

PADSTOW TOWN COUNCIL

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Town Clerk
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21 September 2022

TO ALL MEMBERS OF THE COUNCIL

Councillors: J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenvin, Mrs J Dawe, A P Flide, K Freeman, A N Rees, M Rickard, D N Vivian and Mrs T Walter and C Watson Smyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, Council Offices, Station House, Padstow** on **Tuesday 27 September 2022 at 7.30 pm or on the rising of the Leisure, Tourism and Open Spaces Committee, whichever is later** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

K E Pemberton

Kathy Pemberton
Town Clerk

COVID: Please note this meeting will be operated with COVID precautions. All attending are asked to respect these provisions which are in place for all our safety.

AGENDA

Public & Press and invited to attend

- To receive apologies for absence and announcements**
- To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
- Dispensations:** To consider requests from Members for dispensations.
- Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
 - To receive the Cornwall Councillor's Report
 - To receive the Police Report
- To confirm the minutes** of the Full Council Meeting held on **Tuesday 26 July 2022** having been previously circulated and taken as read. (Pg's 1-5)
- Gorsedh Kernow and the Esedhvos Festival for 2023:** To receive a presentation from the Deputy Grand Bard, Jenefer Lowe.
- Letter of Condolence:** To give consideration to sending a Letter of Condolence to the King on behalf of the Parish of Padstow. (Pg 6)

8. **Clerk's Report/Work Programme:** To receive an update for information only. (Pg 7)
9. **Committees/Working Group Meetings:**
 - a) To receive minutes of the Planning Committee meeting (9 August 2022) (Pg's 8-10)
10. **Emergency Scheme of Delegation Decisions:** To note decisions made (to follow) between meetings via this mechanism.
11. **Finance:** (Pg's 11-20)
Monthly Accounts and Payments: September 2022
 - a) To receive the monthly Finance Report Pg 12
 - b) To approve the accounts for payment and ratify payments made since the last meeting Pg's 13-17
 - c) To note the car park takings and receive comparison by the RFO 18-19
 - d) To note clear External Audit report from PKF Littlejohn Pg 20
 - e) Bank Reconciliations: To note their availability for inspection each month
12. **Correspondence:** (Pg's 21-29)
 - a) To note correspondence for information Pg 21
 - b) To give consideration to the following:-
 - i) Padstow Social Club – Signage Request Pg's 22-24
 - ii) Cornwall Council – Consultation on Traffic Regulation Order Pg's 25-27
 - iii) Nadelik Lowen – Sponsorship Request Pg's 28-29
13. **Planning - To discuss and decided on response to Marine Management and Cornwall Council Consultation** (Pg's 30-31)
 - a) [MLA/2022/00230](#) – Marine Management Organisation & [PA22/07866](#) – Cornwall Council
Hawkers Cove Padstow Cornwall – Consultation on a Marine Licence Application from maintenance of slipway.
14. **Padstow Parish Neighbourhood Development Plan – Referendum Result:** (Pg 32)
To receive an update on this matter for information.
15. **Mayor for Cornwall:** To give consideration to this matter and discuss and decide on way forward. (Pg 33)
16. **Town Council Councillor Surgeries:** To give consideration to this matter and discuss and decide on way forward. (Pg 34)
17. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any). (Pg 35)
18. **To Note Future Meeting Dates and to Note Date of Meeting:** Tuesday 25 October 2022 at 7.30 pm
19. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 20. To confirm the confidential minutes** of the Full Council Meeting held on **Tuesday 26 July 2022** having been previously circulated and taken as read.
- 21. Multi-Use Games Area Tenders:** To give consideration to tender report and discuss and decide on way forward.
- 22. Use of Council Land: Railway Car Park:** To receive an update in this regard and discuss and decide on way forward.
- 23. Tenant/Lease Matters Update:** To receive an oral update in this regard and discuss and decide on way forward.

PADSTOW TOWN COUNCIL

**Minutes of the Full Council of Padstow Town Council held on
Tuesday 26 July 2022 at 7.30 pm in the Council Chamber, Council
Offices, Station House, Padstow**

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman),
P Curgenvin, Mrs J Dawe, A P Flide, K Freeman, A N Rees and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Daly (Support Officer
and minute taker)

2022/55 To receive apologies for absence and announcements:

Apologies were received from Councillors Mrs J Colwill, D N Vivian,
Mrs T Walter and C WatsonSmyth.

Announcements: The following announcements were made by the
Chairman:

- Planning Committee member training reminder – Wednesday
27 July;
- It was noted there had been a lot of community discussion
about possible uses for the Core Building taking place on
Facebook. The Chairman suggested that Councillors
encourage members of the public to email the office with
ideas so that an item might be brought to the September
meeting of Council.

2022/56 Declarations of interest from Members:

- Councillors Mrs J Dawe and A N Rees declared an interest in
agenda item 8 d) Queen's Platinum Jubilee.
- Councillor A P Flide declared an interest in agenda item 20
Tenant/Lease Matters Update.

2022/57 Dispersations: There were no dispensations.

2022/58 Public Participation: There was no public participation.

Cornwall Councillor's Report: Apologies were received from
Cornwall Councillor S Rushworth. The Town Clerk advised that
Councillor Rushworth had confirmed a temporary fix had been
undertaken on the potholes at the bend on School Hill Road and
that a permanent fix would be completed in the winter.

Police Report: The police report for the period 25/06/22 to
25/07/22 was noted for information.

2022/59 RESOLVED that subject to amending "conservations" to
"conversations" in bullet point 4 of minute number 2022/39, the
minutes of the meeting held on **Tuesday 28 June 2022** be signed
as a true record.

2022/60 Clerk's Report/Work Programme: Further to the Clerk's report in the "to follow" agenda papers, the Town Clerk updated that following feedback from the Town Clerk and Chairman of the LTOS Committee, the Project Manager had amended the tender specification namely, to include retractable tennis nets and divider curtains. It was noted that the Project Manager had apologised for the delay and advised that further resources were expected from September. A telephone appointment was scheduled to discuss the tender notice with a view to opening the tender process in August.

The Clerk's report was noted for information.

2022/61 Committees/Working Group Meetings:

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 12 July 2022.
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of the Staffing Committee held on 19 July 2022.
- c) **RESOLVED** to adopt the minutes and approve recommendations (if any) for the meeting of the Finance and General Purposes Committee held on 19 July 2022.

2022/62 Finance: Monthly Accounts and Payments July 2022

a) Finance Report: The monthly finance report was noted.

b) Accounts for Payment: **RESOLVED** to i) ratify payments made June (c) of £4,019.90; ii) ratify payments made July (a) of £4,255.14, standing orders or direct debits (regular payments of the same amount) of £8,238.00 and direct debits of £6,468.91; and iii) ratify payments made July (b) of £2,428.82 and direct debits of £4,282.83.

c) Car Park Takings: The Car park takings were noted. Comment was made that the takings for April and May were significantly down when compared to the same months in the previous year. It was noted that the Park & Ride commenced mid-April and concern was expressed that this may be impacting use of the Railway Car Park. It was considered useful to request that the Responsible Financial Officer be asked to provide details of the 2018-19 and 2019-20 takings together with a breakdown of the tickets sold. It was suggested that a guestimate be applied to previous takings based on the approximate percentage increase of the tariff for comparison purposes. If possible, it was also considered useful to know the total number of car park users. Further that this information be brought to the September meeting of the full Council.

Councillors Mrs J Dawe and A N Rees left the meeting.

d) The Queen's Platinum Jubilee Report: There was discussion on this item. It was noted that as the matter of keepsakes for the children of the parish had been discussed by Council and its view was at odds with the invoice submitted, the invoice could not be processed in the normal way. The Chairman commented that the Council must be mindful of decisions it had made and to upholding these. However, it was felt that as this was the first community event of this nature, Council should pay the invoice but that a letter be sent outlining the rationale for withholding payment and outlining that as a public body the Council must follow due process for any payments made. Members were supportive of the Chairman's additional comment that going forward future events would require greater clarity and structure perhaps by way of an Events Committee.

RESOLVED that i) the invoice of £508.79 for Jubilee Medals be paid from the Capital Projects – Community Events Project budget; and ii) a letter be sent to Nadelik Lowen outlining why the invoice was not able to be processed in the normal way, being that the request for payment went against the views on keepsake items previously expressed by Council.

Councillors Mrs J Dawe and A N Rees returned to the meeting.

e) Barclays Active Saver: **RESOLVED** to change the instant access Barclays Active Saver Account to a Barclays Business Premium Account.

f) Bank Reconciliations: Availability for inspection was noted.

