would they involve CCTV;

*We have Car Club vehicles sited across various towns and cities in the UK, and there is very rarely an issue with security of the vehicles. The liability for the vehicle falls on ERAC and not the town council/car park management. We attend the vehicle on a regular basis for maintenance and cleaning, part of this is a check around the vehicle for any damage/safety issues. The vehicles are fitted with immobilisers which require a personalised PIN to deactivate - available only to members.

If a space were to be allocated, what potential problems have Enterprise experienced elsewhere.

*Across the UK, we have seen a very positive effect with a Car Club being placed in towns; problems we face tend to be when the demand increases (leading to availability issues) and we look to resolve by siting another vehicle nearby - creating a mobility hub option across the town. The connectivity of the Car is based off cellular service, and if sited in areas with poor reception, this can be a problem - we have checked the car parks in Padstow and sufficient service is available.

Does the vehicle have low emissions, does it require a charging point

*All new Car Club vehicles are based on low emission hybrid models, with some being fully electric. The car we propose adding to Padstow is a Hyundai Ioniq - a hybrid model which is self-charging with an unleaded engine.

What information do Enterprise have about the potential number of Padstow residents who may use the service.

Currently, in the PL28 postcode, we have 4 active members, yet we would expect this to increase significantly with a vehicle based in the town. We are passionate about including rural areas in the greater mobility

AGENDA ITEM 11: Enterprise Car Club: APPENDIX 2

MINUTE EXTRACT: Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 28 September 2021 at 7.30 pm in the Church Rooms, Church Street, Padstow

Present: C Watson-Smyth (Chairman), J O'Keefe (Vice-Chairman), Mrs J Dawe, A Flide, K Freeman, R Higman, A N Rees, M Rickard, D N Vivian and Mrs T Walter

- 2021/76 Enterprise Car Club:** At the invitation of the Chairman, a representative of Enterprise Car Club was invited to present their proposal for a Car Club in Padstow on a 6 month trial. Members were referred to the proposal in the agenda report and in response to member questions the following points were made:
- Enterprise had started the Cornwall scheme with Bude Town Council, meeting up with some other Town Councils had been impacted by COVID;
 - Consideration had been given to running the scheme across Cornwall Council car parks, but they had found it difficult to meet with Cornwall Council regarding the same and been told that CC would want them to tender for the opportunity;
 - They requested that the dedicated parking bay have a plaque or reserved sign to avoid it being used by other motorists. If at any time the Enterprise vehicle was parked in the wrong space, a member of the Enterprise team would come out and move the vehicle back to the dedicated bay;
 - Gains for the town would be the £30,000 investment in a hybrid, co2 friendly vehicle on a 6 month trial that would hopefully drive second car use out of the town;
 - Uptake in Bude had been around 75-80% but that had been through the tourist season. It was expected that this would reduce to around 50%;
 - Fuel charges were based on mileage. The vehicle would have low emission co2 and would be charged at 21p per mile with fuel purchased via a fuel card kept inside the vehicle;
 - The scheme was a bay to bay model;
 - The Railway car park had been chosen for its links to the Camel Trail and the bus stop location. An alternative location such as the Lawns car park could be looked at instead if more beneficial;
 - Regarding town locations, tourist "hot-spots" were being looked at first;
 - They were currently negotiating with Newquay Airport for 20 car clubs;
 - Enterprise has 4 branches in Cornwall with 800 cars and 27 car clubs across Cornwall and Plymouth;
 - Request was for a free dedicated space on a 6 month trial as a return on the investment in the community with a view to looking at revenue at the end of the trial.

PADSTOW TOWN COUNCIL
26 OCTOBER 2021

**AGENDA ITEM 12: CORNWALL COUNCIL LEISURE CENTRE
CONSULTATION**

1. Background

1.1 As Councillors are aware Cornwall Council are currently running a leisure centre consultation which has a deadline of midnight on the 31 October 2021. In brief, Cornwall Council has a contract with Greenwich Leisure Limited (GLL) to run Cornwall Council's leisure services. GLL has asked Cornwall Council to allow them to stop operating the leisure centres in Wadebridge, Launceston, Saltash and Falmouth, and the hydrotherapy pool within St Austell leisure centre or, alternatively, for Cornwall Council to subsidise the operation of these facilities.

