

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 22 February 2022 at 7.30 pm in the Church Rooms, Church Street, Padstow

Present: C Watson-Smyth (Chairman), J O'Keefe (Vice-Chairman), P Curgenvan, Mrs J Dawe, K Freeman, R Higman, A N Rees, M Rickard and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and Minute Taker) and 4 members of the public

2021/150 To receive apologies for absence and announcements:

- Apologies were received from Councillors A Flide, D N Vivian and Cornwall Councillor R Rushworth.
- The Chairman welcomed Councillor P Curgenvan to his first Padstow Town Council meeting.
- In a revision to the agenda order, agenda item 19 would be taken last.

2021/151 Declarations of interest from Members: Councillors Mrs T Walter and C Watson-Smyth both declared an interest in agenda item 19.

2021/152: Dispensations: There were no dispensations.

2021/153: Public Participation: There was no public participation.
Cornwall Councillor's Report: None.

Police Report: Members noted the police report for the period 1.12.21 – 19.2.22 having been previously circulated and taken as read. Members expressed thanks to the police for the more in depth report as well as the patrols on the new estate. The Town Clerk added that contact with the police had been brilliant. Members noted that recent concerns with anti-social behaviour were being listened to and taken seriously which was pleasing.

2021/154 RESOLVED that the minutes of the meeting held on **Tuesday 25 January 2022** be signed as a true record.

2021/155 Clerk's Report/Work Programme: The report was noted for information.

2021/156 Committees/Working Group Meetings:

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of the Leisure, Tourism and Open Spaces Committee held on 1 February 2022;
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of the Highways, Roads and Transport Committee held on 8 February 2022;

- c) **RESOLVED** to adopt the minutes for the meeting of the Finance and General Purposes Committee held on 15 February 2022 but not to approve the recommendation of minute number FGP2021/31 (a), thereby adopting minute number FGP2021/31 (b).

The decision was carried by a vote of 6 in favour.

- d) **RESOLVED** to receive the minutes of the Planning Committee Meeting held on 8 February 2022.

The Chairman informed Members that Councillor Vivian wished it be conveyed to the meeting in his absence that he is against receiving the minutes of the Planning Committee meeting in respect of the Walled Garden application. He considers it is against the Council's Neighbourhood Development Plan.

2021/157 Finance: Monthly Accounts and Payments February 2022

- a) **RESOLVED** to receive the monthly finance report.
- b) **RESOLVED** to ratify payments i) January 'c' 2022 of £2,943.55, wages of £21,104.92 and direct debits of £4,520.10; and ii) February 'a' 2022 of £2,486.68, wages of £20,775.02, standing orders or direct debits (regular payments of the same amount) of £928.50 and direct debits of £1,365.28.
- c) Car park takings were noted.
- d) **RESOLVED** to approve the Padstow Town Council Risk Assessment Management Plan (2022).
- e) The availability of bank reconciliations for inspection was noted.

2021/158 Correspondence:

- a) Correspondence for information was noted. In response to a member query, it was confirmed that CFI item i) related to the current ongoing proposal from Baker Estates regarding the Land West of Treceus Farm and that the public consultation would be taking place on Tuesday 1 March at Padstow Social Club.
- b) i) **Land Use Request: Padstow To Rock Swim:** Members gave consideration to the request in respect of the charity swim to be held on Sunday 26 June 2022.

RESOLVED to approve the request from Marie Curie in respect of the Padstow To Rock Swim as follows: i) to permit use of the slipway from 8am until 6pm; ii) to permit use of the bandstand for performance and collection purposes; iii) to provide 6 free parking permits for use in the staff/visitor parking area; and iv) permission is given for the above for Sunday 26 June 2022 subject to receiving public liability insurance and risk assessments to the satisfaction of Council's insurers and health and safety adviser.

ii) **Land Use Request: Padstow Girl Guides:** Consideration was given to the request to make repairs to the Guide Hut roof and associated requests as outlined in the agenda pages. At the

discretion of the Chairman a representative for the Guides confirmed that the contractors were aware that works needed to be completed before the Easter school holidays. Works were expected to take place at the end of March/beginning of April and take approximately 1 week.

RESOLVED to i) approve the request from Padstow Girl Guides to make repairs to the Guide Hut roof at the end of March/beginning of April 2022 and to make available the 3 parking spaces nearest the Guide Hut for a skip and contractor vehicles; and ii) that this be subject to receiving public liability insurance and risk assessments to the satisfaction of Council's insurers and health and safety advisor.

iii) **Land Use Request: RSPCA:** Members gave consideration to the request to use the bandstand on Thursday 11 August 2022 as set out in the agenda pages.

RESOLVED to i) permit the RSPCA use of the bandstand on Thursday 11 August 2022 between 8.30am and 5.00pm as per the request detailed in agenda pages 37 – 39; and ii) that permission be subject to receiving public liability insurance and risk assessments to the satisfaction of Council's insurers and health and safety advisor.

iv) **Community Network Highways Scheme:** Members were referred to the drafted Expression of Interest form which had been sent to follow and was taken as read. Members were supportive of the Town Clerk's recommendation which had been prepared with input from the Highways Officer with whom the Council had a good working relationship.

In response to a Member query, the Town Clerk confirmed that the scheme was separate to the Cornwall Councillor's Community Chest fund which the Council had expressed interest in with CC Rushworth. She would again chase CC Rushworth regarding this and other items she had yet to receive a response to.

RESOLVED to submit an Expression of Interest relating to early car parking signage to the Community Network Highways Scheme as detailed in the "to follow" papers circulated to all Councillors.

v) **Cornwall Community Governance Review:** There was some discussion on this item. It was noted that Cornwall Council (CC) had postponed consideration of boundary reviews in areas of contention. This had included Padstow as two submissions requesting a separate parish for Trevone had been received although subsequently 1 submission had been

withdrawn. It was noted that the new consultation was asking only for "additional views and information".