2022/63 Correspondence:

a) Correspondence for information was noted.

b) i) Padstow Archive Project: In response to a member query the Town Clerk clarified that the request was in respect of support for the project's environmental activities. Generally, members were supportive of the project and **RESOLVED** to i) support planting traditional May Day flowers (Cowslips, Lily of the valley) in areas the Council is working in; and ii) to signpost to the Padstow Archive Project and vice versa and to share the projects workshops/events through the Council's networks.

2022/64 Health and Safety Review: The Town Clerk referred members to the agenda report on page 21. It was noted that no significant or major issues had been highlighted following the annual health and safety review. The Town Clerk was working with Support Officer, Tracey Trestain to pull together an action plan to bring to a future meeting together with the report. It was noted that areas of concern had been raised during the annual playground inspection but that these had been either dealt with or monitored as

appropriate. However, as advised to members previously, the play area was now closed and quotes for replacement equipment were being sought.

2022/65 Gorsedh Kernow for 2023: Members gave consideration to the agenda report and generally considered that the event would be a "good thing for Padstow". Generally, members were supportive of holding the event in Padstow in 2023 and were keen to understand more. The Town Clerk advised that she had contacted Daphne from the Old Cornwall Society who had confirmed that she was "willing to be involved". Members were supportive of inviting representatives from both Gorsedh Kernow and the Old Cornwall Society to Council's next meeting to find out more.

RESOLVED to invite representatives from Gorsedh Kernow and the Old Cornwall Society to the full Council meeting on 27 September 2022 to understand more about holding Gorsedh Kernow for Padstow in 2023.

2022/66 Victoria Monument Refurbished Bench: Consideration was given to the wording of the memorial plaque for the refurbished bench at the Victoria Monument and a formal placing thereof as per the agenda report.

RESOLVED to order the memorial plaque for the refurbished bench at the Victoria Monument as outlined on agenda page 22 and to arrange for the Chairman to undertake formal placing of the same.

2022/67 Time2Move Holiday Programme: There was much discussion on this item with members generally supportive of providing some form of provision for children during school holidays. One member commented that they would like to see any provision offered to all children, not just those eligible under the Time2Move programme. It was suggested therefore that the Time2Move scheme may not be the most appropriate and comment was made as to whether a wider discussion was needed to determine this and to help inform the budget setting process. Members considered it would be useful to invite a representative from Time2 Move to the September meeting of Council.

RESOLVED to invite a representative from Time2Move to speak to at the Full Council meeting on 27 September 2022.

2022/68 Reports from members/Outside Organisations: The Chairman provided an update on meetings attended in July being an informal meeting of the Community Network Panel, a meeting regarding the River Camel Water Quality (also attended by Councillor Mrs Dawe) and the monthly Mayors of Cornwall online meeting. It was noted that no real mention of the water quality in Padstow was made at the River Camel Water Quality meeting. Matters to note from the informal meeting of the Community Network Panel included:

- Meeting sought informal thoughts on proposed Community Area Partnerships for 2023/24;

- Proposal is for 10 partnerships;
- Wadebridge and Padstow network would include the Camelford, Boscastle and Tintagel networks increasing the number of parishes in its network to 32;
- Concerns expressed included a) larger parishes dominating meetings and thereby being awarded any support and financial assistance available and b) network funding being spread further;

The Chairman advised he would be attending an in person meeting in August to explore other options/ways to improve the network.

It was noted that the Vice Chairman had attended the Mayors Civic Sunday Service and Precession on behalf of the Chairman.

- 2022/69 Dates of Council Meetings:** Future meeting dates and date of next meet, Tuesday 27 September 2022 at 7.30pm was noted.
- 2022/70 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- 2022/71 RESOLVED** that the confidential minutes of the full Council meeting held on Tuesday 28 June 2022 be signed as a true record.
- 2022/72 RESOLVED** to adopt the minutes and approve recommendations (if any) for the Staffing Committee meeting held on Tuesday 19 July 2022.
- 2022/73 Use of Council Land: Railway Car Park:** See confidential minutes.
- 2022/74 Tenant/Lease Matters Update:** See confidential minutes

Meeting closed at 8.33 pm

PADSTOW TOWN COUNCIL: 27 SEPTEMBER 2022

Agenda Item 7: Letter of Condolence

The Cornwall Association of Local Councils (CALC) has outlined that Councils may wish to send a letter of condolence to the King and/or the Royal Family on behalf of their community and that this should be an agenda item at the first meeting after the period of national mourning for consideration. CALC has confirmed address for the same. Is this something Council would wish to do, delegating the same to the Town Clerk, in consultation with the Chairman?

PADSTOW TOWN COUNCIL: 27 SEPTEMBER 2022: CLERK'S REPORT / WORK PROGRAMME

PROJECT	NOTES/UPDATE
FULL COUNCIL	
Parish Boundary Review	At a meeting held on Tuesday 6 September 2022, Cornwall Council's Constitution and Governance Committee gave consideration to the formation of a new Parish of Trevone. The resolution in the published draft minutes are that "the proposed formation of a new Parish of Trevone is not accepted and there is no change to the boundary of Padstow Parish". As yet, no formal confirmation of this has been received.
Youth Support	Action for Children has provided information on events for young people which has been shared. Another meeting to be arranged by Police, along with any further updates on work Action for Children have done in trying to ascertain local need.
Levelling Up - UK White Paper	Town Clerk attended Zoom meeting by Cornwall Council, a lot couldn't be said as embargoed due to negotiations. Cornwall Council are looking to negotiate a best Deal for Cornwall. Cornwall currently at Level 2 so if progress would be Level 3 (final level) and would have to be right for Cornwall with significant powers, functions and budgets. If it did go to Level 3 then a requirement is an elected Mayor for Cornwall. Concern has been raised by other Parish and Town Councils in respect of a Mayor for Cornwall, item on the agenda in this regard.
HRT	
Padstow Signage	Highways Officers confirmed that improved signage has now been agreed. This should be put place winter 2022 or early 2023. As well as improving directional signage to car parks, also provides confirmation to pedestrians on routes into town from Tesco side and cemetery side of town. This is being funded by CC.
Enterprise Car Club	6 month trial ended 31.8.22, car and signage have been removed. Support Officer has requested information regarding success of the trial. No information has been received.
LTOS	
Tennis Courts/MUGA	Tender report on Council agenda (confidential item).
Play Area	Tenders received and to be considered by LTOS at its meeting (NB: meeting was postponed due to Queen's death).
CCTV	This item is being considered by the LTOS Committee, in respect of skate park and young person's play area.
Skate Park	It is hoped that replacement fencing would be undertaken by the successful contractor for the new play area, as each were asked to quote separately for these works and undertake at the same time. This is an area that needs to be placed, with the same fencing as on the play area side, due to continual damage and maintenance works.
Core Building	Part of the winter works programme to clean and paint up - inside and out. The Town Clerk is seeking quotes for new front and side doors. Council set aside a small budget for these works.
Information Boards	Council Support Officer is progressing, Committee agreed to the quotation, detail just being worked up with Councillor input.
Chiddley pumps - railings	Due to wear and tear caused by the elements the railings have broken beyond repair. Temporary measures have been put in place to protect the public which are checked regularly. The Support Officer has sought a quote to have these replaced, this is awaited with the budget from our LTOS Equipment and Materials.

PADSTOW TOWN COUNCIL

Minutes of the Planning Committee meeting held on Tuesday 9 August 2022 in the Council Chamber, Station House, Station Road, Padstow at 7.00 pm

Present: Councillors J O'Keefe (Chairman), R Higman (Vice Chairman),
Mrs J Colwill, P Curgenvin, Mrs J Dawe and Mrs T Walter

In Attendance: Mrs N Barnes (Responsible Financial Officer), Mrs T Trestain
(Support Officer and Minute Taker) and 4 members of the public.

P2022/23 Apologies and Announcements: There were no apologies or
announcements.

P2022/24 Declarations of Interest: There were no declarations of interest.

P2022/25 Public Participation: One member of public spoke to object to
agenda item 5iii a) PA22/04280 Land East of 1 Sarah's Meadow
Padstow, comments included:

- 2 previous applications and appeal (from 2001 and 2002) which
were refused. Highlighting the conclusion of these referred to
over development of site which would result in cramped
conditions and be detrimental to the character and appearance of
the area.
- The road turns at the entrance to Sarah's Meadow and effectively
shields the houses from the Sarah's View.
- Houses at Sarah's Meadow are set back from the road and
developed at a lower density.
- The proposed application would make it cramped and there would
be a loss of green space.
- Construction would be difficult with traffic, equipment and
materials.
- Sewage system concerns.