1.2 The consultation can be found on the Cornwall Council website, under 'Lets talk Cornwall' section of their website:

<https://letstalk.cornwall.gov.uk/leisure> . Anyone can put forward their views. The three main documents provided on their website are:-

- Summary Consultation Document – an overview of the key proposals
- Draft Leisure Resource Strategy – the proposals set out in detail
- Strategic review of leisure services – undertaken by Strategic Leisure Ltd

Along with the consultation survey which can be completed online or is available as a printable 24 pg document. If Councillors would like a copy of any of the documents above, please contact the office to arrange.

1.3 The consultation survey is in line with Cornwall Council's proposal, appendix 1 to this report provides overview of this.

2. Information Shared

2.1 Information from Cornwall Council website has been shared on Padstow Town Council website and social media platforms to raise awareness of this consultation.

2.2 Our Vice Chairman attended the public meeting held in Wadebridge Town Hall with Councillors also being invited to the online events that Cornwall Council has provided as part of the consultation.

3. Padstow Town Council response?

3.1 Would Council like to comment on the consultation or/as well as prefer to write to the Local Cornwall Councillor and/or MP in this regard? What do Council wish to do?

Our proposals in detail

Our proposals are set out in detail in the draft Leisure Resources Strategy document.

The strategy continues to be based on the ambition that was set out in the 2014 strategy:

The Council's ambition for leisure provision in Cornwall is that there is a sustainable network of leisure facilities and activities available to residents and visitors across Cornwall that contributes to local health, wellbeing and the economy of Cornwall, at no cost to the Council.

The strategy sets out a vision in which every resident has equitable access to good quality, fit for purpose, sustainable leisure offer, enabling our communities to be more active and benefit from improved health and wellbeing'.

This vision reflects that leisure facility provision in Cornwall will continue to include a wide range of provision delivered by different operators, including village halls, high street gym fitness providers, schools, community and public leisure centres.

The vision is underpinned by a set of design principles for a sustainable leisure offer. These include:

- ✓ **A network of public leisure facilities that will provide the vast majority of the residents in Cornwall access within thirty minutes (by car) to:**
 - **Sports Halls** – badminton, indoor football, basketball, cricket, netball, volleyball
 - **Swimming pools** – recreational and learn to swimming programmes and swimming clubs
 - **Health and Fitness** – gyms and group exercise classes.
- ✓ **There will be at least one leisure centre in each of the 6 former District Council areas.**
- ✓ **All facilities, within the context of local circumstances, should provide**
 - a) a balanced offer, including:**
 - Pay and play activities
 - Membership
 - Programmed courses and activities
 - Club use
 - Targeted activities for young children
 - Targeted activities for older people and those with a disability
 - Targeted activities for those who are inactive
 - Targeted activities for families
 - Events and competitions
 - Social prescribing and GP Referral
 - b) A comprehensive concessionary pricing regime to support participation amongst the vulnerable and most disadvantaged.**
 - c) Targeted outreach and marketing to encourage use by communities who are most deprived or are not traditional users of leisure centres.**
- ✓ **The sustainability of public leisure centres is dependent on usage of the centres. If a centre becomes unsustainable due to lack of use, closure of the centre would need to be considered.**
- ✓ **The potential of our open spaces, playing fields, community centres, schools and colleges should be maximised by enabling our community groups, sports clubs and volunteers to bring local leisure opportunities to life for people of all ages and abilities. We will help local communities to innovate and develop financially sustainable delivery models.**

Attendance from PTC - Cllr Vivian.



**Meeting of The Camel Trail Partnership on
30th September at 10:00 am online Teams meeting**

Agenda and Notes

- **Apologies and Welcome including introductions of new councillors**
 - **Attendance: Neil Vivian, Gareth Cann, Cllr Pete Skea, Alison Batchelor, Cllr Jennifer Cruse, Jacquie Rapier, John Pomeroy, Julie Burley, Donald Martin, Rhys Parry, Sarah Sims, Steven Knightley**
 - **Apologies: Cllr Robin Moorcroft, Cllr Graham Mountcastle, PC-Amy Honeywill, Paula Bolton, Paul Moon**
 - **Introductions & Meeting Rules: completed**
 - **Minutes of last meeting:**

- **Cormac general work update:**
 - **Summer cut completed by Sandoe and Sons same time as before ; number of complaints again about the grass/wildflowers being cut but nothing out of the ordinary.**

