

# PADSTOW TOWN COUNCIL

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15 September 2021

**TO: MEMBERS OF THE STAFFING COMMITTEE**

Councillors M Rickard (Chairman), A P Flide, R Higman, Mrs A E Symons and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend meeting of the **STAFFING COMMITTEE** at the Church Rooms, Church Street, Padstow on **Tuesday 21 September 2021 at 6.00 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

*K E Pemberton*

Kathy Pemberton  
Town Clerk

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## Agenda

### Press & Public are invited to attend

1. To receive **apologies for absence and announcements (if any)**
2. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
3. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
4. **To agree the minutes** of the meetings held on **i) Tuesday 25 May 2021 and ii) Tuesday 10 August 2021**
5. **Date of next meeting:** Tuesday 7 December 2021 Time: 6.00 pm
6. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
7. **To agree the confidential minutes** of the meeting held on **Tuesday 10 August 2021**
8. **Staff Update and Issues:** To receive an update on latest issues and discuss and decide on way forward.

**PADSTOW TOWN COUNCIL**

**Minutes of the Staffing Committee meeting held on Tuesday 25 May 2021 at the Church Rooms, Church Street, Padstow at 7.00 pm**

**Present:** Councillors M Rickard (Chairman), A P Flide, R Higman, Mrs A E Symons and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk and Minute Taker)

- S2021/1**            **Election of Chairman/Vice Chairman:**  
i) **RESOLVED** that Councillor M Rickard be elected as Chairman whereupon he took the chair.  
ii) **RESOLVED** that no Vice-Chairman be elected
- S2021/2**            **Apologies and Announcements:** There were no apologies for absence or announcements.
- S2021/3**            **Declarations of Interest:** There were no declarations of interest.
- S2021/4**            **Public Participation:** There was no public participation.
- S2021/5**            **RESOLVED** that the **minutes** of the meeting held on **Tuesday 23 March 2021** be signed as a true record of the meeting.
- S2021/6**            **Date of Next Meeting:** Tuesday 21 September 2021 (6 pm)
- S2021/7**            **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2021/8**            **Confidential Minutes: RESOLVED** that the **confidential minutes** of the meeting held on **Tuesday 23 March 2021** be signed as a true record of the meeting

Meeting closed at 7.03 pm

**PADSTOW TOWN COUNCIL**

**Minutes of the Staffing Committee meeting held on Tuesday 10 August 2021 at the Church Rooms, Church Street, Padstow at 7.55 pm**

**Present:** Councillors M Rickard (Chairman), A P Flide, R Higman, Mrs A E Symons and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk and Minute Taker)

- S2021/09**            **Apologies and Announcements:** There were no apologies for absence or announcements.
- S2021/10**            **Declarations of Interest:** There were no declarations of interest.
- S2021/11**            **Public Participation:** There was no public participation.
- S2021/12**            **Minutes 25 May 2021:** The Town Clerk apologised that the incorrect minutes had been included in the agenda pack. The 25 May 2021 minutes would be added to the agenda at the next meeting.
- S2021/13**            **Date of Next Meeting:** Tuesday 21 September 2021 (6 pm)
- S2021/14**            **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2021/15**            **Staff Update and Issues:** Please see confidential minutes.

Meeting closed at 8.49 pm