P2022/26 RESOLVED that the **Minutes** of the meeting held on **Tuesday 12
July 2022** be signed as a true record.

P2022/27 Planning

**i. The following Cornwall Council planning decisions were
noted:**

a) [PA22/02377](#) Carrek Cottage Trevone Road Trevone
Padstow PL28 8QJ – Construction of parking space at front of
property and associated works. **APPROVED**

b) [PA22/02563](#) Ruskin House Fentonluna Lane Padstow
Cornwall PL28 8BA – Replace cracked concrete in parking space
and verge with granite setts and cobbles. **APPROVED**

c) **[PA22/02850](#) St Petrocs House 4 New Street Padstow Cornwall PL28 8EA** – Listed building consent for provision of two awnings to the Ground floor street elevation. **WITHDRAWN**

d) **[PA22/03663](#) Land East of Treceus Farm B3276 between Bowleys Lane and Green Lane Treceus Padstow** – Non-material amendment in relation to decision notice PA19/08040 dated 13.05.20: plots 1,8,24,26,30,31,32,33,37,38 & 39 porches to be set on gallows brackets rather than posts. **APPROVED**

e) **[PA22/03842](#) 4 Ruthys Lane Padstow Cornwall PL28 8AZ** – Proposed conversion of dwelling into two units with extended side extensions to the north and west (re-submission of App No PA21/04719) **APPROVED**

f) **[PA22/04147](#) 18 Egerton Road Padstow Cornwall PL28 8DJ** – Demolition of the existing 3-bed detached dwelling and replaced with a new 4-bed detached dwelling. **APPROVED**

ii. The following tree works applications submitted to Cornwall Council were noted:

- a) **[PA22/06824](#) 10 St Saviours Lane Padstow Cornwall PL28 8BD** – Works to trees in a conservation area (CA), works include removing 3 x cupressocyparis leylandii.
- b) **[PA22/06857](#) 1 Oak Terrace St Saviours Lane Padstow Cornwall PL28 8BE** – Works to trees in a conservation area (CA), works include remove 3x Cordyline australis

iii. RESOLVED to make the following planning application responses to the Planning Authority (Cornwall Council):

- a) **[PA22/04280](#) Land East of 1 Sarah's Meadow Padstow Cornwall** – New 2 storey, 3 bedroomed house to be built into the slope of the site to reduce the height of the building whilst keeping in matching of the existing properties.
NOT SUPPORTED; i) overdevelopment ii) concerns regarding sewage systems iii) concerns boundary hedge could be affected
- b) **[PA22/05137](#) Padstow Touring Park Padstow Cornwall PL28 8LE** – Variation of Condition 1 of Application No. E1/2005/00666 dated 29.04.05 (Lifting of condition 3 on decision notice 83/1311 to allow all year holiday use)
SUPPORTED

Councillor Mrs J Dawe abstained from voting and requested her name be recorded.

- c) **[PA22/05678](#) 36 Boyd Avenue Padstow Cornwall PL28 8ER** – Proposed extension, remodelling and associated works including demolition of existing outhouse to property providing workers accommodation.
NOT SUPPORTED; i) overdevelopment ii) Concern with additional noise, traffic, parking as in residential area

- d) [PA22/05977](#) **24A Church Lane Padstow Cornwall PL28 8AY**
-Certificate of Lawful Development for an Existing Use for proof that 24a Church Lane (Lobcray Cottage) had been used as a residential dwelling for more than 10 years.
After considering this the Planning Committee feel that this is a legal matter and not a planning decision, therefore no formal response.
- e) [PA22/06772](#) **Avon Cottage Treator Padstow Cornwall** – Replacement of existing lean-to extensions with new extensions.
SUPPORTED
- f) [PA22/00385](#) **6 Alma Place Middle Street Padstow Cornwall**
– Installation of an air source heat pump.
NOT SUPPORTED; until i) noise assessment survey has been carried out and can be considered ii) that the Planning Officer has visited the site as in a Conservation area.
- g) [PA22/06719](#) **Land North East of Churchey Cottage Padstow Cornwall PL28 8LE** – Erection of dwelling
SUPPORTED

P2022/28

Date of Next Meeting: Tuesday 13 September 2022 at 7.00 pm noted.

Meeting closed at 7.24pm

PADSTOW TOWN COUNCIL: 27 SEPTEMBER 2022

AGENDA ITEM 11: Finance

Monthly Accounts and Payments: September 2022

- a) To receive the monthly Finance Report
- b) To approve the accounts for payment and ratify payments made since the last meeting
- c) To note the car park takings and receive comparison report by the RFO
- d) To note clear External Audit report from PKF Littlejohn
- e) Bank Reconciliations: To note their availability for inspection each month

Finance Report - Agenda item: 11a

Budget Report for the period 1.4.22 - 31.8.22

	Actual	Budget	Budget 1.4.22-30.4.22
Revenue Income	568,929	462,394	820,705
Revenue Expenditure	298,544	340,500	771,075
Capital/project expenditure	20,120	150,417	361,000

Debtors outstanding for more than 3 months:

One of £7078 including VAT.

Creditors outstanding for more than 3 months:

None

Bank reconciliations have been performed regularly and signed monthly as correct by the Chair of Finance or Town Clerk.

To ratify payments made:

ACCOUNTS OUTSTANDING
July' c 2022

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
						£
13.7.22	Administration	ADT Fire & Security	update alarm system	524	104.80	628.80
26.7.22	Administration	Ian Dawe	replace existing radon extraction - Station House	523	104.60	627.60
30.6.22	Corporate Services	Womble Bond Dickinson	legal services	372	74.40	446.40
26.7.22	Corporate Services	Kestrel Guards	check call service 1 month	300	60.00	360.00
26.7.22	LTOS	Ian Dawe	Blockhouse - electrical condition report	250	50.00	300.00
26.7.22	LTOS	Ian Dawe	Business Units - electrical condition report	250	50.00	300.00
20.7.22	Env - toilets	Churchill Group	Cory toilets - legionella Risk Assessment	198.00	39.60	237.60
18.7.22	HRT	Flowbird Smart City UK Ltd	Smartfolio & email alerts 1 month	85	17	102.00
22.7.22	LTOS	Masons Kings	X590 deck wheel	16.34	3.27	19.61
						<u>3022.01</u>
20.7.22	Administration	AUK Supplies Ltd	office cleaning supplies	43.22	8.64	51.86
5.7.22	LTOS	Mole Valley Farmers	wooden half rail- fence	86.72	17.34	104.06
						<u>155.92</u>

Direct debits:

Approved by 2 Councillors who are bank signatories:

<u>Date</u>	<u>Name</u>	
	Signature	
		2
		2

To ratify payments made:

ACCOUNTS OUTSTANDING
August' a 2022

Date	Cost centre	Supplier	Details	Net	VAT	Total
						£
2.8.22	Env - toilets	Wallgate	hand washer dryers service plan 1 year	2565	513	3078
28.7.22	Administration	PKF Littlejohn LLP	External audit 2021-22	2000	400	2400
13.7.22	Administration	ADT Fire & Security	update alarm system	524	104.80	628.80
26.7.22	Administration	Ian Dawe	replace existing radon extraction - Station House	523	104.60	627.60
30.6.22	Corporate Services	Womble Bond Dickinson	legal services	372	74.40	446.40
26.7.22	Corporate Services	Kestrel Guards	check call service 1 month	300	60.00	360.00
26.7.22	LTOS	Ian Dawe	Blockhouse - electrical condition report	250	50.00	300.00
26.7.22	LTOS	Ian Dawe	Business Units - electrical condition report	250	50.00	300.00
1.8.22	Administration	Tanist Ltd	IT support - 1 month	233.5	46.70	280.20
1.8.22	HRT	Flowbird Smart City UK Ltd	car park machines maintenance 1 month	218.15	43.63	261.78
20.7.22	Env - toilets	Churchill Group	Cory toilets - legionella Risk Assessment	198.00	39.60	237.60
1.8.22	LTOS	Total Pest Control	pest control	185.00	37.00	222.00
18.7.22	HRT	Flowbird Smart City UK Ltd	Smartfolio & email alerts 1 month	85	17	102.00
1.8.22	Administration	Sea Spray	window cleaner			24.00
22.7.22	LTOS	Masons Kings	X590 deck wheel	16.34	3.27	19.61
Standing orders or Direct Debits (regular payments of the same amount):						9287.99
7th	Corporate	Barclays Bank	bank charges			18.50
1st		Cornwall Council	Non Domestic Rates - PTC sites			8221.00
						8239.50
28.7.22			July - gross wages, NIC ER's and LGPS ER's			26849.95
Direct Debits						
20.7.22	Administration	AUK Supplies Ltd	office cleaning supplies	43.22	8.64	51.86
5.7.22	LTOS	Mole Valley Farmers	wooden half rail- fence	86.72	17.34	104.06
29.7.22	LTOS	Mole Valley Farmers	Scout hut fence wood, screws, hinges & padlock	355.53	71.12	426.65
29.7.22	Env - toilets	AUK Supplies Ltd	toilet rolls, bin liners, disposable gloves	523.4	104.68	628.08
29.7.22	Env - toilets	AUK Supplies Ltd	drain clear	13.98	2.8	16.78
31.7.22	LTOS	Biffa	bulk bin emptying - 1 month	1325.22	265.04	1590.26
1.8.22	Administration	Sage UK Ltd	Sage Payroll & Pensions - 1 month	43	8.6	51.60
						2869.29

