

PADSTOW TOWN COUNCIL

Minutes of the Full Council of Padstow Town Council held on Tuesday 31 May 2022 at 7.30 pm in the Church Rooms, Church Street Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), P Curgenven, Mrs J Dawe, A P Flide, K Freeman, A N Rees, M Rickard, D N Vivian, Mrs T Walter and C WatsonSmyth

In Attendance: Mrs K Pemberton (Town Clerk), Mrs T Trestain (Support Officer and minute taker) and Cornwall Councillor Stephen Rushworth

2022/12 To receive apologies for absence and announcements:

- Apologies were received from Councillor Mrs J Colwill
- Revision to the agenda order, with confidential item 24 to be taken after confidential item 21.

2022/13 Declarations of interest from Members:

- Councillor A N Rees declared an interest in agenda item 13bii)
- Councillors Mrs T Walter and C WatsonSmyth both declared an interest in confidential agenda items 22 and 23.
- Councillor A Flide declared an interest in confidential agenda item 24c).

2022/14 Dispensations: There were no dispensations.

2022/15 Public Participation:

Cornwall Councillor's Report: Councillor Rushworth provided the following update:

- That the Leader had removed him from Cabinet and this will allow him more time to focus on local issues.
- Next 3 years he will be able to perform his duties without "political sway". He was still a conservative but acting outside of the party, more independent.
- He was still convalescing but hoped to meet at least once a month with Padstow Town Council's Chairman to walk around the town and discuss any concerns.
- That he is working on the health and safety concerns raised in respect of Link Road Car Park and was hoping that resurfacing works would take place next year.

Police Report: The police report for the period 25/04/22 to 27/05/22 was noted for information.

2022/16 RESOLVED that the minutes of the meeting held on **Tuesday 26 April 2022** be signed as a true record.

2022/17 RESOLVED that the minutes of the Annual Meeting held on **Tuesday 17 May 2022** be signed as a true record.

2022/18 **RESOLVED** to adopt the minutes of the Annual Parish Meeting held on **Tuesday 10 May**.

2022/19 **Clerk's Report/Work Programme:** The Clerk's report was noted for information. The Chairman made reference to the update on the Neighbourhood Development Plan and what good news this was. The Town Clerk advised that the Town Council can inform the public when the referendum was taking place but not actively promote or encourage people to vote in agreement with the Plan. The Town Council was purely a "sign post" for information, Cornwall Council was now taking over this process.

2022/20 **Committees/Working Group Meetings:**

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 24 May 2022.
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meetings of:
 - i) Leisure, Tourism and Open Spaces Committee held on 10 May 2022; and ii) Leisure, Tourism and Open Spaces Committee held on 24 May 2022

Cornwall Councillor Stephen Rushworth left the meeting and did not return.

2022/21 **Finance and General Purposes Committee Membership:** The Town Clerk confirmed that the Chairs of the LTOS, HRT and Staffing Committees had been appointed at their respective meetings and as such Councillors A P Flide, K Freeman and M Rickard joined Councillor J O'Keefe (as Chairman of the Council) and Councillor R Higman (as Vice-Chairman of the Council) on the Finance and General Purposes Committee leaving 3 vacancies remaining for Council to agree at this meeting.

RESOLVED to appoint the following members to the remaining vacancies: Councillors Mrs J Dawe, Mrs T Walter and C WastonSmyth.

2022/23 Highways, Roads and Transport Committee (x1) and Council Representative on the Camel Advisory Group (x1) Vacancies

- i) **RESOLVED** that Councillor J O'Keefe be elected to the Highways, Roads and Transport Committee Vacancy.
- ii) No appointment made to the Camel Advisory Group. Therefore, a vacancy remained.

2022/23 **Finance: Monthly Accounts and Payments May 2022**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made May (a) of £22,791.56 and direct debits of £3,462.24; ii) ratify payments made May (b) of £8,909.55, standing orders or direct debits (regular payments of the same amount) of £8,239.50 and direct

- debts of £78.64; and iii) ratify payments made May (c) of £4,033.28 and direct debits of £3,820.89
- c) Car park takings were noted.
 - d) Community Infrastructure Levy from Cornwall Council was noted.
 - e) Consideration was given to Fidelity Guarantee Insurance as per Internal Auditor's recommendation.
 - RESOLVED** to leave the Fidelity Guarantee at £1.2 million and review in October at the next insurance review.
 - f) The availability of bank reconciliations for inspection was noted.

