

**PADSTOW TOWN COUNCIL**

**Minutes of the Staffing Committee meeting held on Tuesday 22 March 2022  
at the Council Offices, Station House, Station Road, Padstow  
at 6.00 pm**

**Present:** Councillors M Rickard (Chairman), K Freeman, R Higman and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk and minute taker)

- S2021/44**      **Apologies and Announcements:** Apologies were received from Councillor A Flide. The Chairman welcomed Councillor Freeman to the Committee.
- S2021/45**      **Declarations of Interest:** There were no declarations of interest.
- S2021/46**      **Public Participation:** There was no public participation.
- S2021/47**      **Minutes: RESOLVED** that the minutes of the meeting held on Tuesday 9 November 2021 be signed as a true record.
- S2021/48**      **Date of Next Meeting:** Tuesday 31 May 2022 (Election of Chairman) at 7.15 pm was noted for the scheduled meeting. **RESOLVED** that Committee meeting on Thursday 31 March 2022 at 6 pm (subject to information being available in time for the meeting)
- S2021/49**      **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- S2021/50**      **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on Tuesday 9 November 2021 be signed as a true record.
- S2021/51**      **Employee Handbook Update:** It was noted that this would be considered at a future meeting as clarification was sought from Council's HR advisors.
- S2021/52**      **General Staffing and Committee Work Programme Update:** See confidential minutes.
- S2021/53**      **Overtime, Sick Leave and Training:** Members noted the update for information.

Meeting closed at 6.45 pm