Approved by 2 Councillors who are bank signatories:

Date	Name	1	2
	Signature	1	2

To ratify payments made:

ACCOUNTS OUTSTANDING
August 'b 2022

Date	Cost centre	Supplier	Details	Net	VAI	Total
						£
15.8.22	Central Services		Grant 2022-23 - Trevone Village Hall	1053.95	210.79	6000
31.7.22	HRT	G4S	car park machine cash collections - 1 month			1264.74
3.8.22	LTOS	Padstow Petrol Station	fuel - 1 month	504.2	100.86	605.16
3.8.22	Env - toilets	Wallgate	Walcare soap	240.36	48.07	288.43
5.10.21	LTOS	Derrys Garage	WK15 OBF Isuzu MOT & service	234.58	35.2	269.78
3.8.22	Env - toilets	Ian Dawe	repair Cory toilets magnetic door locks failure	185.63	37.13	222.76
1.8.22	Env - toilets	Churchill	legionella control support - 1 month	97.52	19.5	117.02
2.8.22	Env - toilets	Viking	foam tork soap	95.99	19.2	115.19
15.8.22	LTOS	Brunel Engraving Co.	stainless steel plaque - PTC bench	92.25	18.45	110.7
12.8.22	HRT	Flowbird	Smartfolio - 1 month	85	17	102
16.8.22	LTOS	Brunel Engraving Co.	plaque & stake (recharged to member of public)	62.9	12.58	75.48
8.8.22	Administration	SeaDog IT	website hosting & maintenance - 2 months			59.90
15.8.22	Administration	Tanist Ltd	FTTP - 1 month	41	8.2	49.20
15.8.22	Administration	Tanist Ltd	Cloud telephony service - 1 month	35.94	7.19	43.13
5.8.22	LTOS	Greenham	PTC hi-viz waistcoats	29.55	5.9	35.45
						9358.94

Direct Debits

1.8.22	Corporate Services	PARK NOW Ltd	RingGo fees 1 month	3903.12	780.62	4683.74
10.8.22	Env - toilets	AUK Supplies Ltd	toilet rolls & centrefree rolls	229.95	45.99	275.94
1.8.22	Env - toilets	SW Hygiene	sanitary & nappy bin servicing - 1 month	209.36	41.87	251.23
10.8.22	Env - toilets	Opus Energy	electricity - PTC sites	351.81	67.23	419.04
15.8.22	LTOS	Mole Valley Farmers	saw and staple glue	25.22	5.05	30.27
16.8.22	Env - toilets	AUK Supplies Ltd	toilet rolls, bin liners, sanitiser, disposable gloves etc	570.62	114.12	684.74
						6344.96

Approved by 2 Councillors who are bank signatories:

Date	Name	1	2
	Signature	1	2

25.8.22 August - gross wages, NIC ER's and LGPS ER's

To ratify payments made:

ACCOUNTS OUTSTANDING
August' c 2022

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
						£
17.8.22	Capital/projects	SW Buiding Maintenance	North Quay & Cory toilets retention	2642.52	528.5	3171.02
25.8.22			August - gross wages, NIC ER's and LGPS ER's			3171.02
			Direct Debits			24710.89
17.8.22	Env - toilets	AUK Supplies	bleach & drain clear	82.28	16.46	98.74
						98.74

Approved by 2 Councillors who are bank signatories:

<u>Date</u>	<u>Name</u>	
		2
<u>Signature</u>		
		2

Hemlibir)

To ratify payments made:

ACCOUNTS OUTSTANDING
September 'a' 2022

Date	Cost centre	Supplier	Details	Net	VAI	Total
						£
31.8.22	HRT	G4S	car park machines cash collections - 1 month	1032.4	206.48	1238.88
1.8.22	Capital/projects	NPAS	MUGA drawings and documentation	750	150	900
18.8.22	HRT	Cornwall Council	Civil Enforcement Officer - 1 month			480.43
25.8.22	Corporate Services	Kestrel Guards	check call service - 1 month	300	60	360
1.9.22	Administration	Tanist	IT support - 1 month	233.5	46.7	280.20
26.8.22	HRT	4 X 4 Response	Bandstand road closures			225
29.9.22	LTOS	Savills - Prideaux-Brune	Spritty Meadow rent 1 year			175
1.9.22	LTOS	Total Pest Control	Stile field pest control	135	27	162
1.9.22	Env - toilets	Churchill	legionella control support package - 1 month	97.52	19.5	117.02
16.8.22	LTOS	The National Allotment Society	membership - 1 year	55	11	66
5.9.22	LTOS	Bridge Locks	repair Cory toilets family room lock			50
30.8.22	Administration	Sea Spray	window cleaner			24
						<u>4078.53</u>
7th	Corporate	Barclays Bank	bank charges			18.50
1st		Cornwall Council	Non Domestic Rates - PTC sites			8221.00
						<u>8239.50</u>
			<u>Direct Debits</u>			
23.8.22	Env - toilets	AUK Supplies Ltd	odour neutraliser refill	71.92	14.38	86.30
18.8.22	Env - toilets	Everflow Water	water - PTC toilets			3932.35
1.9.22	Administration	Sage	Sage Payroll - 1 month	43	8.6	51.60
31.8.22	LTOS	Biffa	bulk waste bin emptying 1 month	1648.03	329.61	1977.64
30.8.22	Env - toilets	EDF	electricity toilets etc 2 months	809.25	40.47	849.72
						<u>6897.61</u>

Approved by 2 Councillors who are bank signatories:

Date	Name	Signature
	1	1
	2	2

Item 11(bv)

PADSTOW TOWN COUNCIL: 27 September 2022**AGENDA ITEM : FINANCE – CAR PARK TAKINGS**

The 26.7.22 Full Council meeting requested that the RFO bring further details of 2018-19 and 2019-20 car park takings, to enable a comparison with the current year, due to the takings being down in April and May.

The 2018-19 – 2022-23 car park takings summary is attached as Appendix 1. There were varying government restrictions from March 2020 onwards, due to the Covid-19 pandemic, restricting travel etc. The car park tariffs were increased on 1.3.21 and to the same all year round, from a cheaper winter tariff. The average percentage increase during the summer period from the old tariffs to the new tariffs is 23%.

The total number of RingGo users were: 109,682 in 2021, 70,704 in 2020, 43,560 in 2019 and 32,053 in 2018. RingGo usage has increased over the last few years and the use of coins has decreased.

The RFO has requested over the years a similar breakdown from the car park machine provider for coin usage, but this is only available daily, with details held for 4 weeks.

As the Council will appreciate tariffs the public choose varies from month to month and year to year. Councillors will recall that the Lawn car park increased the number of spaces by 20 following refurbishment and that it was closed for a few months during refurbishment in 2019-20.

The RFO applied the average increase in car park tariffs to 2019-20 income for comparison with the current year. Councillors will note that income varies from month to month and year to year, partly due to the Covid pandemic and varying restrictions.

An average 23% increase was applied to 2019-20 income (the last 'normal' year before the Covid pandemic), so that comparisons can be made with the current year.

The reasons for the decrease in car park takings may be attributed to the Park & Walk/Ride car park opening in April rather than later in the year, more people going abroad instead of taking holidays in the UK, the increase in the cost of fuel (meaning people make fewer journeys and stay in a car park for a longer period, resulting in less turnover of cars and therefore lower total income) and the increase in the cost of living (resulting in fewer day trips, short breaks and holidays).