2022/24

Correspondence:

- a) Correspondence for information was noted.
- b) i) **Pre-Engagement Letter from Cornwall Council: Dogs on Beaches:**

Discussion took place concerning the number of routes onto Georges Well and that signage was only available at the main access point, which was considered inadequate. Issues with enforcement, or lack thereof, was also discussed however, it was considered better to have signage in place.

It was understood that to keep the Blue Flag status at Trevone that it was a requirement to have dog restrictions in place.

RESOLVED that i) restrictions remain in place for Trevone to maintain the Blue Flag status; ii) Larger signs be provided by Cornwall Council in visible places at St George's Well; and iii) more visits were needed from enforcement officers for each beach.

Cllr A N Rees left the meeting

ii) **Land Use Requests: Bandstand:** Members gave consideration to the requests. The Chairman outlined the dates which both Nadelik Lowen and Padstow Christmas Festival had requested for use of the bandstand as per dates outlined in the agenda papers. It was felt that if permission was granted a meeting would be needed for all involved to ensure all could be accommodated fairly and safely.

RESOLVED that both organisations, as detailed in the agenda papers, be given permission to use the bandstand as follows:- Nadelik Lowen – 21 November 2022 to week commencing 16 January 2023 and Padstow Christmas Festival – 2 to 4 December 2022

Cllr A N Rees returned to meeting

iii) **Lanteglos by Fowey Parish Council: Allocation of Social Housing by Cornwall Council**

The Chairman outlined that if this Council wished to respond then it should have quantifiable information. It did however, raise the question about Social Housing Allocation, how did this work? Comment was made about the current Home Finder point

system and people having to "bid" for a property. It was felt with more housing being built in the Parish it would be a good opportunity to understand the process.

RESOLVED to request Councillor Rushworth provide information on how social housing allocations are made and report this back to Council at its June meeting.

- 2022/25** **Plantation-Compost Heap Removal and Environment Agency Works:** Members noted the agenda report but also were provided a tabled paper being an email from the Environment Agency on their request. It was felt if the spaces were paid for and they would also help on improvements in plantation it would be acceptable. In response to a query, the Town Clerk advised that the RFO would calculate how much revenue would be lost on the spaces being requested at the Lawns Car Park and that this could then be charged to them. It was considered this would be acceptable.

RESOLVED to i) give permission for the Environmental Agency to have the area identified in the Lawns Car Park (as per agenda papers) totally 5 parking spaces, for 4 to 5 weeks (July 2022) for a contractors compound; ii) provided that area is paid for as per fee determined by the RFO; and iii) the environmental improvements are undertaken including removal of compost area and structure, tree planting and wild flower planting in Plantation; and iv) providing PLI and risk assessment information to the satisfaction of Council's insurers and H&S advisors.

- 2022/26** **Memorial Bench Policy Fees:** The Town Clerk reminded Council that it had agreed to the Memorial Bench Policy, this discussion was in respect of the fees as detailed in the agenda papers.

RESOLVED to agree the Memorial Bench Policy Fees.

- 2022/27** **Emergency Scheme of Delegation Decision:** **RESOLVED** to note the decisions made via the Emergency Scheme of Delegation as detailed on agenda page 29 having been previously circulated and read.

- 2022/28** **Queen's Jubilee Celebration Update:** Members noted the update report in the agenda papers. The Chairman expressed his thanks were expressed to Councillors Mrs J Dawe and Mrs T Walter. He further encouraged all to attend and help.

- 2022/29** **Reports from members/Outside Organisations:** The Chairman advised on Mayor Making Ceremonies he had attended.

- 2022/30** **Dates of Council Meetings:** Revision was given to meetings list with the 7 June Highways, Roads and Transport Committee and Finance and General Purposes Committee meetings being cancelled. **RESOLVED** that the Finance and General Purposes Committee meeting be rescheduled to 14

June at 6.45pm (before Planning Committee). Council meeting on Tuesday 28 June 2022 at 7.30 pm was noted for information.

- 2022/31** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- 2022/32** **RESOLVED** that the confidential minutes of the full Council meeting held on Tuesday 26 April 2022 be signed as a true record.
- 2022/33** **Tenant/Lease Matters Update:** See confidential minutes.
- 2022/34** **Rent Review:** See confidential minutes.
- 2022/35** **Use of Council Land: Railway Car Park:** See confidential minutes.

Meeting closed at 8.34 pm