

PADSTOW TOWN COUNCIL: 26 JULY 2022: CLERK'S REPORT / WORK PROGRAMME

Agenda Item 6

PROJECT	NOTES/UPDATE
FULL COUNCIL	
Neighbourhood Development Plan (NDP)	Plan is progressing to referendum. Referendum date is 28 July 2022 . The Count is conducted on a 'first past the post' basis; no minimum turnout is required. Cornwall Council must bring the Neighbourhood Plan into force if more than half of those voting have voted in favour of the order. Information for voters is available on CC website - https://www.cornwall.gov.uk/planning-and-building-control/neighbourhood-planning/neighbourhood-planning-in-cornwall/
Youth Support	Action for Children has provided information on events for young people which has been shared. Another meeting to be arranged by Police, along with any further updates on work Action for Children have done in trying to ascertain local need.
Protect Duty	The Town Clerk with the Council Support Officer attended Zoom meeting by Cornwall Council it highlighted the importance of emergency planning and that terrorist threats have to be considered, although Cornwall is low risk, these points should be covered in event planning and the Council public spaces risk assessment. It also pushed that event organisers need to ensure stewards have understood the risk assessments/emergency plan and have training or understand how to spot potential harm from potential terrorist threats. It was considered more direction and help from Cornwall Council would be needed. The Town Clerk did consider though that Padstow Town Council was ahead of some in terms of its general risk management in dealing with any event or activity on its land, it confirmed that PTC's approach was correct and the right way in protecting the public, its assets and the Council.
Levelling Up - UK White Paper	Town Clerk attended Zoom meeting by Cornwall Council, a lot couldn't be said as embargoed due to negotiations. Cornwall Council are looking to negotiate a best Deal for Cornwall. Cornwall currently at Level 2 so if progress would be Level 3 (final level) and would have to be right for Cornwall with significant powers, functions and budgets. If it did go to Level 3 then a requirement is an elected Mayor for Cornwall.
HRT	
Padstow Signage	Highways Officers confirmed that improved signage has now been agreed, he can't confirm date when they will be made or installed. As well as improving directional signage to car parks, also provides confirmation to pedestrians on routes into town from Tesco side and cemetery side of town. This is being funded by CC.
LTOS	
Tennis Courts/MUGA Play Area	Town Clerk met with Committee Chairman to run through specification some issues still require change/clarification which have been sent over to Project Manager for further review/comment. Draft Tender Notice also drafted for his comment. Committee considered online survey should be undertaken to seek community views, is now complete. Responses have been pulled together and sent to 3 SW based companies who have been approached on a "design and build" basis. The Town Clerk has met on site with 1 company already and dates have been set for w/c 25 July for the remaining two.
CCTV	Due to issue at the Lawns, LTOS requested an independent CCTV system be explored. This is being progressed.
Skate Park	Part of the Play Area improvement considered that updating the skate park fencing to the same as the rest of the car park be incorporated. The Town Clerk when meeting with play area contractor has asked this be costed separately and will do with the other contractors when she meets with them next week.
Information Boards	The supplier sent some design options for Padstow, these were shared with the Committee and it was agreed with Chairman to ask the supplier to crop some of the outer area which in turn will allow them to focus more on the town centre. Awaiting updated design for Padstow and initial design for Trevone. Designs will be shared with Committee members before delegated sign off.

PADSTOW TOWN COUNCIL
Minutes of the Staffing Committee meeting held on Tuesday 19 July
2022 at the Council Offices, Station House, Station Road, Padstow
at 6.30 pm

Present: Councillors M Rickard (Chairman), P Curgenven, A P Flide, K Freeman and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk and Minute Taker)

S2022/20 **Apologies and Announcements:** There were no apologies for absence. There were no announcements.

S2022/21 **Declarations of Interest:** Councillor P Curgenven declared an interest in agenda item 8 (1.1).

S2022/22 **Public Participation:** There was no public participation.

S2022/23 **Minutes: RESOLVED** that the minutes of the meeting held on Tuesday 21 June 2022 be signed as a true record.

S2022/24 **Date of Next Meeting:** Tuesday 20 September 2022 at 6.00 pm

S2022/25 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

S2022/26 **Confidential Minutes: RESOLVED** that the **confidential** minutes of the meeting held on Tuesday 21 June 2022 be signed as a true record.

S2022/27 **General Staffing Matters:** See confidential minutes.

Meeting closed at 6.43 pm