Section 3 – External Auditor Report and Certificate 2021/22

In respect of

PADSTOW PARISH COUNCIL – CO0099**1 Respective responsibilities of the body and the auditor**

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

28/07/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

AGENDA ITEM 12a: CORRESPONDENCE

Councillors Correspondence for Information – September 2022

Item	From	Referring To	Notes
a	Oll an Gwella	Thank you letter from bandstand performance they collected £227.24 for Cornwall Blood Bikes and Cornwall Hospice Care	
b	Bodmin & Wadebridge Police Team	August 2022 police newsletter	Newsletter was made available on PTC website.
c	Padstow rowing Club Fundraising Committee	Grant thank you letter	
d	Treasurer of Trevone Village Hall	Grant thank you letter	
e	D&C Police	September Newsletter	Also shared on PTC website

PADSTOW TOWN COUNCIL: 27 SEPTEMBER 2022

AGENDA ITEM 12 b): CORRESPONDENCE

i) Padstow Social Club – Signage Request

1. Previous request

A previous request for signage to be placed on Padstow Town Council's car parking Lawns entrance signs was made by the Social Club in March 2022.

Minute extract reads:

2021/179

vi) **Social Club Signage Request:** Members gave consideration to the request from Padstow Social Club to place Social Club signage on the 2 car park signs at the entrance to the Lawns Car Park. Concerns were expressed that granting permission may set a precedence for further requests from other organisations and members did not wish to favour any one business over another. Concern regarding liability and ownership of the signs once attached to the Council signage was also raised.

RESOLVED not to approve the request from Padstow Social Club to attach signage to the Council car park signs at the entrance to the Lawns Car Park.

2. New request

On this occasion they are not asked for additional signs to be placed on Padstow Town Council car park signs, but instead to erect signs on the grass bank area next to them. Appendix 1 and 2 shows the proposed signs and area.

3. Considerations

Currently there is no other signage, apart from Padstow Town Council's Lawns Car park signs on the embankment/grassed area as you enter the car park. If agreed to this request, Council may wish to include within their decision that permission is subject to receiving relevant H&S/insurance documents from company installing the same to the satisfaction of our H&S advisor and insurers and that Padstow Town Council will not maintain the signage but, have the right to uninstall/remove the same if the Council considers it to be unsafe or impacts on future improvements to the area. Furthermore, that the placement of the sign does not impede with the sight line for any traffic entering or leaving the car park. A site meeting be held with the Council's Foreperson and Social Club representative prior to fixing the same.

PROOF V1

Proof Date:
20th June 2022

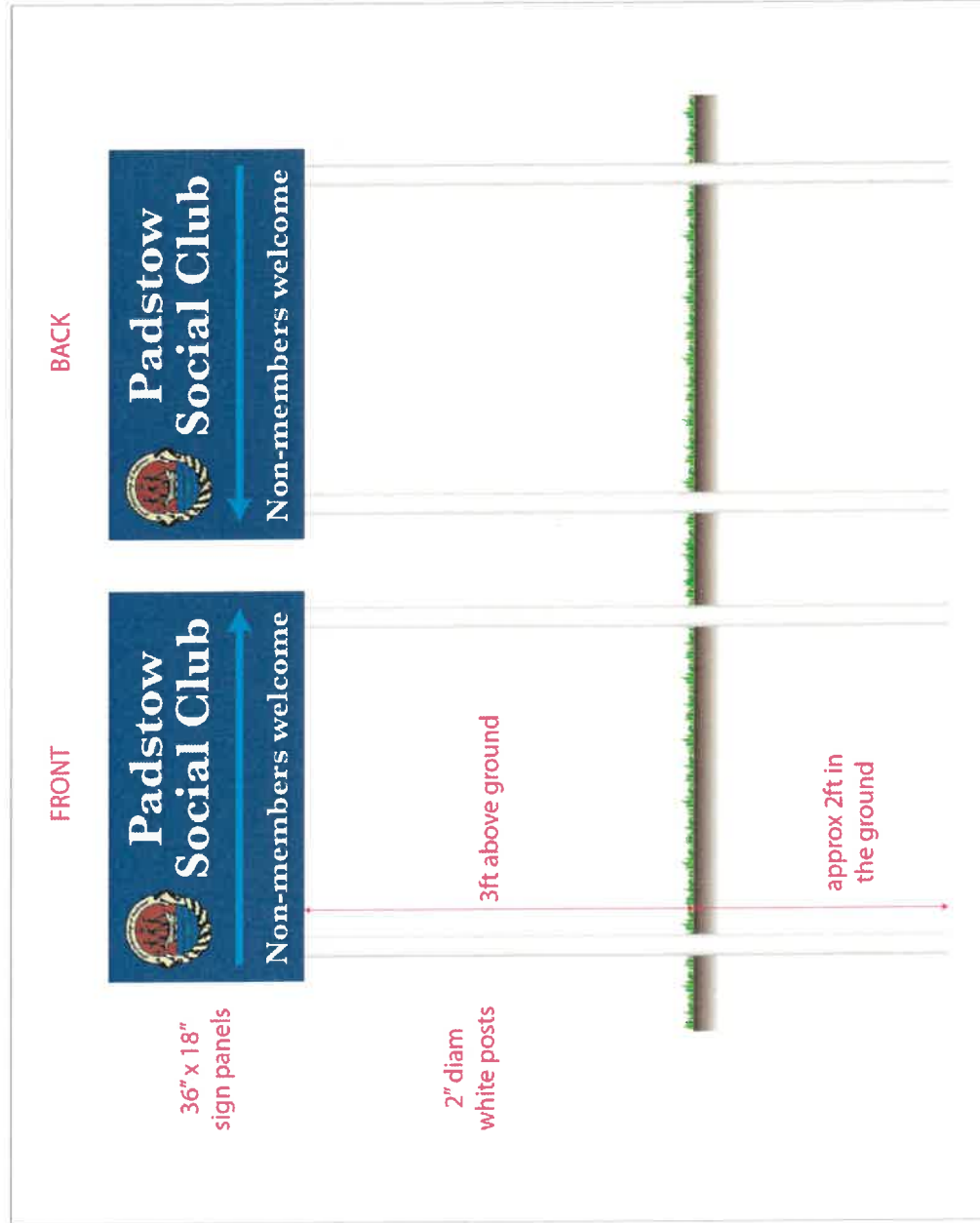
Customer:
Padstow Social Club
Dave Lockwood

Project Title:
Arrow Sign

Scale: 1:1

Notes:

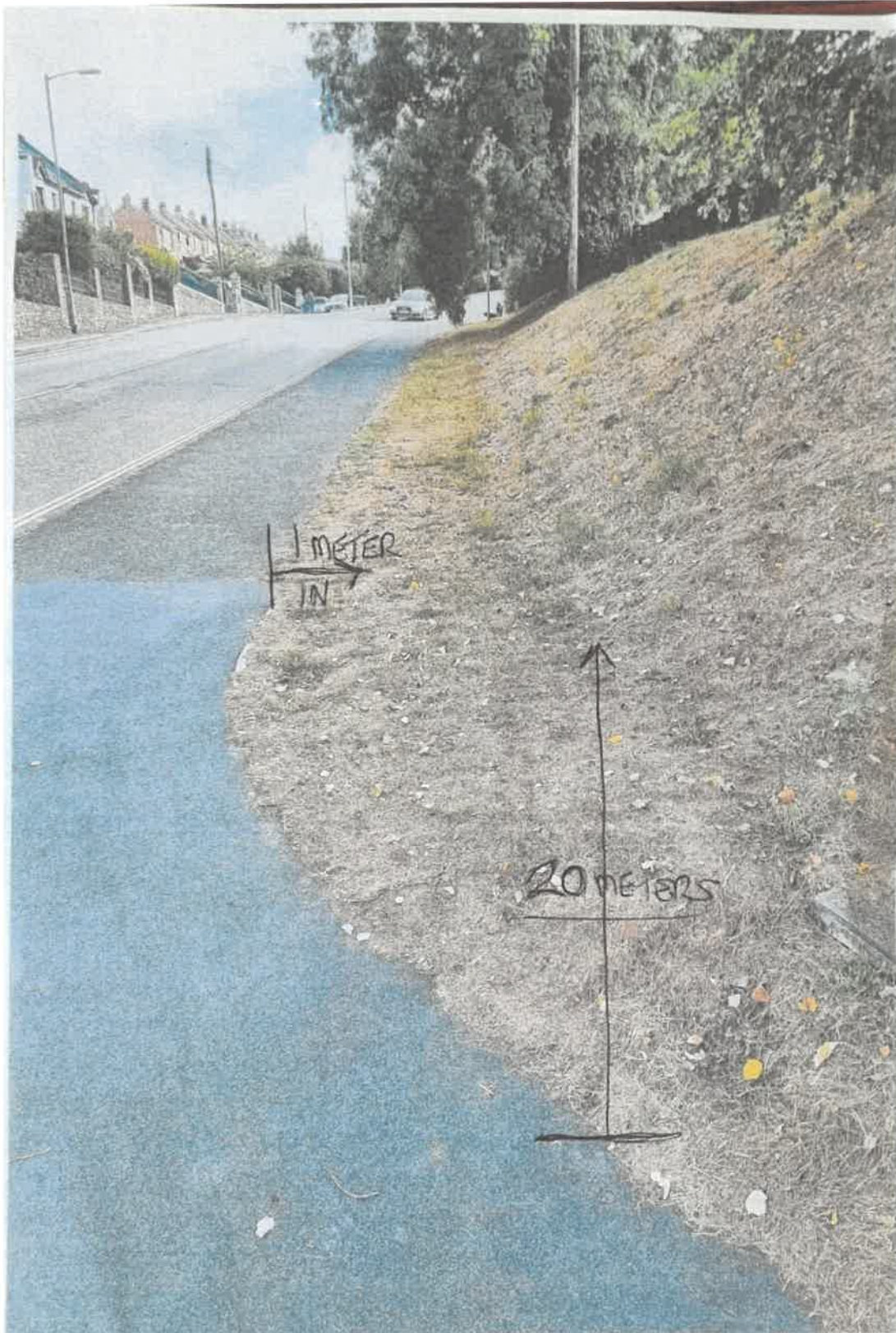
2 x 36" x 18"
Print and gloss lam graphics
ACM sign panel
2" diam white posts
Installed on 12' 2" diam white
posts



