

PADSTOW TOWN COUNCIL
Minutes of the Leisure, Tourism and Open Spaces Committee meeting held on
Tuesday 27 September 2022 at the Council Chamber, Council Offices, Station
House, Padstow at 7.00 pm

Present: Councillors, A P Flide (Chairman), A N Rees (Vice Chairman), Mrs J Colwill, Mrs J Dawe, M Rickard, D N Vivian and Mrs T Walter.

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker), Councillor J O'Keefe (part), Councillor C WatsonSmyth (part) and 1 member of the public (part)

LTOS2022/9 Apologies and Announcements: There were no apologies for absence. It was **RESOLVED** to take the confidential agenda items at the start of the meeting.

LTOS2022/10 Declarations of Interest: There were no declarations of interest.

LTOS2022/11 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

LTOS2022/12 Lawns Play Area: Consideration was given to the design and build tenders received for the new Lawns Play Area.

RESOLVED to i) appoint Outdoor Play People to build a new outdoor play area at the Lawns as per their design and proposal subject to replacing the ice-cream truck with a farm shop and incorporating an inclusive swing seat option, for the tender amount of £90,000 (excluding VAT); and ii) **TO RECOMMEND TO COUNCIL** that an additional £29,661 be made available to upgrade the design to include wetpour safety surfacing of the full play area in full colour with graphics. [*Subsequent to the meeting the RFO confirmed that this could be funded from the contingency in the Capital/projects budget*]

LTOS2022/13 It was RESOLVED to reopen the meeting to the press and public.

LTOS2022/14 Public Participation: There was no public participation.

LTOS2022/15 RESOLVED that the **minutes** of the meeting held on **Tuesday 24 May 2022** be signed as a true record of the meeting.

LTOS2022/16 Clerks Report/Works Programme: The report was noted for information. The Town Clerk confirmed that the replacement bus shelter was now in place. It was noted by a member that on the latest version of the Padstow Information Board maps the location of the Netherton Road defibrillator was incorrect, this would be amended.

LTOS2022/17 CCTV Lawns Car Park Area: There was discussion on this item with members keen to protect investment in the Skate Park and the new Lawns play area. In response to a member query the Support Officer advised that the camera on the block house would be on a pole and

not on the roof itself, further that any vandalism to the block house camera should be visible on the other 2 cameras.

Members gave consideration to the recommendations in paragraph 6 of the agenda report and were supportive of these as a way forward.

RESOLVED to:

- i) Endorse Section 1 – Justification and Planning of the Passport to Compliance as completed and appended to the agenda pages;
- ii) Agree to the proposal from the Council's IT Provider, Tanist, for a surveillance camera system (CCTV) covering the Skate Park and under 12's play area at the Lawns, as outlined in paragraph 4 of the agenda report, ensuring the system is future proofed to allow additional cameras if required at a later date;
- iii) Agree that the Support Officer a) prepare a Data Protection Impact Assessment (DPIA) on the proposed CCTV system and, to avoid delay, this be shared by email with Committee members for comment with final sign-off delegated to the Town Clerk in consultation with the Committee Chairman; and b) progress a public consultation on the proposed system as outlined in paragraph 5 of the agenda report including the renewal of SurveyMonkey for 12 months, results to be brought to the next meeting of the Leisure, Tourism and Open Spaces Committee;
- iv) Keep a log of anti-social behaviour in the whole of the Lawns area to monitor any future need as outlined in paragraph 4.4.
- v) **TO RECOMMEND TO COUNCIL** that a maximum budget for the costs associated with the CCTV proposal as agreed in ii) and iii) be set at £8,200 and taken from any remaining budget within the LTOS cost centres and the shortfall, if any, be taken from the 2022/23 contingency budget in Capital/projects;
- vi) To request the Responsible Financial Officer include a provision of £7,000 to expand the CCTV system, should it be necessary, in the budget 2023/24 report for consideration alongside other budget conversations at Committee's budget meeting.

LTOS2022/18

Tommy – Stile Field: Members gave consideration to the two replacement Tommy options sourced by Support Officer, Tracey Trestain and discussed the suitability of possible locations following the repeated weather damage of the original Tommy placed in Stile Field.

The 10mm plate steel Silent Solider was thought to be the better option, being considerably stronger than the 3mm aluminium Tommy available from the Royal British Legion. With regard to location, members felt that option b in the agenda report, being next to the memorial plinth by the war memorial would be the most suitable option.

RESOLVED to purchase a 10mm plate steel Silent Single Solider from David Ogilvie Engineering Ltd at a cost of £768 (ex VAT) including delivery to be installed to the left of the memorial plinth by the war memorial as depicted on agenda page 20.

LTOS2022/19 **Short Term Holiday Lets Consultation:** In response to a member query, the Town Clerk confirmed that the Department for Culture, Media and Sport (DCMS) had advised that although the response deadline of 21 September had passed, responses could still be considered. Members therefore agreed that a response be sent as set out in the agenda pages, being the member comments made and the data extracted from the Neighbourhood Development Plan consultations which refer to this matter.

RESOLVED to respond to the Department for Culture, Media and Sport (DCMS) consultation on short term holiday lets with the member comments on agenda pages 23-27 and the public comments relating to this matter received during the Neighbourhood Development Plan consultations as detailed on agenda pages 28-30.

LTOS2022/20 **Date of next meeting:** Tuesday 1 November 2022 (Budget) at 7.00pm

Meeting closed 7.25 pm