

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council of Padstow Town Council held on Tuesday 28 June 2022 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenvin, Mrs J Dawe, K Freeman, A N Rees, M Rickard, D N Vivian and Mrs T Walter

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs T Trestain (Support Officer and minute taker) and Cornwall Councillor Stephen Rushworth

**2022/36 To receive apologies for absence and announcements:**

Apologies were received from Councillor A P Flide and C WatsonSmyth. There were no announcements.

**2022/37 Declarations of interest from Members:** There were no declarations of interest.

**2022/38 Dispensations:** There were no dispensations.

**2022/39 Public Participation:**

Cornwall Councillor's Report: Councillor Rushworth provided the following update:

- That he had been in touch with the Town Clerk and Chairman on number of issues recently.
- That he has spoken to Highways and Cornwall Housing about weeds at Sarah's Lane by the garages. In response to the Chairman, he would check the area later to see if this had been actioned.
- Confirmed the foyer building was still for sale but had no further update or information on this item.
- Confirmed that Cornwall Council do not repair play equipment if considered dangerous they would remove. Were open to conservations of devolving these type of play areas to local town and parish Councils.
- Soon having meeting regarding traffic issues and Link Road Car Park with relevant people, works to Link Road Car Park expected this winter. Welcomed the attendance of the Chairman and Town Clerk in any of these meetings.
- The 55 new houses in Padstow would be for people connected to Padstow, regardless of their Home Choice rating. They would have to register on Home Choice and either have been born in Padstow, lived here, have family here or working in Padstow for 3yrs. The same local connection system is in place at St Eval and was working. In response to the Chairman, Councillor Rushworth asked that an email be sent to him so he may take the matter up at County Hall concerning in respect of local connectivity criteria for older Council properties and only moving

from older Council housing to newer Council housing due to need, not want.

- A member raise query over hedges in Trevone, Councillor Rushworth confirmed he had already spoken to Highways.
- A member requested that he address the state of the roadway on the corner at the top of New Street.

**Cornwall Councillor Stephen Rushworth left the meeting and did not return.**

Police Report: The police report for the period 28/05/22 to 25/06/22 was noted for information. Town Clerk and Chairman would arrange a meeting to talk to the local police about the report.

**2022/40 RESOLVED** that the minutes of the meeting held on **Tuesday 31 May 2022** be signed as a true record.

**2022/41 Clerk's Report/Work Programme:** The Clerk's report was noted for information. The Town Clerk also provided further update in respect of the Protect Duty zoom meeting she attended and that a zoom meeting on Levelling up was coming up soon, anything useful in this regard she would share with Councillors.

There was a discussion about the MUGA schedule and Town Clerk clarified that she had received a draft specification but had raised further query with the Project Manager and was chasing for a response. She had liaised with the Committee Chairman who was updated and informed. The Project Manager would assist in determining the timeframe. She was providing updates as per the Clerk's report.

**2022/42 Committees/Working Group Meetings:**

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 14 June 2022.
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
  - i) Staffing Committee held on 31 May 2022; and ii) Staffing Committee held on 21 June 2022.
- c) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of Highways, Roads and Transport Committee held on 31 May 2022.
- d) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of Finance and General Purposes Committee held on 14 June 2022.

**2022/43 Finance: Monthly Accounts and Payments June 2022**

- a) The monthly finance report was noted.
- b) **RESOLVED** to i) ratify payments made June (a) of £10,958.80 and standing orders or direct debits (regular payments of the same amount) of £8,239.50 and direct debits of

£1,627.67; ii) ratify payments made June (b) of £1,433.56 and direct debits of £5,688.17

c) Car park takings were noted.

d) The Queen's Platinum Jubilee Celebration costs were noted.

e) The availability of bank reconciliations for inspection was noted.

**2022/44 Correspondence:**

a) Correspondence for information was noted.

A member updated that an official letter would be forthcoming from the organisers but that the Marie Curie swim had raised over £70,000. All Councillors commented on how terrific this was, particularly as the weather had been so awful.

Councillor Freeman asked for copy of the police newsletter.

**2022/45 Complaints Handling Procedure:** The Town Clerk referred members to the agenda pack and outlined that this was replace the 2012 version, as well as standardise and include vexatious complainants.

**RESOLVED** to agree and adopt the Complaints Handling Procedure.

**2022/46 Environmental Agency Works: Plantation and Lawns Car Park Compound Update:** Members noted the update report in the agenda papers.

**2022/47 Queen's Jubilee Celebration Update:**

Members noted the update report in the agenda papers from Councillor Mrs Dawe.

The Chairman also thanked all Councillors, the Clerk and Council Team in making the Jubilee weekend a success. Special thanks to Councillors Dawe and Walter along with all the volunteers. He asked fellow Councillors to think about the future use of Wheal Jubilee Parc, along with MUGA and Core building and that ideas could come forward for the community budget at budget setting meetings later in the year.

A member also raised if there was a plaque being arranged to commemorate the Queen's Jubilee. The Town Clerk replied that as per the agenda reports previously that a plaque was being purchased to rededicate the refurbished bench at Victoria Monument and also, with input from the Tree Inspector, a tree and plaque will be planted later in the year.

**2022/48 Reports from members/Outside Organisations:** The Chairman updated that it had been a busy month with himself and his wife attending various commitments, such as St Austell Mayor making ceremony, Summer reception with The High Sheriff and Bodmin Hospital Annual Fete.

Chairman was elected as Vice-Chairman of the Wadebridge and Padstow Community Network's AGM. The AGM had various updates from the Police, Highways & Environment, Waste & Recycling and Development Officer for Cornwall Council (CC) Active Cornwall. The CC Active Cornwall Officer organises Time2Move Holiday programme, supporting families who are in receipt of benefits and experience triple inequalities of low physical activity, poor holiday diet and increase level of social isolation. Wadebridge currently run a programme and this could be something to consider in the future for MUGA/Core Building area. Chairman announced tomorrow would be his first meeting as Vice Chairman of the Panel with the focus was seeking views on the geography/boundaries of the network areas.

**2022/49** **Dates of Council Meetings:** Revision was given to meetings list with the 5 July Leisure, Tourism and Open Spaces Committee meeting being cancelled.

The Town Clerk advised that she would do a memo to Leisure, Tourism and Open Space Committee members regarding update since their last meeting and meeting would be called as and when required.

**2022/50** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2022/51** **RESOLVED** that the confidential minutes of the full Council meeting held on Tuesday 31 May 2022 be signed as a true record.

**2022/52** **RESOLVED** to adopt the minutes and approve recommendations (if any) for the Staffing Committee meeting held on Tuesday 21 June 2022.

**2022/53** **Use of Council Land: Railway Car Park:** See confidential minutes.

**2022/54** **Tenant/Lease Matters Update:** See confidential minutes

Meeting closed at 8.16pm