COUNTY SIGNS & GRAPHICS

01637 889118
info@countysigns.com

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approved a test print before
approving the proof. If you are
not happy with the proof, please
contact us immediately. This
is our first job for you.
Please talk to us if anything is unclear



ii) Cornwall Council – Consultation on Traffic Regulation Order

Cornwall Councils Community Link Officer has been in contact regarding the draft Traffic Regulation Orders (TRO) site notices, these schemes have come via the Wadebridge and Padstow Community Networks.

Appendix 3 is the draft site notices, the Community Link Officer is asking for any feedback by 30th September. Cornwall Council is hoping the consultation for the TRO schemes will be undertaken in early October. It should be noted that one of the schemes addresses the further information noted below.

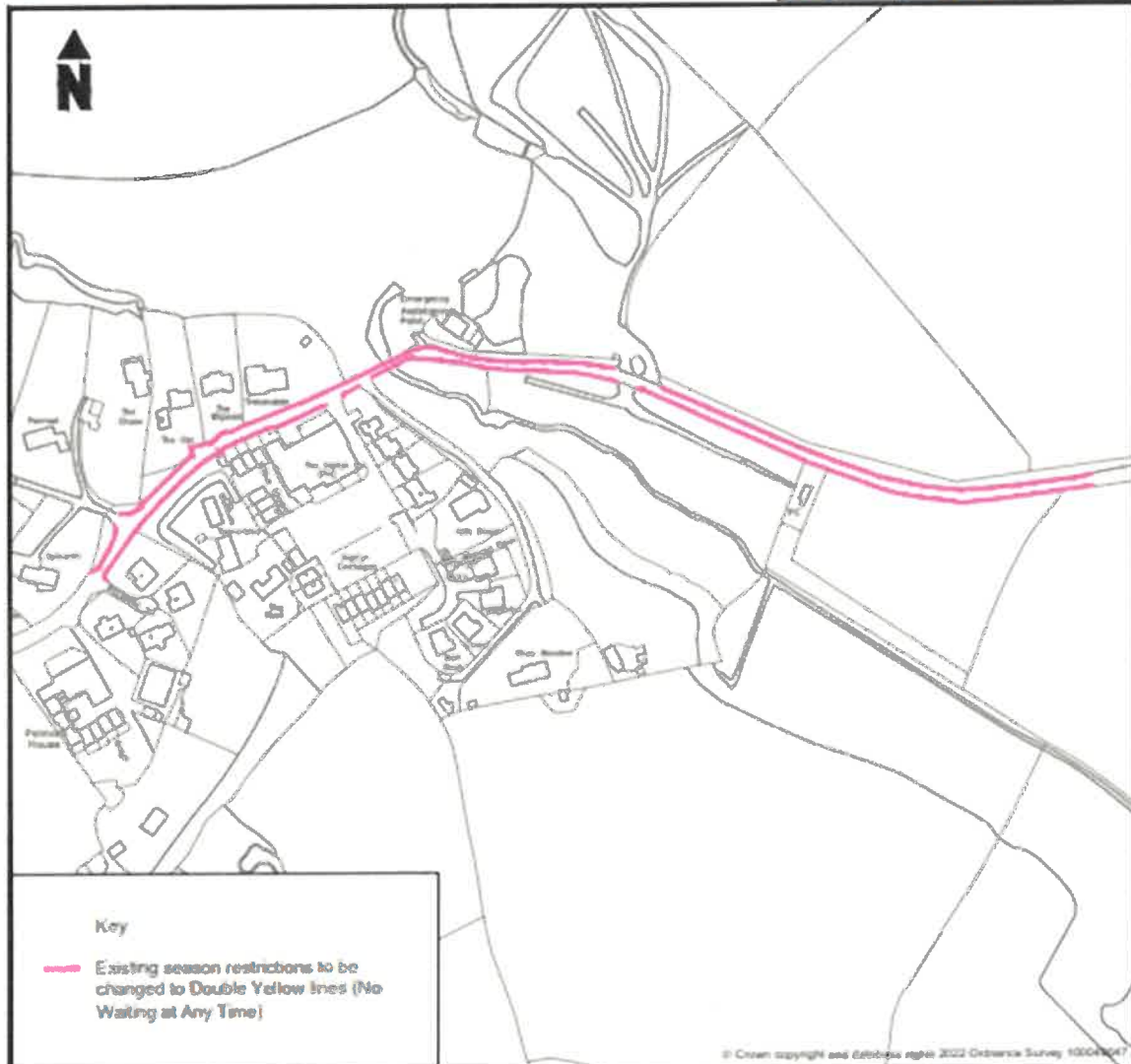
For further information: An item was placed on Highways, Road and Transport Committee on 11 Feb 2020 and it was RESOLVED to write to both Cornwall Councillor Buscombe and Cornwall Council Highways i) in support of a resident proposal that the loading bay in Lanadwell Street be swapped with one of the Disabled Parking Spaces in the square; and ii) suggesting that the loading bay outside Riggers also be swapped with one of the Disabled Parking Spaces in the square to provide the Disabled Space a level surface.

PROPOSAL

CORMAC Consultancy,
on behalf of Cornwall Council is inviting comment on the following proposal
Restrictions on waiting
Harlyn Bay road, Harlyn Bay



Date	Originator	Document ref
28/06/22	SH	EDG2117_SH09



To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to Engineering Design Group, CORMAC Consultancy, Radnor Road, Scorrier, Redruth, TR16 5EH. Alternatively, please scan the QR Code to respond online using the Consultation Finder service or visit

www.cornwall.gov.uk/TrafficConsult

To arrive no later than: ****/**/2022**



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

New County Hall, Treyew Road, Truro TR1 3AY

Please contact us using the details below to obtain further information

Telephone: **01872 327250**
Email: **traffic@cormacitd.co.uk**

Please quote reference: **EDG2117_SH09**

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CORMAC Consultancy Ltd requests personal information when you respond to this consultation for the purposes of collating feedback and/or responding to any comments received. This information is processed within 12 weeks of the scheme's completion, although you may request this earlier by contacting us. If you choose not to provide an address or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in relation to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply, how we maintain the security of your data and your rights in regard to the information we hold about you on our web site: <https://www.cormacitd.co.uk/privacy-and-cookies-policy/>

Please note that it may also be necessary to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact us below if you have any concerns or queries regarding the processing of your information.