- **Northern Section resurfacing complete – few teething issues but monitoring and may roll/sweep later into the year if required.**
- **Continuing Ash dieback work along the whole trail (currently looking at starting on Boscarne and Wenford to Tresarrett)**
- **Various surface repairs done throughout summer**
- **Project with Bug Life starting Autumn time to do habitat management near Old Town Cove area as part of wildlife corridor for rare Scabious Bee**
- **CC update – detailed that licence holders have signed into new extended agreement – up to 2027. There is capacity remaining which will be promoted in advance of next year**
- **OTC campervan/camping issues again; local parish council commissioned/requested a no camping/overnight staying sign to be installed**
- **Spate of gate and bollard breaks from vehicles; all sorted asap**
- **Scarlett's Well had a mural painted in preparation for Tour of Britain race**
- **Office of Rail and Road issued notice that historical ladder signal posts were unsafe to no preventative frame. Contracted Bodmin & Wenford Railway to do the works required**
- **Future work planned for winter and beyond**
 - **Looking into car park drainage and tarmacking for longevity and lower maintenance costs**

- **Post and rail safety fencing Dunmere**
- **Bench replacements along the trail**

- **Capital work**
 - **DM Updated on structures (bridges, culverts, banks etc) maintenance/repairs/surveys ongoing.**
 - **Grogley Bridge is open to public but not to vehicles (engineer's surveys deemed it not suitable for modern vehicular traffic). Car park should be improved/adapted to a more pleasant stop with more seating, bike racks and looking into small concession stand**

- **Events**
 - **GC confirmed there has been some organised events, triathlons though not exceptional level.**

- **Partnership member updates**
 - **JP - Accessing selling Pizzas. GC confirmed matter is in hand**
 - **JC – Camel SAC on planning. River has high phosphates and council has placed stop on all development until appropriate systems and procedures in place, likely to be in place for May.**
 - **JC raised issue of over commercialisation – duty to ensure that any development is in keeping**
 - **GC – highlighted have concessions agreed across various sections, we have enforced against non-approved pop-ups.**

- **JC secured waste bins at Scarletts Well**
- **NV commended efforts to green businesses across the trail. Could this be considered as part of the new signage i.e. promoting sound litter management.**
- **RP will circulate user numbers – Action**

- **Questions**
 - **JP highlighted positive work both from CC and Cormac on regular updating and proactive investment. Acknowledged by wider group**

- **Date and possible location for next meeting**
 - **AB suggested Wadebridge TC as potential venue**
 - **JP return to larger spaces would be preferred due to ongoing concerns.**
 - **Spring potential for next meeting**

- **AOB**
 - **N/A**



PADSTOW TOWN COUNCIL
NOTIFICATION OF COUNCIL & COMMITTEE MEETINGS FOR 2021-2022

	Time	Meeting
2021 DATES		
Tues 12 October	7.00 pm	Planning Committee
Tues 19 October	6.15 pm	Highways, Roads and Transport Committee (budget)
Tues 19 October	7.00 pm	Leisure Tourism and Open Space Committee (budget)
Tues 26 October	7.30 pm	Full Council
Tues 9 November	6.00 pm	Staffing Committee
Tues 9 November	7.00 pm or on the rising of the Staffing Committee	Planning Committee
Tues 23 November	7.00 pm	Finance & General Purposes Committee (Budget)
Tues 30 November	7.30 pm	Full Council
Tue 7 December	6.00 pm	Staffing Committee
Tue 14 December	7.00 pm	Planning Committee
2022 DATES		
Tues 11 January	7.00 pm	Planning Committee
Tues 25 January	7.30 pm	Full Council
Tues 1 February	7.00 pm	Leisure Tourism and Open Space Committee
Tues 8 February	7.00 pm	Planning Committee
Tues 15 February	7.00 pm	Finance & General Purposes Committee
Tues 22 February	7.30 pm	Full Council
Tues 8 March	7.00 pm	Planning Committee
Tues 22 March	6.00 pm	Staffing Committee
Tues 29 March	7.30 pm	Full Council

Meetings may be held in either of the following locations:

- Council Chamber, Station House, Station Road, Padstow PL28 8DA
- Church Rooms, Church Street, Padstow PL28 8BG

Confirmation of location will be stated on the meeting agenda, which will be published on the Council's website/noticeboards 3 days prior to the meeting.

Extra meetings to be arranged as required. However, Emergency Scheme of Delegation to be used alongside meetings, if required.