

## **PADSTOW TOWN COUNCIL**

### **Minutes of the Leisure, Tourism and Open Space Committee meeting held on Tuesday 10 August 2021 at the Church Rooms, Church Street, Padstow at 7.00 pm**

**Present:** C Watson-Smyth (Chairman), R Higman, A N Rees and D N Vivian

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs N Barnes (Responsible Financial Officer), Mrs Samantha Daly (Support Officer and Minute taker) and Councillor Mrs J Dawe

**LTOS2021/15      Apologies and Announcements:**

- i) Apologies were received from Councillors A P Flide, J O'Keefe and Mrs T Walter.
- ii) There were no announcements.

**LTOS2021/16      Declarations of Interest:** There were no declarations of interest.

**LTOS2021/17      Public Participation:** There was no public participation.

**LTOS2021/18      RESOLVED** that the **minutes** of the meeting held on **Tuesday 10 August 2021** be signed as a true record of the meeting.

**LTOS2021/19      Clerks Report/Works Programme:** The report was noted for information.

**LTOS2021/20      Tennis Court/MUGA update:** The Chairman referred members to the agenda report in this regard which had been drafted following advice from Mr Watts, Council's Surveyor. He favoured option 1 which he considered would "get the ball rolling" and was generally supported by other Members. It was noted that Councillor D N Vivian was in favour of option 3 being an enclosed MUGA with walls and a roof.

**RESOLVED** to progress option 1 of the agenda report, being the development of a Multi-Use-Games-Area on the existing tennis court area with all-weather surfacing, fencing and future proofing for potential to add a roof covering at a later date and be set up for football, tennis and basketball.

**Councillor D N Vivian voted against this decision he requested this be recorded.**

**LTOS2021/21      2021/22 Update and Budget 2022/23:**

2021/22 Update: The update was noted as per the agenda and Committee was satisfied with the report.

Expenditure Update: The update was noted and Committee was satisfied with the report in respect of electrical and water costs. Consideration was given to providing provision in the 2022/23 budget for possible tree works and the development of a Memorial Safety Programme including topple testing.

**RESOLVED to recommend to the Finance and General Purposes Committee that:**

- i) £10,000 be included within the LTOS Grounds Maintenance nominal code for possible tree works; and
- ii) £6,000 be included within the LTOS Environment Cemetery cost Centre for potential costs towards a Memorial Safety Programme and topple testing.

Fees and Charges 2022/23: Members noted that the Burial and Memorial fees had been increased on 1 April 2021 and noted the current filming charges of £1,500 per day for commercial organisations, negotiable at the Town Clerk's discretion.

**RESOLVED to recommend to the Finance and General Purposes Committee that:**

- i) No change be made to the Burial Fees and Charges for the year 2022/23; and
- ii) No change be made to Filming Fees for the year 2022/23.

Proposed Projects 2022/23: Consideration was given to projects for the coming year.

MUGA: Members were keen to retain provision in the budget for the year 2022/23.

Lawns Play Area: It was noted that the play area equipment needed an increasing level of expensive repairs and with parts coming from France, these were now also experiencing timely delays, perhaps due to Brexit. For insurance purposes, parts had to be purchased from the manufacturer and so there was no option to change supplier for parts. It was generally felt a good idea to bring the project forward to 2022/23 with a view to redoing the area entirely, details of which would need to be worked up by Committee at a later date. In response to a member query the Town Clerk confirmed that PTC only own the play area at Lawns and all other play areas are owned by CC. At committees request she would raise concern with CC over the condition of the other play areas in the Parish.

Community Engagement and Queens Jubilee: Members noted the agenda report in respect of these and were supportive of the suggestions proposed examples being, community events in the children's holidays including sporting events, Badger School, Owl Sanctuary and story time. All felt a provision should be included.

Plantation: It was noted that the compost area in Plantation had become unsightly and was misused. Committee was supportive of including a provision in the budget to remove the compost and waste and improve this area.

Skate Park Fencing: Members wished to see the wooden skate park fencing replaced with the metal fencing used in the rest of the area

due to repeated damage to the existing fence. It was agreed that the Town Clerk should contact the contractor Michael Vanstones for a quote in the New Year and that they be the preferred contractor.

Tesco Bus Shelter: The Town Clerk advised she had been contacted by the company responsible for the bus shelter who wished to improve the shelter. Comment was made that replacing the shelter with a clear Perspex structure would help to reduce anti-social behaviour and provide a better view of the bus approaching to waiting passengers. The Town Clerk understood the works would be paid for by the company responsible and they would have ultimate say on design and size, in liaison with Cornwall Council, however members felt it prudent to include a contingency in the Budget to support the project if needed.

Core Building: The Town Clerk advised that no maintenance had been undertaken on the Core Building since it had been taken over however the fire alarm and security of the building had been arranged. It was felt a new front door was needed soon. Generally, members felt that a use for the building would become clear, particularly once the MUGA was built, and felt it important the building is not neglected in the meantime. It was agreed a maintenance and upkeep provision be included in the budget.

Tommy Figure Stile Field: A member raised the idea of purchasing a solid Tommy figure to be instated on the plinth in Stile Field which would withstand the weather conditions and it was agreed a provision be included in the budget. It was noted that the project should be undertaken in consultation with the Royal British Legion and that consideration should be given to bury the plinth in the ground as a base as originally intended.

**RESOLVED to recommend to the Finance and General Purposes Committee that the following provisions be included in the budget for 2022/23:**

- i) £200,000 for a Multi-Use Games Area (MUGA);
- ii) £90,000 for replacing the play equipment at the Lawns Play Area;
- iii) £10,000 for Community Engagement to include the Queen's Jubilee and other events;
- iv) £5,000 provision in the Grounds Maintenance budget for improvements to the Plantation compost area;
- v) £10,000 to replace the wooden fencing in the skate park with the same metal fencing used elsewhere in the Lawns car park, and that the preferred contractor, Michael Vanstone be approached for a quote;
- vi) £2,000 as a contingency for the replacement of the Tesco Bus Shelter;
- vii) £10,000 for maintenance and upkeep of the Core Building; and
- viii) £1,000 for a solid "tommy" style figure to be located in Stile Field.

Council Business Plan (Major Capital Projects): There was some discussion as to the condition of the Lawns Garages and available workspaces for the Maintenance Team however it was not felt necessary to include anything in the Council Business Plan at this time.

**LTOS2021/22**

**Date of Next Meeting:** It was felt that Tuesday 2 November 2021 did not provide enough time to bring committee further information in respect of its decision regarding the progression of the MUGA. Therefore, the date of the next meeting would be confirmed when this information was forthcoming, likely December.

Meeting closed 7.27 pm