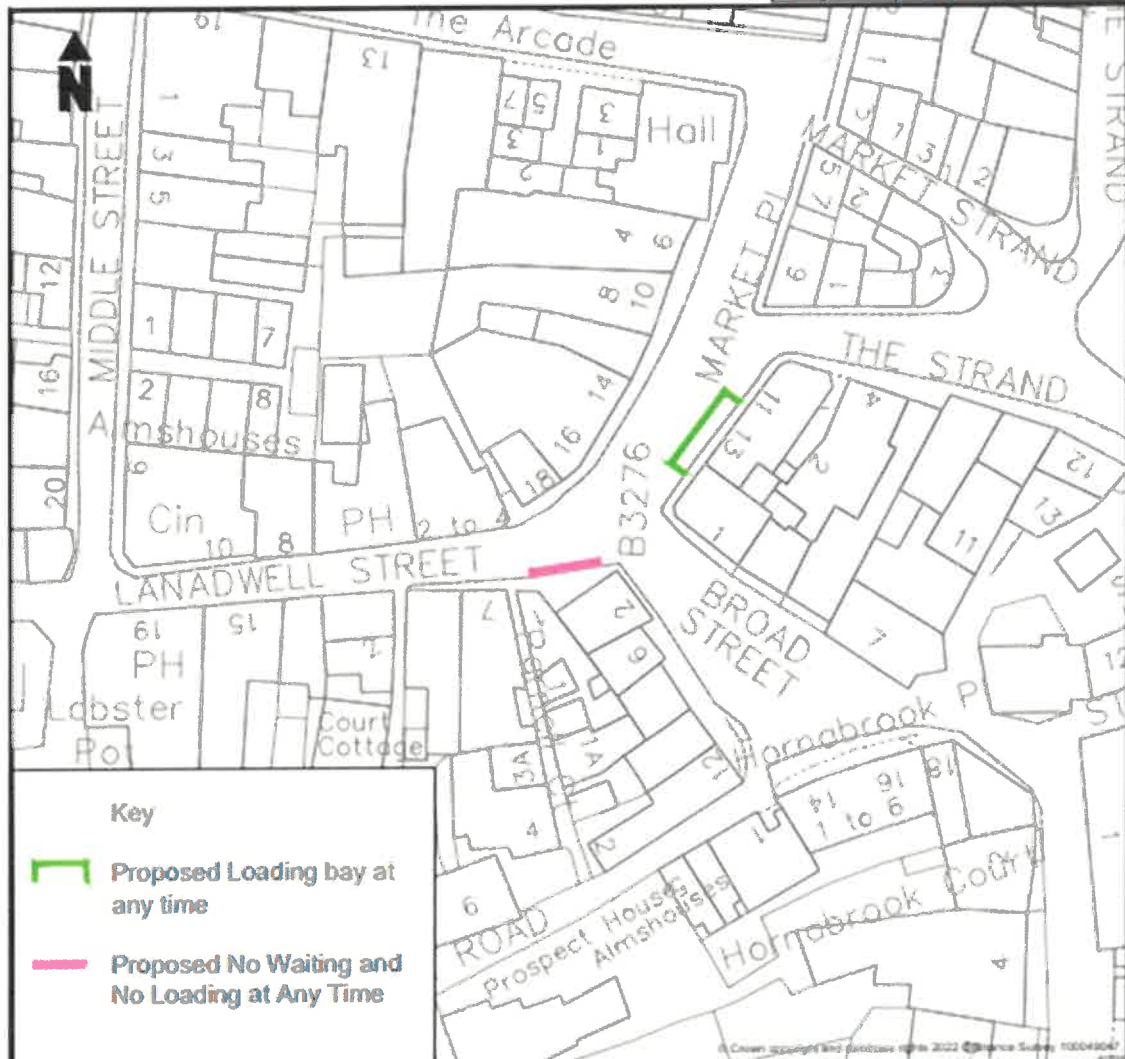
Data Protection Officer: CORMAC Ltd, Western Group Centre, Radnor Road, Scorrier, Redruth, Cornwall, TR16 5EH

PROPOSAL



CORMAC Consultancy,
on behalf of Cornwall Council is inviting comment on the following proposal
Restrictions on waiting and loading bay
Lanadwell Street and Market Place, Padstow



Date	Originator	Document ref
18/06/22	SH	EDG2117_SH06



Key

-  Proposed Loading bay at any time
-  Proposed No Waiting and No Loading at Any Time

To respond, please send any comments or objections, specifying the grounds on which they are made, via email or in writing to **Engineering Design Group, CORMAC Consultancy, Radnor Road, Scorrier, Redruth, TR16 8EH.**

Alternatively, please scan the QR Code to respond online using the Consultation Finder service or visit:

www.cornwall.gov.uk/TrafficConsult

To arrive no later than: **30/06/2022**



Copies of the draft proposals and plans are available for public inspection during normal office hours at:

New County Hall, Treyew Road, Truro TR1 3AY

Please contact us using the details below to obtain further information.

Telephone: **01872 327250**
Email: **traffic@cormac Ltd.co.uk**

Please quote reference: **EDG2117_SH06**

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Privacy Notice

CORMAC Consultancy Ltd requests personal information when you respond to the consultation for the purposes of collating feedback and/or responding to any comments received. This information is destroyed within 12 weeks of the scheme's completion, although you may request the earlier by contacting us. If you choose not to provide all details or other personal information, or withdraw these before the scheme's completion, we regret that we may be unable to consider your response in regard to a particular aspect of the scheme. In line with the GDPR you can find further details on how CORMAC may use any information you supply. You can monitor the security of your data and your rights in regard to the information we hold about you on our web-site: <https://www.cormac Ltd.co.uk/privacy-and-cookies-policy>

Please note that it may also be necessary to include any information you provide in publicly available documents up to twelve 12 months under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the below if you have any concerns or queries regarding the processing of your information.

Data Protection Officer: CORMAC Ltd, Radnor Road, Scorrier, Redruth, Cornwall, TR16 8EH

iii) Nadelik Lowen – Sponsorship Request

The Council has received a request from Nadelik Lowen (letter attached, Appendix 4) to either sponsor in full or part the cost for fairground rides at their local Christmas event. The total cost for the rides being £1,700. Nadelik Lowen was awarded £1,000 'to help with the running costs to put event on' as part of the Grants process 2022-23.

As the Council will be aware it spent £5,934 in 2022-23 on the Queen's Platinum Jubilee celebrations at Wheal Jubilee Parc, from the Community Events Budget of £10,000.

The RFO does not recall the Council sponsoring local events in the past and considers that the Council needs to be mindful of setting a precedent.

The Council agreed to have £10,000 in Capital/projects for Community Events in this Financial Year. The balance of the Budget still available is £4,066.

What would the Council like to do regarding the Nadelik Lowen request?

Date 14-09-2022

Nadelik Lowen Padstow.

Hello.

I am Matthew Alcock the secretary for Nadelik Lowen Padstow.

I have been asked by our committee to write to Padstow Town Council on the matter that follows.

As you are aware Nadelik Lowen Padstow organises a Local Christmas event in Padstow.

This years date is the 27th of November.

Nadelik Lowen would like to offer Padstow Town Council the opportunity to sponsor the fairground rides we have booked for this years event.

This can be sponsorship in full or part shared with other sponsors.

We have two rides booked for this years event.

Costs for both rides come to the amount of £1700.

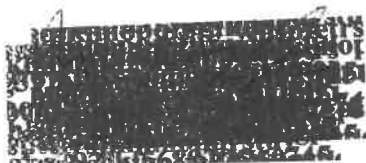
Getting the rides paid for by sponsorship means they can remain free to the local children like in previous years.

We would like this matter to be placed on the next full council meeting agenda (27-09-22) and a copy of this letter to be passed onto all council members.

Many Thanks.

Matthew Alcock

Secretary, Nadelik Lowen Padstow.



AGENDA ITEM 13. Planning - To discuss and decided on response to Marine Management and Cornwall Council Consultation

- a) [MLA/2022/00230](#) & [PA22/07866](#) **Hawkers Cove Padstow Cornwall** – Consultation on a Marine Licence Application from maintenance of slipway.

1. Notification

Cornwall Council sent a planning consultation notice on 26.08.22 regarding the above application, on contacting CC Planning Officer for extension we were informed that comments should be directed to Marine Management Organisation (MMO) as Cornwall Council have only included on the planning portal to give a planning number and so the application can be made public.

2. Marine Management Organisation

Support Officer has been in contact the MMO Officer who confirmed they received a marine licence application for Mariners Friend, Padstow on 31 May 2022. The marine licence application is for repair and maintenance to the slipway at the Mariners Friend property. However, the applicant intends this to be part of wider plans to extend and renovate the existing mariners friend property. The applicant has also submitted a planning application to Cornwall Council (ref PA22/04155) on 29th April 2022 for this.

The MMO carried out an initial review of the marine licence application and opened consultation with a number of organisations on 26 August 2022. One of these organisations was Cornwall Local Planning Authority. The closing date for the consultation is 23 September 2022, but that they were happy to extend until 28.09.22. They advise what the Local Planning Authority decide to do with their consultation request is down to their own process, in this instance it appears that they would like Padstow Town Council to be consulted.

