

PADSTOW TOWN COUNCIL

Minutes of the Leisure, Tourism and Open Space Committee meeting held on Tuesday 10 May 2022 at the Council Offices, Station House, Station Road, Padstow at 7.00 pm

Present: Councillors C Watson-Smyth (Chairman), A P Flide, R Higman, J O'Keefe, A N Rees, D N Vivian and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker)

- LTOS2021/34 Apologies and Announcements:** There were no apologies or announcements.
- LTOS2021/35 Declarations of Interest:** There were no declarations of interest.
- LTOS2021/36 Public Participation:** There was no public participation.
- LTOS2021/37 RESOLVED** that the **minutes** of the meeting held on **Tuesday 1 February 2022** be signed as a true record of the meeting.
- LTOS2021/38 Clerks Report/Works Programme:** The report was noted for information. In response to a member query, it was noted that the contractors had been contacted to repair a leak in the Cory Toilets, in the meantime they remained closed.
- LTOS2021/39 Multi-Use Games Area:** Committee was referred to the agenda report and appended preliminary plan provided by Council's surveyor, Shaun Watts. It was noted the plan included the 3 sports requested by committee, as well as indicative ideas on fencing and "future-proofing". In response to a member query, it was anticipated the fencing would be metal but full details would be set out in the specification. Generally, members were supportive of the preliminary plan and were keen to press forward with a specification for a "design and build" scheme on this basis. The Town Clerk confirmed that timescales were provisional, but that Mr Watts considered works could hopefully commence in November 2022, provided that Planning permission was not required.
- RESOLVED** to request Council's surveyor, Mr Watts, pull to together a specification on a "design and build" MUGA based on Appendix 1 and paragraph 3.2 of the agenda report (pages 5 and 6 of the agenda pages), and that this be finalised by the Town Clerk in consultation with the Committee Chairman to avoid delay.
- LTOS2021/40 Information Boards:** There was some discussion on this item and Committee gave consideration to agreeing the quotation to replace the 3 parish information boards, as per the decision of the last meeting, in order for the suppliers to commence work on the designs. It was noted that the revised quotation of £1,168 +VAT for all 3 boards was a reduction on the previous quote. Generally, Committee wished to see

the designs when available and inform their content but to avoid delay preferred to be consulted by email with final sign-off delegated to the Town Clerk in consultation with the Committee Chairman.

RESOLVED: To i) accept the quote of £1,168 +VAT for the 3 information boards for Trevone (1) and Padstow (2) using the budget available in the LTOS Furniture and Equipment budget; and ii) to avoid delay, members be consulted regarding the designs of the information boards by email with final sign-off of the proofs delegated to the Town Clerk in consultation with the Committee Chairman.

LTOS2021/41

Lawns Play Area: Members gave consideration to the replacement of the Lawn's Play Area as included in the Council's budget for 2022-23 and the way forward in this matter. Committee was supportive of the suggestion that UK based, preferably local, companies be approached to put forward designs on a "design and build" basis within Council's £90,000 budget. Further that this includes work to replace the skate park fencing to match other areas of the car park redevelopment.

It was noted that the current equipment had been purchased based on feedback from the local community. It was suggested by a member that a short online poll be used to ascertain what equipment would be favoured by users of the play area going forward. This could then be fed back to companies to incorporate in their designs. It was noted that, as with the Skate Park, designs could be shortlisted by Committee and put to a community vote to ascertain preferred design.

RESOLVED to undertake an online survey to seek community views on the type of play equipment that should be included in the new design for the Lawn's Play Area. Further that local UK based companies be approached to provide a "design and build" proposal being mindful of the results of the poll.

LTOS2021/42

CCTV: Committee was referred to the agenda report and the appended 2019 report previously considered. There was much discussion on this item. Members discussed the possibility that CCTV could have the effect of moving anti-social behaviour from the Skate Park to another area not covered by CCTV. However, it was generally felt the problem had escalated to such a point as to warrant CCTV with members noting anecdotally that anti-social behaviour and drug taking concerns meant that many children were unable to use the Skate Park after a certain time of day due to this antisocial behaviour. Furthermore, members were concerned that the planned level of investment in the area should be protected and it was suggested any CCTV should cover the whole Lawns area. Mention was made that the Social Club building might be a suitable place to site cameras both because of its set back location and level of activity which may deter vandalism to the cameras themselves.

