

PADSTOW TOWN COUNCIL

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25 May 2022

TO: MEMBERS OF THE STAFFING COMMITTEE

Councillors P Curgenvan, A P Flide, K Freeman, M Rickard and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** at the **Church Rooms, Church Street, Padstow** on **Tuesday 31 May 2022 at 7.15 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

K E Pemberton

Kathy Pemberton
Town Clerk

COVID: Please note this meeting will be operated with COVID precautions. All attending are asked to respect these provisions which are in place for all our safety.

Agenda

Press & Public are invited to attend

1. Election of Chairman/Vice Chairman
 - i) To **ELECT** Committee Chairman
 - ii) To **ELECT** Committee Vice-Chairman (if Committee so wishes)
2. To receive **apologies for absence and announcements (if any)**
3. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
4. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
5. **To agree the minutes** of the meeting held on **Tuesday 20 April 2022**
6. **Committee Terms of Reference and Staffing Scheme of Delegation:** To receive the Committee's Terms of Reference and Staffing Scheme of Delegation and make recommendations for any amendment to Council.
7. **Date of next meeting:** Tuesday 21 June 2022 at 6.00 pm

8. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
9. **To agree the confidential minutes** of the meeting held on **Tuesday 20 April 2022**