3. Applications

To view documents on MMO website:

<https://marinelicensing.marinemanagement.org.uk/> use reference: [MLA/2022/00230](#)

To view documents on Cornwall Council's website:

<https://www.cornwall.gov.uk/planning-and-building-control/> use reference [PA22/07866](#)

Please note there are more documents on the MMO website then Cornwall Councils, which includes correspondence between applicant and Padstow Harbour Commissioner, correspondence between applicant and the Environment Agency along with detailed methodology which was requested from MMO Officer.

A copy of all documents will be available at the meeting.

4. Cornwall Council

As mentioned in point 1. PTC received a consultation notice from Cornwall Council on this application, however the deadline for comments was 09.09.22, on asking for extension was directed to the MMO.

Please note not all documents are available on Cornwall Council's website compared to MMO's and it is unclear what would happen if members of public submitted a comment on the application to Cornwall Council – would these get directed to MMO?

5. Previous related application

The MMO made us aware that this application is linked to PA22/04155 Mariners Friend Access To Hawkers Cove Hawkers Cove Padstow - Construction of coastal retreat replacement dwelling and garage, together with alterations and change of use of existing dwelling to annexe and boathouse and demolition of existing annexe for committee information.

For information Padstow Town Council = **SUPPORTED on condition access to slipway is maintained for public use into and out of the cove and South West Coast Path is not moved away from site it is on now**

Application is awaiting Cornwall Councils decision.

6. Response

It would be Support Officer's advice to submit comments to MMO but also update Cornwall Council and draw Cornwall Councils attention that the process was not explained clearly on the consultation notice received 26.08.22.

PADSTOW TOWN COUNCIL: 27 SEPTEMBER 2022

AGENDA ITEM 14: PADSTOW PARISH NEIGHBOURHOOD DEVELOPMENT PLAN – REFERENDUM RESULT

The Padstow Neighbourhood Plan Referendum for the Padstow neighbourhood area was held on Thursday 28 July 2022. Of the 502 recorded votes, 90.1% voted "Yes" to the question: *Do you want Cornwall Council to use the Neighbourhood Plan for Padstow to help it decide planning applications in the neighbourhood area?*

The successful referendum result means that the policies in the Plan have carried full weight in the planning decisions of Cornwall Council since the referendum. As a matter of formality, the Plan requires sign off by the relevant Cornwall Council committee before it appears as 'made' on the Cornwall Council website. The Support Officer has checked with the Neighbourhood Planning Officer who expects that the determination and the end of the formal process will be "any day now".

Below is an extract from the declaration of result of poll for information.

DECLARATION OF RESULT OF POLL

Padstow Neighbourhood Plan Referendum for the Padstow neighbourhood area

I, Geoffrey Waxman, being the Deputy Counting Officer at the above referendum held on Thursday 28 July 2022, do hereby give notice that the result of the votes cast is as follows:

Question		
Do you want Cornwall Council to use the Neighbourhood Plan for Padstow to help it decide planning applications in the neighbourhood area?		
	Votes Recorded	Percentage
Number cast in favour of a "Yes"	453	90.1
Number cast in favour of a "No"	49	9.7

The number of ballot papers rejected was as follows:	Number of ballot papers
A want of an official mark	
B voting for more than one answer	
C writing or mark by which voter could be identified	
D being unmarked or wholly void for uncertainty	1
E rejected in part	
Total	1

Electorate: 2,015

Ballot Papers Issued: 503

Turnout: 24.96%

And I do hereby declare that more than half of those voting have voted in favour of the Padstow Neighbourhood Plan.

PADSTOW TOWN COUNCIL
27 SEPTEMBER 2022

Agenda Item 15 - Mayor for Cornwall:

1. Background

- 1.1 Other Parish and Town Councils have been putting forward their views and concerns in respect of a proposal for a new Mayor for Cornwall. A "Let Cornwall Decide" campaign has been circulating for all Parish and Town Councils to comment with it requesting that a Cornwall-wide call for this huge change to be decided by the people of Cornwall, rather than by Cornwall Council.

- 1.2 Suggested wording which Council may wish to consider is outlined below:-

"Padstow Town Council believes that the way Cornwall is governed is extremely important to our local residents. We note the emerging proposals for a possible change to a powerful Mayor of Cornwall with their own staff, budget and choice of Cabinet. We believe that such a system should only be implemented if the people of Cornwall support it. We call on Cornwall Council and our local Cornwall Councillors to ensure that there is a referendum of all voters in Cornwall on whether to introduce this significant change, as set out in the relevant legislation."

2. More Information

- 2.1 The Chairman felt at the time he would prefer to wait to ascertain more information, in order that the Council was better informed to understand it and also see what other Councils were doing.

3. Update/Latest

- 3.1. This matter has come about due to negotiations Cornwall Council have been having with Whitehall in respect of the Levelling Up Agenda and a County Deal for Cornwall. Cornwall Council is looking to gain additional powers, functions and investments from Government. Should Cornwall "level up" to level 3 (currently at level 2) then automatically a Mayor for Cornwall would be incorporated, as part of the "package" for Level 3. Concern has been expressed about the lack of information and detail around this, especially a Mayor for Cornwall. However, Cornwall Council has advised this is still a negotiation and a lot of information can not be shared at this time.

- 3.2 A number of Parish and Town Councils we are informed have expressed concern and it would now seem that this concern has fed through to Cornwall Council with a recent news story outlining that the Leader of Cornwall Council, and all Cornwall MPs are seeking a meeting with the new PM Liz Truss and the Secretary of State to ask whether Cornwall can get its deal but without the need for a mayor.

- 3.3 However, if such a request was to be denied then Cornwall Council would likely proceed with the deal which calls for a directly elected mayor and would launch a consultation with the public to get their opinions on the issue, the results of which would go to the Cabinet before making a recommendation for full Council to vote on.

4. Way Forward

- 4.1 Does Council wish to put forward any view to Cornwall Council on this issue in light of the latest information? If so, does it wish to respond as detailed in 1.2 above?

Agenda Item 16 - Town Council Councillor Surgeries:

The Chairman requested this item be placed on the agenda. He welcomed the views of his fellow Councillors in being able to offer Town Council Surgeries to its community. These could be held at the Council Offices with a view, if successful potentially moving this to the Core Building, which is being tidied and spruced up this winter.

However, in order to do this, it would need full support from fellow Councillors to be available to hold these as well as being clear on what they can offer/do. Before progressing this further, is this something Councillors would welcome be looked at/progressed?



PADSTOW TOWN COUNCIL
NOTIFICATION OF COUNCIL and COMMITTEE MEETINGS FOR 2022-23

Date	Time	Meeting
2022 DATES		
Tue 27 September	7.00 pm	Leisure, Tourism and Open Spaces Committee
Tue 27 September	7.30 pm or on the rising of the LTOS	Full Council
Tue 4 October	7.00 pm	Highways, Roads and Transport Committee (budget)
Tue 11 October	7.00 pm	Planning Committee
Tue 18 October	6.00 pm	Staffing Committee (budget)
Tue 25 October	7.30pm	Full Council
Tue 1 November	7.00 pm	Leisure, Tourism and Open Space Committee (budget)
Tue 8 November	7.00 pm	Planning Committee
Tue 15 November	7.00 pm	Finance and General Purposes Committee (budget)
Tue 29 November	7.30 pm	Full Council
Tue 6 December	7.00 pm	Highways, Roads and Transport Committee
Tue 13 December	6.00 pm	Staffing Committee
Tue 13 December	7.00 pm or on the rising of Staffing	Planning Committee
2023 DATES		
Tue 10 January	7.00 pm	Planning Committee
Tue 17 January	7.00 pm	Leisure, Tourism and Open Space Committee
Tue 31 January	7.30 pm	Full Council
Tue 7 February	7.00 pm	Highways, Roads and Transport Committee
Tue 14 February	7.00 pm	Planning Committee
Tue 21 February	7.00 pm	Finance, General Purposes Committee (grants)
Tue 28 February	7.30 pm	Full Council
Tue 7 March	7.00 pm	Leisure, Tourism and Open Spaces Committee
Tue 14 March	7.00 pm	Planning Committee
Tue 21 March	6.00 pm	Staffing Committee
Tue 28 March	7.30 pm	Full Council
Tues 4 April	7.00 pm	Highways, Roads and Transport Committee
Tues 11 April	7.00 pm	Planning Committee
Tues 25 April	7.30 pm	Full Council

Meetings may be held in either of the following locations:

- Council Chamber, Station House, Station Road, Padstow PL28 8DA
- Church Rooms, Church Street, Padstow PL28 8BG

Confirmation of location will be stated on the meeting agenda, which will be published on the Council's website/noticeboards 3 days prior to the meeting.

Extra meetings to be arranged as required. However, Emergency Scheme of Delegation to be used alongside meetings, if required.