In relation to other areas of the town, the Town Clerk commented that the police had been responsive when issues had been raised and that for the harbour area the Padstow Harbour Commissioners CCTV system was useful, in particular its sophisticated zoom.

Members gave consideration to investigating an independent CCTV provision vs joining The West Cornwall Public Spaces CCTV Systems scheme. It was felt an independent scheme was more suitable.

RESOLVED that a proposal for an independent CCTV system covering the whole of the Lawns area be brought to a future meeting of the Leisure, Tourism and Open Spaces committee for consideration.

LTOS2021/43

Memorial Bench Policy: Members were referred to the draft Memorial Bench Policy which Committee was advised aimed to build on but replace the current memorial policy in order to support current practices, define processes and pre-empt future issues with bench deterioration and poor historical record keeping. It was noted that the draft policy maintained the previous decision of Council that “no further benches would be permitted in the parish” and made clear that any replacement benches are to be made of a composite recycled material. Most significantly, the policy ended the uneconomical maintenance of wooden benches and introduced relevant fees and charges (amounts to be considered at a future meeting).

In addition, members were asked - if in agreement with the principle of not considering new donations for any “spaces” which become available following the removal of benches not on Town Council land - to agree the following amendments as read aloud by the Support Officer:

- 1.4: Remove “except in respect of paragraph 2.3. Further” and reorder “section in 4” to “section 4 in”;
- 2.3: To insert “,subject to paragraph 2.4,” after “Leisure Tourism and Open Spaces Committee”; and
- 2.4 To insert the following paragraph “Where a “space” becomes available following the removal of a bench historically maintained by the Town Council but not situated on Town Council land, new donation requests will not be considered and paragraph 2.2 will apply.”

Members were supportive of the principle and in agreement with the revised wording.

RESOLVED: To i) recommend to Council the adoption of the draft memorial Bench Policy, subject to the amendments to paragraphs 1.4, 2.3 and the inclusion of 2.4 as outlined in these minutes; and ii) to note that suggestions for the fees and charges detailed in the policy will be brought to a future meeting of either the Leisure, Tourism and Open Spaces Committee or the Full Council, whichever is first, for consideration and approval.

LTOS2021/44 **Wheal Jubilee Parc – Dogs on Leads:** Members noted that the office was looking to tidy up the current Wheal Jubilee Parc signage. They were asked to give consideration to including a sign advising that dogs be kept on leads. It was noted that this could not be fully enforced but that it might be of some use.

Members were in agreement that any dogs in the area should be kept on leads and ideally stay on the footpaths as it was for children's recreation not dog exercising. There was discussion around the style of wording for such a sign and one member noted that signs provided by Defra for their farm asking members of the public to help look after farm animals by keeping dogs on leads had been more successful than notices which demanded it. They had also noted that such wording prompted community policing of the issue. Members were supportive of this style of sign but felt that it should also be placed at Empty Purse and Trevone Green. Further that the tidying up of signage should include one about picking up after your dog.

RESOLVED that i) dogs must be kept on leads in Wheal Jubilee Parc; ii) that dogs on leads and tidy up after your dog be included in the sign tidy up at Wheal Jubilee Parc and written in the style used by DEFRA; and iii) that the signs outlined in ii) also be placed at Empty Purse and Trevone Green.

LTOS202/45 **Updates:** i) Band Performances: Further to the agenda report it was noted that Cornwall Council had agreed the road closure for band performances.

The updates in respect of ii) Weed Spraying, iii) Youth Provision and iv) Plantation Compost Heaps were noted as per the agenda report.

LTOS2021/46 **Date of next meeting:** Tuesday 24 May (election of chair) at 7.30pm or on the rising of the Planning Committee, whichever the later, was noted.

Meeting closed 7.06 pm