A Trevone member noted they had not heard any comments in favour of a separate parish and had not heard anything on the matter since the initial consultation.

Generally, Council was supportive of their original response, being not to recommend a review.

RESOLVED to reaffirm Council's original response to the Cornwall Community Governance Review being not to recommend to Cornwall Council that a detailed review be made of whether there should be a Trevone Parish Council separate to that of Padstow Town Council.

2021/159 Emergency Scheme of Delegation Decisions: RESOLVED to note the decisions made via the Emergency Scheme of Delegation as detailed on agenda page 49 having been previously circulated and read.

2021/160 Queen's Jubilee Celebrations: Members were referred to the agenda paper in this regard having been tabled and taken as read. The suggested programme of events in paragraph 3.1 and the suggested additional community ideas in 3.2 were noted. Members were supportive of an additional beacon being purchased for Trevone and it was noted and appreciated that the Gas Shack would be the "competent person" for lighting the Stile Field beacon.

At the invitation of the Chairman, Councillor Rees spoke on behalf of Nadelik Lowen to advise Council that the group were happy to help marshal at the proposed Wheal Jubilee Fun Day event on Saturday, but that as a small organisation they were unable to assume any health and safety liability or any costs which would strain their financial reserves. It was noted that Nadelik Lowen had put forward a list to the office outlining the ways in which they could support but that their assistance had not yet been discussed.

A member raised the possibility of a firework display and suggested the Padstow Harbour Commissioners be approached to share costs. Generally, it was felt the cost was prohibitive. A member also commented that this may not be popular with some residents due to noise. The Town Clerk added that it was still unclear on costs for the programme as outlined, these were still to be worked up.

Members were generally keen to push forward with plans given the time remaining to June and were supportive of the way forward suggested in paragraph 7 of the agenda report. It was noted that the Queen's Jubilee ESD allows for delegated decision making to avoid delay.

Members were supportive of awarding the Well Parc and Prideaux-Place a grant of £500 each [paragraph 3.3] for the purpose of community events being staged for the Queen's Jubilee Celebrations.

Mention was made that it would be nice for the school children to be given a keepsake of the occasion with one member noting they had received a crown when at school during the Queen's coronation. It was noted that the government will be arranging a commemorative book for all school children nationally and it was generally felt this would be sufficient.

Members highlighted the need for Councillor volunteers to help with the Jubilee celebrations and to show support by their attendance.

RESOLVED to i) order a further beacon for Trevone at the same cost as that ordered for Stile Field; ii) to award a grant of £500 each to Prideaux-Place and the Well Parc to be used towards the staging of community events for the Queen's Jubilee Celebrations, subject to the grant being paid to a business/organisation and not an individual, this to come from the Community Events Budget from April 2022; iii) to fix, refurbish with powder coat and rededicate the metal bench at the Jubilee Monument, this to come from the LTOS equipment budget; and iv) to continue to push forward with plans as outlined in the tabled agenda paper, ensuring at all times health and safety is adhered to and that Council's insurers are satisfied.

2021/161 Staffing Committee Vacancy: Members gave consideration to appointing to this vacancy.

RESOLVED that Councillor K Freeman be elected to take up the Staffing Committee Vacancy.

2021/162 Town Councillor Vacancy: It was noted that there were 3 applicants for co-option whose applications had been previously circulated to members. At the invitation of the Chairman, applicants addressed the meeting and shared their reasons for wishing to join and the skills they felt they would bring to the Council.

The Chairman clarified the procedure for voting on appointments; members were asked to vote for 1 applicant only and following the vote if one candidate did not receive an absolute majority then the candidate with the least votes would be struck off and a fresh vote taken.

RESOLVED to appoint by co-option Mrs Josephine Colwill to Padstow Town Council as a Padstow Ward member having received an absolute majority of votes, being 8 of the available 9 votes.

2021/163 Planning Applications: RESOLVED to make the following response to Cornwall Council regarding planning application:

- a) **PA21/11676 6 Moyle Road Padstow Cornwall PL28 8DG -** Amended plans - Proposed rear extension, new front porch extension, front balcony and internal alterations plus addition of dormer window and single storey extension. Resubmission of PA20/06450
SUPPORT
- b) **PA22/00807 Pentire Dobbin Lane Trevone Padstow PL28 8QP -** Non-material amendment in relation to decision notice PA20/09170 dated 08.01.2021 for design revision to Plot 1.
SUPPORT – Provided no overlooking issues.

2021/164 Reports from Members/Outside Organisations: Members noted the update from the Vice-Chairman in the agenda papers sent "to follow".

2021/165 Dates of Council Meetings: Date of next meeting Tuesday 29 March 2022 at 7.30pm and future meeting dates for the year were noted, subject to amending the time of the Full Council meeting on Tuesday 26 April 2022 to 7.30pm. It was **RESOLVED** to agree the Schedule of Meeting Dates from May 2022 to April 2023.

2021/166 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2021/167 RESOLVED that the **confidential minutes** of the full Council meeting held on **Tuesday 25 January 2022** be signed as a true record.

2021/168 Tenant/Lease Matters Update: Members noted the updates.

2021/169 Legal Matter Update: Members noted the update.

Councillors Mrs T Walter and C Watson-Smyth left the meeting and did not return. The Vice-Chairman took the chair for the remainder of the meeting.

2021/170 Outstanding Invoices (Section 146 Notice): See confidential minutes.

Meeting closed at 8.31 pm