

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 30 November 2021 at 7.30 pm in the Church Rooms, Church Street, Padstow

**Present:** C Watson-Smyth (Chairman), J O'Keefe (Vice-Chairman), Mrs J Dawe, K Freeman, R Higman, A N Rees, M Rickard, D N Vivian and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs T Trestain (Support Officer and minute taker) and one member the of public

#### **2021/107 To receive apologies for absence and announcements:**

- a) Apologies were received from Councillors A P Flide and Cornwall Councillor S Rushworth.
- b) The Chairman made the following announcements: -
  - i) the Council was now carrying two vacancies with the resignations of Councillors J H Fidler and Mrs A E Symons. A member requested that resignations be notified to members as soon as possible after receiving their written resignation.
  - ii) The following amendments be made to the agenda, being typographical errors, namely: -Agenda item 7a – date of meeting was 9 November not 5 November as stated. Agenda item 20. To read "to adopt the confidential minutes and approve recommendations of the Staffing Committee meeting (9 November 2021)"
  - iii) Agenda order: **RESOLVED** that agenda item 22a) be taken as the last agenda item.

**2021/108 Declarations of interest from Members:** Councillors C Watson-Smyth and Mrs T Walter declared an interest in Agenda Item 22a): Lease/Tenant matters.

**2021/109 Dispensations:** 3 requests for a dispensation to participate in discussions and vote were received in respect of Agenda Item 13: Neighbourhood Development Plan Update.

The Chairman read aloud considerations in respect of the dispensation requests. Council noted the reasons given for all dispensations were "without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business (33a)" and "the dispensation is in the interest of persons living in the authority's area (33c)".

**RESOLVED** to grant Councillors C Watson-Smyth, M Rickard and Mrs T Walter a dispensation to participate in any discussion and vote in respect of "Consideration of the Padstow Parish

Neighbourhood Development Plan” from now until May 2022 for the reasons 33a and 33c, as detailed in the dispensation form.

**2021/110 Public Participation:** One member of the public addressed the Council regarding Agenda Item 11biii) Padstow Sealife Safaris: The Wheelyboat Trust, comments included:

- The Charity had raised funds for the new Wheelyboat however were let down at the last moment regarding its placement. Sealife Safaris was put forward and had now taken this on.
- Sealife Safaris were taking on the running costs. He was reaching out the Council for any help, not financial as this isn't something they had done before. Any help would be appreciated such as contacts or work Council did with relevant bodies that could help promote its use and raise its profile.
- In response to a query, it was clarified that these boats are wheelchair accessible to enable people with disabilities to access the river and estuary.

Police Report: Members noted the police report for the period 01.11.2020 –29.11.21 having been previously circulated was noted for information. Members requested that feedback be given to the police that the report was “pointless”, it didn't really say anything. The Town Clerk advised that this had been raised previously.

**2021/111 RESOLVED** that the minutes of the meeting held on **Tuesday 26 October 2021** be signed as a true record.

**2021/112 Clerk's Report/Work Programme:** The report was noted for information.

**2021/113 Committees/Working Group Meetings:**

- a) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of the staffing Committee meeting held on 9 November 2021.
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 9 November 2021.

**2021/114 Draft Budget 2022-23 and Business Plan:**

- ia) **RESOLVED** the precept for 2022-23 be set at £nil.
- ib) **RESOLVED** the members allowance for 2022-23 be set for £nil.
- ic) **RESOLVED** the 2022-23 Draft Budget be approved, as set out in Appendix 1 to the agenda papers.
- id) **RESOLVED** the updated Business Plan be approved, as set out in Appendix 2 to the agenda papers.

ii) **RESOLVED** to adopt the minutes and approve recommendations for the meeting of the Finance and General Purposes Committee held on Tuesday 23 November 2021.

**2021/115 Internal Audit Report:** The Internal Audit Report was noted.

### **2021/116 Finance: Monthly Accounts and Payments November 2021**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to ratify payments made i) October c) of £35,532.28 and direct debits of £1,700.36 ii) November a) of £10,738.26, standing orders or direct debits (regular payments of the same amount) of £8,279.50 and direct debits of £4,933.40
- c) Carpark takings were noted.
- d) Receipt of Community infrastructure Levy (CIL) totally £6,585.47 was noted.
- e) The availability of bank reconciliations for inspection was noted.

### **2021/117 Correspondence:**

- a) Correspondence for information was noted.  
In response to a Member, the Town Clerk advised that as far as herself and the Support Officer present at the meeting knew there had been no correspondence received from Bude Stratton Council. The Member added that it was a questionnaire from them on housing over the summer. The Town Clerk would look into the matter and report back but added that the Member can contact the office at anytime on such matters and didn't have to wait until a meeting to raise a query or question.

#### **b) i) Wadebridge Town Council: Wadebridge Leisure Centre**

The Town Clerk referred Members to the report, and to help in their consideration made some suggestions. She had spoken with the Town Clerk at Wadebridge Town Council as well.

A member advised that Cornwall Council would be deciding on the Leisure Centres via its Cabinet on 15 December 2021. It was also mentioned that in the Mayors of Cornwall meeting, it was discussing about sending a joint letter from Mayors and Deputy Mayors on Leisure Centre closures however after talking with the Town Clerk the Member agreed that there was no formal approval for this and instead declined, particularly as this Council had already discussed and submitted a letter to Cornwall Council raising its concern in this regard.

**RESOLVED** i) to send to Wadebridge Town Council a copy of the town Council's letter to Cornwall Council which outlined its support that they remain open; ii) support Wadebridge Town Council in their view in respect of the concern around the pace in which decisions need to be taken by Cornwall Council, without understanding the financial and health and safety responsibilities; iii) realistically any consideration and thoughts in moving forward needs at least 18 months to be best appreciate short and long term implications; and iv) that the Council is keen to understand and know its Local Cornwall Councillor view on leisure centre closures, in particular Wadebridge and what he is doing to protect this community asset.

ii) **Cornwall Council: Cornwall Transport Plan Survey**

A member outlined that she found the Plan to be comprehensive but not the easiest document to understand. She considered the "Encouraging Healthy and Active Lifestyles Section" was particularly welcomed and felt the policies within this namely, policies 18 and 19 regarding the improvement of health and active travel infrastructure was worth supporting.

Further comment was made that the Parish would benefit from the detail as laid out in the policies referred to, particularly leading from the top of town. However, it was unsure where the funding would come from to move forward with the proposals outlined.

**RESOLVED** to respond to the consultation to outline support in respect of policies 18 and 19 of the Cornwall Transport Plan.

iii) **Padstow Sealife Safaris: The Wheelyboat Trust**

There was a discussion about what the Council could do to help with promotion and potential contacts. The Town Clerk outlined that the office could provide links to Cornwall Council and other mobility groups, which was publicly available.

Mention was made that any support or publicity given by this Council should be outlined it was solely relating to the Wheelyboat Trust and not the business of Sealife Safaris.

**RESOLVED** to show support by:- i) publicising and promoting the Wheelyboat Trust (not the Sealife Safaris business) on Council's social media pages; and ii) Town Council to be a signpost for any useful contacts.

**2021/118 Planning Application: RESOLVED** to make the following response to Cornwall Council regarding planning application: PA21/10551 The Flat Fentonluna Lane Padstow PL28 8BA

**SUPPORTED provided Conservation Officer satisfied**

**2021/119 Neighbourhood Development Plan Update:**

**RESOLVED** i) To avoid delay, the Town Clerk and Chair of the NDP Steering Group, in consultation with NDP SG members and the NDP Consultant, be given delegated authority to make representations to Cornwall Council concerning the proposed Neighbourhood Plan Examiners, should it be necessary when they are known; ii) To note the renewal of the Parish Online mapping software for another 12 months at a cost of £144 (inc VAT) to be taken from the available NDP Budget; and iii) to note correspondence from Scott Mann MP.

**2021/120 Queen's Jubilee Queen's Platinum: RESOLVED** that Councillors Mrs J Dawe and Mrs T Walter work with the office team on thoughts/ideas to mark the Queen's Platinum Jubilee and report back to a future meeting.

**2021/121 Enterprise Car Club:** Members were referred to the agenda papers. The Chairman commented on how success would be measured was difficult to ascertain. He further commented that it be reviewed at 5 months, before the trial was up.

The Town Clerk referred Members to the comment from the Auditor should this scheme be extended or continued which related to giving other companies being given the opportunity to tender. Furthermore, that signage be arranged via the Town Council, to ensure consistency with our signage but rechargeable to Enterprise.

**RESOLVED** i) To approve the use of the parking bay as pictured in the agenda papers at the Lawns Car Park being the bay closest to Hill Steps, adjacent to the footpath and to the right of the triangular crossed hatching, for use as a dedicated parking bay for the entirety of the 6 month Enterprise Car Club trial; ii) to support the sending of a mailshot by Enterprise to relevant houses in the area, with any references to the Town Council informed by the Town Clerk as per the scheme of delegation and following appropriate Councillor consultations; and iii) to avoid delay, to delegate to the Town Clerk in consultation with the Chair of the Highways, Roads and Transport Committee any further decisions relating to the implementation of the Car Club trial including approval of the parking bay signage (to be reimbursed by Enterprise) and any open day event subject to receiving any necessary risk assessments and PLI details;

**Councillors J O'Keefe and R Higman abstained from voting and requested their names be recorded.**

**2021/122 Reports from Members/Outside Organisations:** Members noted the update in the agenda papers from Councillor O'keefe.

A Member commented on recent meeting of Nadelik Lowen and request of Padstow Town Council COVID signage for the event.

**2021/123 Dates of Council Meetings:** Date of the next meeting, Tuesday 25 January 2022 at 7.30pm and future meeting dates were noted, including the inclusion of Highways, Roads and Transport at 6.30pm on 14 December 2021.

**2021/124 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2021/125 RESOLVED** that the **confidential minutes** of the full Council meeting held on **Tuesday 26 October 2021** be signed as a true record.

**2021/126 RESOLVED** to adopt the confidential minutes and approve recommendations (if any) of the Staffing Committee meeting held on 9 November 2021.

**2021/127 Legal Matters:** See confidential minutes.

**2021/128 Lease/Tenant Matters:** See confidential minutes.

Meeting closed at 8.32 pm